



CITY OF COCONUT CREEK CITY COMMISSION MINUTES

Government Center
4800 W. Copans Road
Coconut Creek, Florida

Date: March 28, 2024
Time: 7:00 p.m.
Meeting No. 2024-0328R

CALL TO ORDER

Mayor Joshua Rydell called the meeting to order at 7:05 p.m.

PRESENT UPON ROLL CALL:

Mayor Joshua Rydell
Vice Mayor Sandra L. Welch
Commissioner Jacqueline Railey
Commissioner John A. Brodie
Commissioner Jeffrey R. Wasserman
City Manager Karen M. Brooks
City Attorney Terrill C. Pyburn
City Clerk Joseph J. Kavanagh

Mayor Rydell asked all to rise for the Pledge of Allegiance led by former Commissioners Lisa Aronson and Mikkie Belvedere.

City Attorney Pyburn noted that the meeting was being conducted live with a quorum physically present and explained the procedures for the meeting.

ELECTION OF MAYOR AND VICE MAYOR

- RES 2024-045** A RESOLUTION ELECTING A MAYOR AND VICE MAYOR FOR A ONE-YEAR TERM.

MOTION: Railey/Wasserman – To nominate Sandra Welch as Mayor.

With no other nominations on the floor, the Motion carried.

MOTION: Rydell/Brodie – To nominate Jacqueline Railey as Vice Mayor.

With no other nominations on the floor, the Motion carried.

PRESENTATION(S)

- 24-055** A PRESENTATION RECOGNIZING THE SERVICE OF JOSHUA RYDELL AS MAYOR FOR THE 2023-2024 YEAR.

Newly-elected Mayor Welch presented former Mayor Rydell with a plaque for his service as Mayor during the prior year.

3. **24-062** A PRESENTATION RECOGNIZING CITY MANAGER KAREN M. BROOKS FOR HER DEDICATED SERVICE TO THE CITY OF COCONUT CREEK.

Deputy City Manager Sheila Rose and Finance and Administrative Services Director Peta-Gay Lake spoke in recognition of City Manager Karen Brooks’ dedicated service to the City beginning in 1997 and presented her with a crystal butterfly.

City Manager Brooks shared her appreciation for the privilege and honor of serving the City of Coconut Creek for the past 27 years. She highlighted the City’s excellent staff and Commission.

4. **24-048** A PROCLAMATION RECOGNIZING THE MONTH OF APRIL 2024 AS “AUTISM ACCEPTANCE MONTH.”

Vice Mayor Railey read the proclamation into the record and presented it to Julliana Carranza Escobar and her son Gabriel. Mrs. Carranza Escobar briefly addressed the Commission, sharing her experience as a member of the Center for Autism and Related Disabilities (CARD) Constituency Board at the University of Miami and thanked the Commission for their support in celebrating a diverse and inclusive community.

INPUT FROM THE PUBLIC

City Clerk Kavanagh stated that no one had signed in to speak on Non-agenda or Consent Agenda items.

CONSENT AGENDA (Items 5, 6, and 7)

Mayor Welch read each of the titles of the Consent Agenda Items into the record.

5. **24-032** A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2024-0222WS AND 2024-0222R)
6. **RES**
 2024-042 A RESOLUTION OF SUPPORT FOR THE NW 54 AVENUE AND NW 40 STREET ROUNDABOUT CONSTRUCTION PROJECT BY THE BROWARD METROPOLITAN PLANNING ORGANIZATION (MPO) RELATING TO THE TRANSPORTATION SURTAX ("PENNY FOR TRANSPORTATION" PROGRAM) APPLICATION ASSIGNED TO THE CITY OF COCONUT CREEK FOR IMPROVEMENTS TO NW 54 AVENUE AND NW 40 STREET IN THE MAINSTREET PROJECT AREA.
7. **RES**
 2024-046 A RESOLUTION APPROVING THE GOLDEN RAINTREE I HOMEOWNERS ASSOCIATION APPLICATION FOR MATCHING GRANT FUNDS FROM THE NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM FOR AN ENERGY CONSERVATION (LIGHTING) PROJECT.

MOTION: Rydell/Railey – To approve Consent Agenda Items 5, 6, and 7.

Upon roll call, the Motion passed by a 5-0 vote.

REGULAR AGENDA

Sustainable Development

8. **ORD 2024-012** AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES BY CHAPTER 13, "LAND DEVELOPMENT CODE," TO CONSOLIDATE AND STREAMLINE DEVELOPMENT REVIEW PROCEDURES, UPDATE PROCEDURES FOR SPECIAL LAND USES, PLATS, AND SITE PLANS, REVISE CITY DEPARTMENT NAMES AND THEIR RELATED DIRECTOR TITLES TO REFLECT THE CITY'S CURRENT ORGANIZATIONAL STRUCTURE, AND UPDATE OR DELETE OUT-OF-DATE STATUTORY REFERENCES. (FIRST READING)

City Attorney Pyburn read the Ordinance title into the record.

