

**CITY OF COCONUT CREEK  
BUSINESS IMPACT ESTIMATE**

**1. Summary of Ordinance No. 2025-023: Amendment to Planning and Zoning Board Member Criteria to Add Economic Development as an Area of Interest, Specialty and Qualification**

Ordinance No. 2025-023 proposes to add economic development as one of the several criteria for consideration in the evaluation of applicants for the Planning and Zoning Board.

Currently, the Code directs that Planning and Zoning members shall, to the extent practicable, represent interests, specialties and qualifications in any of the following fields: architecture, construction, engineering, environmental science, land use, land development, landscape architecture, law, real estate, sustainability, or urban planning. The City may also determine that an individual demonstrates strong and sincere commitment to the intent set forth in the Code or possession of an outstanding reputation for civic activity and interest in integrity, and responsibility, with preference to applicants who have completed Coconut Creek's Citizen Academy.

The criteria is broad but very relevant to the Planning and Zoning Board's planning goals and provides the opportunity for the City Commission to consider an applicant's experience under the economic development umbrella that may be relevant to the duties of the Planning and Zoning Board.

**2. Estimate of the Direct Economic Impact of the proposed ordinance on private, for-profit businesses in the City:**

**a. An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted.**

Businesses will not incur any compliance costs.

**b. Identification of any new charge or fee on businesses subject to the proposed ordinance or for which businesses will be financially responsible.**

The ordinance does not introduce any new charges or fees.

**c. An estimate of the City's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.**

This ordinance is not expected to result in additional regulatory or administrative costs for the City.

**CITY OF COCONUT CREEK  
BUSINESS IMPACT ESTIMATE**

- 3. A good faith estimate of the number of businesses likely to be impacted by the ordinance.**

Zero businesses are expected to be impacted by this ordinance.

- 4. Any additional information the City Commission may determine to be useful.**

In January 2025, the City Commission appointed a Charter Review Board (“CRB”). On April 16, 2025, the CRB submitted a final report to the City Commission. Included in this final report was a recommendation that the City Commission consider revising the criteria for consideration for Planning and Zoning Board membership to add experience in economic development as an additional category of relevant experience. On May 22, 2025, City Commission directed City staff to draft language incorporating the proposed criteria.

NOTE: Pursuant to Section 166.041, F.S., the Business Impact Estimate does not need to be prepared for the following types of ordinances: 1) Ordinances required for compliance with federal or state law or regulation; 2) Ordinances relating to the issuance or refinancing of debt; 3) Ordinances relating to the adoption of budgets or budget amendments including revenue sources necessary to fund the budget; 4) Ordinances required to implement a contract or an agreement, including, but not limited to, any federal, state, local, or private grant, or other financial assistance accepted by the City; 5) Emergency ordinances; 6) Ordinances relating to procurement; or 7) Ordinances enacted to implement the following: a. Development orders and development permits, as those terms are defined in Section 163.3164, and development agreements, as authorized by the Florida Local Government Development Agreement Act under Sections 163.3220-163.3243; b. Comprehensive plan amendments and land development regulation amendments initiated by an application by a private party other than the City; c. Sections 190.005 and 190.046, F.S.; d. Section 553.73, F.S., relating to the Florida Building Code; or e. Section 633.202, F.S., relating to the Florida Fire Prevention Code.