

**Rosen, Brian**

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**From:** Bizflow  
**Sent:** Thursday, April 2, 2026 12:44 PM  
**To:** Rosen, Brian  
**Cc:** Pierre, Gabrielle  
**Subject:** Your Sole Source Justification for Hoover Pumping Systems has been Approved

Vendor: Hoover Pumping Systems  
Amount: 112489.2

# Sole-Source/Single-Source Justification

*It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process require rule by using a sole-source contract for commodities or service. Florida Statute, Chapter 838.22*

## Sole Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 when there are no other sources capable of providing the goods of services except for the one selected.

## Single Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 due to the compatibility of equipment, replacement parts, training, warranty, or some other unique purpose e other sources are available.

**Sole Source/Single Source purchases of \$50,000 or more require City Commission approval.**

General Info	Vendor Info	Goods/Service Info	Authorization
Requesting Dept: FACILITY/PROPERTY MAINTENANCE			Requestor's Name: ROSEN, BRIAN
Today's Date: 03/04/2026			Requestor's Title: ASST DIR PUBLIC WORKS
Total Amount: \$112,489.20			IT Related Purchase: <input type="radio"/> Yes <input checked="" type="radio"/> No
Description of Product or Service: Supply and install one (1) irrigation pump station at Sabal Pines Park to replace existing unit and provide proprietary Flowguard 3 controls.			Sole Source or Single Source: <input type="radio"/> Sole Source <input checked="" type="radio"/> Single Source
			Advertise/Do Not Advertise: <input type="radio"/> Advertise <input checked="" type="radio"/> Do Not Advertise
Or if based on usage not to exceed approved budgeted funds:			
Fund: 3971537	Account: 6860		Project Code: 6860
Initial Contract Term: 04/09/2026	to: 04/09/2027		
Renewal Terms:	to:		
	to:		

Vendor Name:	Hoover Pumping Systems
Vendor Contact:	Kathleen VanKuren
Street Address:	2801 N. Powerline Road
City:	Pompano Beach
State:	FL
Zip:	33069
Email Address:	kathleenv@hooverpumping.com
Phone (TYPE #s ONLY NO DASHES):	(954) 971-7350
Fax (TYPE #s ONLY NO DASHES):	(954) 975-0791

**Please check all statements applicable to the purchase of the particular good/service you are requesting as a sole or single source purchase:**

- Sole provider of a licensed or patented good or service.
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services.
- Sole provider of goods and services for which the City has established a standard.
- Sole provider of factory-authorized warrant service.
- Sole provider of software maintenance/annual fees on existing software or web-based subscription
- Sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (attach documentation).
- None of the above apply. A detailed explanation and justification for this sole source request is attached.

**Product/Service Specifications:**

Pump station replacement at Sabal Pines Park

**Manufacturer:**

**Model No:**

Hoover Pumping Systems

**Features Requirements:**

List the major features/capabilities that are required. What unique design/performance features does this good or provider of the services have that are essential to your requirements? Provide a brief technical explanation as to why these features are essential. Identify the manufacture/model of your existing equipment, if applicable.

The City has been replacing aging pump stations with Hoover irrigation pump stations as well as for new systems for over twenty (20) years. City staff chose Hoover over other competing brands at that time because they used high quality parts which utilized the latest technology available in the market and that continues to be the case today. Currently ninety-three percent (93%) of all City owned irrigation pump stations are made by Hoover Pumping Systems with the remaining few non-Hoover stations programmed for replacement with Hoover pump stations within the next few years. When we replace a Hoover pump station with another Hoover station the City keeps the older system for parts and over the years has created an extensive supply of replacement parts which the irrigation crew uses to make necessary repairs. Finally, city staff utilizes Hoover's proprietary Flowguard software to monitor the performance of the pump stations. Their newest system Flowguard 3 uses cellular instead of hard-line communication which saves the City money by eliminating the monthly phone line costs. Furthermore, the phone company has notified Public Works that they are no longer supporting the phone line connections to the irrigation systems requiring the city to change the method of communication. Staff are also able to access Flowguard via their cellphone to determine if the system had or has any issues as well as if there are any excess flows which indicates a potential break. Additionally, staff is able to turn zones on and off remotely from their phones with this system which not only saves time and money but reduces risk by minimizing the time spent on medians exposed to traffic.