MOTION: Wasserman/Rydell – To approve Ordinance No. 2024-012 on first reading.

Sustainable Development Director Scott Stoudenmire presented the item. He recognized Deputy City Attorney Mehaffey for her extensive efforts in drafting the Land Use Code amendment package and discussed the changes to the development review process and procedures in the ordinance, including updates to State Statute references and reorganization of the chapters for clarity. He stated substantive changes were being recommended to change the process for final approval of applications for plats, special land uses, and site plans in the Planned MainStreet Development Districts (PMDD) from ordinances with two (2) readings to resolutions with a single hearing. He noted this would make the applications consistent with the way the Commission currently reviews site plans outside of the MainStreet area.

Commissioner Rydell clarified the change in the proposed approval process, noting if the Commission wanted changes made to an application being approved by resolution, the Commission could table the item and hear it again with the changes, and Mr. Stoudenmire confirmed.

Mayor Welch noted the amendment would greatly impact the outstanding approvals for the MainStreet project. City Attorney Pyburn clarified that those items would remain quasi-judicial, so the public would still have an opportunity to participate and comment on the applications.

There were no questions or comments from the public on the item.

Upon roll call, the Ordinance passed on first reading by a 5-0 vote.

City Manager

9. **RES 2024-061** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND SHEILA N. ROSE, AS CITY MANAGER.

Mayor Welch read the Resolution title into the record.

MOTION: Railey/Wasserman – To approve Resolution No. 2024-061.

City Attorney Pyburn presented the item, explaining the resolution provided for a proposed employment contract between the City of Coconut Creek and Sheila Rose, as City Manager. She stated the agreement provided for a term of three (3) years with the ability to extend upon mutual agreement by both parties, with a starting salary of \$285,418 and benefits similar to those

provided historically within the City and neighboring Broward County cities.

There were no questions or comments from the public on the item.

Upon roll call, the Resolution passed by a 5-0 vote.

City Manager Rose congratulated the new Mayor and Vice Mayor and shared how humbled she was to serve in the position in a city she loved.

CITY MANAGER REPORT

City Manager Brooks congratulated the newly-elected Mayor and Vice Mayor. She commented that Ms. Rose would carry on the work of the City and do a great job. She thanked all for their support during her time with the City.

CITY ATTORNEY REPORT

City Attorney Pyburn congratulated the Mayor, Vice Mayor, and City Manager and stated she looked forward to working with them all in their new roles. She recognized City Manager Brooks on her retirement.

COMMISSION COMMUNICATIONS

Commissioner Rydell highlighted the City's amazing job over the past few years to create succession plans and execute them. He commented that he looked forward to working with Ms. Rose and thanked all the employees for their service.

Commissioner Wasserman stated he had been fortunate to attend the Broward Metropolitan Planning Organization (MPO) awards earlier in the day. He commented that he was optimistic Coconut Creek Elementary School was no longer being considered for closure by the Broward School District. He stated he looked forward to working with the new Mayor and Vice Mayor. Continuing, he highlighted a discussion with a resident regarding providing more materials in Spanish, and suggested a QR Code on the Year-In-Review report to direct interested residents to a Spanish version of the publication. He noted he had received several emails regarding parking on the street and asserted it was becoming a problem that needed to be addressed.

Commissioner Brodie thanked Commissioner Rydell for his leadership and effort during his mayoral term. He stated the Commission was in good hands with the new Mayor and Vice Mayor. He congratulated City Manager Brooks on her retirement and welcomed Ms. Rose as the new City Manager. Commissioner Brodie pointed to Commissioner Wasserman's comments regarding a Spanish version of the Year-In-Review report and suggested Portuguese also be considered.

Vice Mayor Railey congratulated the newly-elected Mayor Welch and thanked Commissioner Rydell for his stellar job in the role. She congratulated City Manager Brooks on her retirement and commended her for a great job. She stated she was excited to see what Ms. Rose had in store for the City and wished her luck in her role. Vice Mayor Railey thanked the Commission for trusting her with the role of Vice Mayor. She noted alternate street parking was a way of life in New York and other major cities and suggested it was something that could be considered in Coconut Creek. She stated she had received several emails regarding chickens.

Mayor Welch thanked Commissioner Rydell for his leadership, recognized City Manager Brooks on her retirement, and thanked the Commission for nominating her to serve as Mayor. She stated the first goal she had in mind was to have a team building activity and advised that she looked forward to serving as a cohesive Commission moving forward. She thanked Ms. Rose for accepting the City Manager role.

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Joseph J. Kavanagh, MMC
City Clerk

Date