



RFP No.10-04-23-10
DRC Emergency Services, LLC
Supplier Response

Event Information

Number: RFP No.10-04-23-10
Title: Emergency Food Services
Type: Request for Proposals
Issue Date: 9/10/2023
Deadline: 10/4/2023 10:00 AM (ET)
Notes: **Re-Issued**

The City of Coconut Creek, Florida is actively seeking proposals from qualified Proposers to provide Emergency Food Services to the City in full accordance with the scope of services, terms, and conditions contained in this Request for Proposals (RFP).

NOTES:

1. Upload completed response and required forms to the **"Response Attachments"** tab.
2. All inquiries concerning clarification of this RFP, or for additional information shall be submitted through the **"Questions"** tab prior to the question cut-off date.
3. Please **sign** your response documents & all required forms.

Contact Information

Contact: Lorie Messer Procurement Analyst
Address: A/P - Finance & Administrative Services
Government Center
4800 West Copans Road
Coconut Creek, FL 33063
Phone: 1 (954) 956-1584
Fax: 1 (954) 973-6754

Email: lmesser@coconutcreek.net

DRC Emergency Services, LLC Information

Contact: Kristy Fuentes, Vice President
Address: 111 Veterans Blvd
Suite 401
Metairie, LA 70005
Phone: (504) 482-2848 x48228
Fax: (504) 482-2848
Toll Free: (504) 482-2848
Email: lgarcia@drcusa.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Kristy Fuentes

Signature

Submitted at 10/3/2023 04:09:18 PM (ET)

KFuentes@drcusa.com

Email

Response Attachments

City of Coconut Creek, FL - Proposal.pdf

Proposal

Bid Attributes

1 Section I - General Terms and Conditions

I acknowledge reading and understanding the General Terms and Conditions.

Yes

2 Section II - Special Terms and Conditions

I acknowledge reading and understanding the Special Terms and Conditions.

Yes

3 Section III - Detailed Requirements - Scope of Services

I acknowledge reading and understanding the Detailed Requirements - Scope of Services.

Yes

4 Section IV - Required Documents

I acknowledge and understand that all forms shall be completed and notarized (if applicable) and submitted as a requirement of this solicitation.

Yes

5 Insurance Requirements

I acknowledge reading and understanding the Insurance Requirements and shall upload with my response a copy of a current Certificate of Insurance as a requirement of this solicitation.

Yes

6 Visa Credit Card - Preferred Method of Payment

The City of Coconut Creek has implemented a Visa Procurement Card (P-Card) Program through SunTrust Bank. The City's preference is to pay for goods/services with the P-Card. This program allows the City to expedite payment to our vendors. Some of the benefits of the P-Card Program to the vendor are: payment received within 72 hours of receipt and acceptance of goods, reduced paperwork, issue receipts instead of generating invoices, resulting in fewer invoice problems, deal directly with the cardholder (in most cases). Vendors accepting payment by the P-Card may not require the City (Cardholder) to pay a separate or additional convenience fee, surcharge or any part of any contemporaneous finance charge in connection with a transaction. Such charges are allowable, however must be included in the total cost of their response. Vendors are not to add notations such as "+3% service fee" in their response. All responses shall be inclusive of any and all fees associated with the acceptance of the P-Card. Vendors agreeing to accept payment by P-Card must presently have the capability to accept Visa or take whatever steps necessary to implement the ability before the start of the agreement term.

Yes

7 Scrutinized Companies pursuant to Sections 287.135 and 215.473, Fla. Stat.

Contractor hereby certifies that it: a) has not been placed on the Scrutinized Companies that Boycott Israel List, nor is engaged in a boycott of Israel; b) has not been placed on the Scrutinized Companies with Activities in Sudan List nor the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and c) has not been engaged in business operations in Cuba or Syria. If City determines that Contractor has falsely certified facts under this paragraph or if Contractor is found to have been placed on the Scrutinized Companies Lists or is engaged in a boycott of Israel after the execution of this Agreement, City shall have all rights and remedies to terminate this Agreement consistent with Section 287.135, Fla. Stat., as amended. The City reserves all rights to waive the certifications required by this paragraph on a case-by-case exception basis pursuant to Section 287.135, Fla. Stat., as amended.

Yes

Bid Lines

1 Breakfast

Quantity: 1 UOM: EA Unit Price: Total:

Item Notes: Per Meal price - Served Between 6:00 am - 11:00 am

2 Lunch

Quantity: 1 UOM: EA Unit Price: Total:

Item Notes: Per Meal price - Served Between 11:30 am - 5:00 pm

3 Dinner

Quantity: 1 UOM: EA Unit Price: Total:

Item Notes: Per Meal price - Served Between 5:30 pm - 11:00 PM

4 Late Serving (Defined as a full meal)

Quantity: 1 UOM: EA Unit Price: Total:

Item Notes: Per Meal price - Served Between 11:00 PM - 5:30 am

5 Cancellation Fee

(Line excluded from response total)

Quantity: 1 UOM: EA Unit Price: Total:

Item Notes: Please include your cancellation protocol to support the cancellation fee.

Response Total: \$150.00