**Competing Brands Investigated:**

Did you consider other goods or providers of services with similar capabilities? Indicate specific brands/models of competitors' products that were investigated and describe why they do not meet listed Features Requirements. List all contact names and phone numbers for competitors.

As mentioned above, the City did an extensive comparison of pump stations in the market many years ago and Hoover stations were chosen based upon their quality and reliability. The use of Hoover's proprietary Flowguard software program by City staff to monitor our irrigation systems has resulted in the continuous purchase of new and replacement stations and the necessary parts for repairs supported by the software.

**Brand Name Source:**

Is the specific brand/model being recommended for procurement available from more than one source (i.e. more than one dealer or distributor)? If yes, list all ruled out vendors, why they were ruled out, and the contact name and phone numbers of those vendors.

We are proposing to purchase all future irrigation pump stations directly from Hoover Pumping Systems to avoid markups by others.

**Statement of Need:**

My department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with p brands, type of equipment, materials or firms been in deciding influence on my request to sole source this purchase when there are other known suppliers to exist. I have attached pertinent documentation showing what market research was conducted to preclude other items from consideration.

**Policy:**

Sole-Source/Single-Source purchases exceeding \$50,000 require City Commission approval. If, within a single year or over the combined term of the contract, the total amount exc \$50,000, the executed Sole Source determination shall require City Commission approval. A Notification of Intent to Award a Sole-Source/Single-Source will be posted electronically seven (7) business days. However, a publicly noticed Notification of Intent to Award is not required when the acquisition involves renewal of established proprietary technology, st maintenance requirements, or other circumstances, as determined by the Procurement Official or designee.

<b>Requestor:</b>	Rosen, Brian	<b>Date:</b>	04/07/2026
<b>Department Director:</b>	Mautte, Harry	<b>Date:</b>	03/09/2026
<b>IT Approval:</b>		<b>Date:</b>	
<b>Procurement Manager:</b>	Jeethan, Linda	<b>Date:</b>	03/31/2026
<b>Finance Director:</b>	Lake, Peta-Gay	<b>Date:</b>	04/01/2026
<b>City Manager:</b>		<b>Date:</b>	

# City of Coconut Creek InterOffice Memorandum

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**To:** Linda Jeethan, Procurement Compliance  
Administrator

**Date:** March 5, 2026

**From:** Brian Rosen, Senior Project Manager

**Subject:** **Single Source Request for  
Hoover Irrigation Pump  
Stations**

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The City has been replacing aging pump stations with Hoover irrigation pump stations as well as utilizing them for new systems for over twenty (20) years. City staff chose Hoover over other competing brands at that time because they used high quality parts which utilized the latest technology available in the market and that continues to be the case today. Currently ninety-three percent (93%) of all City owned irrigation pump stations are made by Hoover Pumping Systems with the remaining few non-Hoover stations programmed for replacement with Hoover pump stations within the next few years.

When we replace a Hoover pump station with another Hoover station, the City keeps the older system for parts and over the years has created an extensive supply of replacement parts that the irrigation crew uses to make necessary repairs. Finally, city staff utilizes Hoover's proprietary Flowguard software to monitor the performance of the pump stations. Their newest system Flowguard 3 uses cellular instead of hard-line communication, which saves the City money by eliminating the monthly phone line costs. Furthermore, the phone company has notified Public Works that they are no longer supporting the phone line connections to the irrigation systems requiring the city to change the method of communication. Staff are also able to access Flowguard via their cellphone to determine if the system had or has any issues as well as if there are any excess flows that indicates a potential break. Additionally, staff is able to turn zones on and off remotely from their phones with this system that not only saves time and money but also reduces risk by minimizing the time spent on medians exposed to traffic.

We are proposing to purchase all future pump stations directly from Hoover Pumping Systems to avoid price markups by others. This will be the most cost effective way to procure them for the City.