



## FINANCE AND ADMINISTRATION SERVICES

**LINDA JEETHAN**  
PROCUREMENT MANAGER

January 8, 2025

Miller Legg and Associates, Inc.  
5747 North Andres Way  
Fort Lauderdale, FL 33309  
Attn: Michael D. Kroll  
[mkroll@millerlegg.com](mailto:mkroll@millerlegg.com)

Re: Architecture, Landscape Architecture, Planning and Urban Design Services  
RFQ No. 10-06-21-11  
Renewal No. 1 of 2

Dear Mr. Kroll:

The renewal contract period for the referenced service will expire on January 17, 2025. Under the terms and conditions of the contract, the City would like to exercise its option to extend this contract for an additional one (1) year term. This would constitute the first of two (2) possible extensions. The renewal of this contract is contingent upon compliance with current Certificates of insurance requirements as applicable. If it is accepted and approved, it will begin in January 18, 2025 and expire on January 17, 2026.

Please advise if a renewal of our current contract is acceptable to your firm. Kindly indicate the appropriate information below and return this letter to my attention via email.

On behalf of the City of Coconut Creek, we look forward to continuing our long and successful business association with your firm. Should you have any questions concerning this letter, please contact me at 954-956-1584.

Sincerely,

*Lorie Messer*

Procurement Analyst  
[Lmesser@coconutcreek.net](mailto:Lmesser@coconutcreek.net)

.....  
X

Yes, I hereby agree to a one (1) extension of the contract.

\_\_\_\_\_

No, I am unable to provide an extension of the contract for the following reason(s):  
\_\_\_\_\_  
\_\_\_\_\_

Michael Kroll, RLA FASLA  
Name (print)

*Michael D. Kroll*  
Michael D. Kroll (Jan 9, 2025 17:45 EST)  
Signature

Jan 8, 2024  
Date







# Revised Renewal Letter - Miller Legg & Assc

Final Audit Report

2025-01-09

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