



**CITY OF COCONUT CREEK
PARKS AND RECREATION ADVISORY BOARD
MINUTES**

**Government Center
4800 West Copans Road
Coconut Creek, FL 33063**

**Date: January 17, 2024
Time: 6:30 p.m.
Meeting No. 2024-0117**

1. CALL TO ORDER

The meeting was called to order by Chair Kenneth Forbes at 6:33 p.m.

2. PRESENT UPON ROLL CALL

Chair Kenneth Forbes
Vice Chair Joel VanHemel
Randy Johnson
Benjamin Nazario
Robens Decius, Alternate

ABSENT

Steven LaMay

Also present: Parks and Recreation Director Wayne Tobey, Parks and Recreation Assistant Director Danielle DeBarros, and Parks and Recreation Superintendent Lenore Thomas.

Chair Forbes noted that the meeting was being conducted live with a quorum physically present.

3. INPUT FROM THE PUBLIC

There was no input from the Public.

APPROVAL OF MINUTES

4. A MOTION APPROVING THE MINUTES FROM PREVIOUS PARKS AND RECREATION ADVISORY BOARD MEETING(S) (2023-0920).

MOTION: Nazario/VanHemel – To approve the Minutes of the September 20, 2023, Parks and Recreation Advisory Board meeting, as presented.

Upon roll call, the Motion passed by a 5-0 vote.

AGENDA ITEMS

5. SPECIAL EVENTS UPDATE

Parks and Recreation Superintendent Lenore Thomas provided an update on special events, including:

- Movie in the Park showing of Super Mario Brothers would be held on January 26 at Lakeside Park;
- Butterfly Run would be held on Sunday, February 4, at 7 a.m. at Broward County's Tradewinds Park. Registration was full with 500 runners;
- Butterfly Festival would be held on Saturday, February 24 at Sabal Pines Park;
- Hometown Market would be held on the first and third Saturdays through April at the Township Plaza; and
- Fluffy's Foodie Food Truck Fridays would be held twice monthly, with the second Friday at the Community Center and third Friday at Sabal Pines Park from 5 p.m. to 9 p.m.

6. RECREATION AND ATHLETIC PROGRAMS UPDATE

Ms. Thomas provided an update on recent and upcoming recreation and athletic programs, including:

- A Special Night with Holocaust Survivors was scheduled for Tuesday, January 23, at 6 p.m. in the Commission Chambers;
- Student Art Exhibit was scheduled prior to the Commission Meeting on Thursday, January 25, at 6 p.m., showcasing ten (10) works of art from local elementary schools;
- The Mayor's Chess Challenge was scheduled for Saturday, March 2, at the Recreation Complex from 10 a.m. to noon;
- Summer Camp registration would open in March;
- Youth Basketball League 7U, 9U, and 11U began practice, and games would begin on February 9;
- Registration for 13U and 16U Boys' Basketball League would close on February 28 and games were scheduled to begin on April 20;
- Registration for Youth Volleyball League for ages 9-17 would begin in March, with practice in June and games beginning in July;
- Adult Volleyball Club was held at the Recreation Complex on Wednesday evenings;
- Two (2) Men's Adult Basketball Leagues were held at the Recreation Complex for ages 30 and over and 18 and over;
- Adult Special Needs Bowling League was scheduled to return on Monday, February 5, at AMF Margate Lanes;
- Adult Pickleball Leagues, including Fixed Partner, Women's, and Men's, were scheduled to begin in March, with registration information currently posted;
- Two (2) Glow-in-the-Dark Pickleball Tournaments were recently held and additional glow-in-the-dark programs were in the works.

7. CREEK FIT UPDATE

Ms. Thomas discussed Creek Fit updates, including:

- Fitness membership count was 1,919; and
- New rubberized fitness floor and weight training equipment were scheduled for installation by the summer.

8. PARKS UPDATE

Ms. Thomas provided parks updates as follows:

- The City of Coconut Creek was seeking volunteers for the Preserve Your Parks program to assist with litter and debris collection on January 27 from 12 p.m. to 2 p.m. at Winston Park;
- The Community Center basketball courts were resurfaced in November 2023, and the agility courses were already in use;
- The Boardwalk at Sabal Pines Park received new railings, with work completed at the end of January; and
- The hockey rink at Sabal Pines Park was resurfaced and expected to reopen at the end of January with futsal lines and rental opportunities.

9. PARKS AND RECREATION MASTER PLAN UPDATE

Parks and Recreation Director Wayne Tobey shared an update on the Parks and Recreation Master Plan. He stated the site plan for Phase I of Lakeside Park had been approved, and bid-ready plans were expected in February. He advised that bid-ready plans for the Sunshine Drive Park and Donaldson Park improvements were anticipated to be completed by the end of January, with the project advertised in February and March. He stated the Oak Trails Park design was anticipated to be fifteen percent (15%) complete by late February, and a community outreach meeting would be held to discuss the plans in early March. He noted the City was awarded a grant for that park.

Mr. Tobey discussed the improvements planned for Lakeside Park briefly, advising that work would be divided into two (2) phases, beginning with the southern side of the park. He stated the Recreation Complex playground replacement was anticipated for advertising in March or April, with the goal to begin the project once Summer Camp was complete. He noted that the improvements would include ADA-accessible ramps and equipment.

Board Member Robens Decius asked whether the baseball field at Lakeside Park would remain. Mr. Tobey stated the baseball field and playground would remain in place, as would the restroom facility. Mr. Decius asked if the park would remain open during construction. Mr. Tobey advised that would depend on whether the equipment would interfere with activity in the park. He stated there could be certain days that required closure.

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10. COMMUNICATIONS AND REPORTS

Mr. Tobey shared that on December 9, 2023, the City had received the Partner of the Year Award from Friendship Journey. He explained Friendship Journey briefly and discussed the variety of programs available through the Parks and Recreation Department.

11. SET DATE OF NEXT MEETING

The next meeting was tentatively scheduled for Wednesday, May 15, 2024.

12. ADJOURNMENT

The meeting was adjourned at 6:52 p.m.

Joseph J. Kavanagh, MMC
City Clerk

Date