



PROCUREMENT

SURPLUS DESIGNATION FORM – FLEET VEHICLES

This form should be completed for all fleet vehicles and submitted to the Procurement Division for processing.

Requestor Name: Jessica Cannon
Phone Number: 954-956-1540

Department: Fleet_LETF
Property Location Fleet Building

Location Contact: Jessica Cannon
Phone Number: 954-956-1540

DIV	LOT #	YEAR	MFR	TYPE	MILEAGE	VEHICLE AGE	2 YEARS REPAIRS & MAINTENANCE	REPAIRS & MAINTENANCE COST PER MILE	FLEET COMMENTS	OUTSIDE CONTRACT GUIDELINES		VIN / SERIAL NO.
										YRS	MILES	
161	1320	2014	Ford	Interceptor Utility	84,583	11	\$3,851.51			X	X	1FM5K8AR3EGB 69094

DEPARTMENT DIRECTOR APPROVAL

This is to certify that the above named items and / or equipment have reached their useful lifecycle, have become obsolete, damaged, non-functional, no longer needed or not economically feasible to repair.

☐ FY23 Replacements
☐ FY24 Replacements
☒ FY25 Replacements

Signature: Harry Mautie
Print Name: HARRY MAUTIE
Date: 12/22/2025

PROCUREMENT DIVISION REVIEW

DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES APPROVAL

Signature: Orlando Torres
Print Name: Orlando Torres

Signature: Peta-Gay Lake
Print Name: Peta-Gay Lake

Date: 12/22/25



PROCUREMENT

SURPLUS DESIGNATION FORM – FLEET VEHICLES

This form should be completed for all fleet vehicles and submitted to the Procurement Division for processing.

Requestor Name: Jessica Cannon
Phone Number: 954-956-1540

Department: Fleet
Property Location Fleet Building

Location Contact: Jessica Cannon
Phone Number: 954-956-1540

DIV	LOT #	YEAR	MFR	TYPE	MILEAGE	VEHICLE AGE	2 YEARS REPAIRS & MAINTENANCE	REPAIRS & MAINTENANCE COST PER MILE	FLEET COMMENTS	OUTSIDE CONTRACT GUIDELINES		VIN / SERIAL NO.
										YRS	MILES	
✓ 161	1377	2016	Chevrolet	Impala PP	123,400	9	\$554.31			X	X	2G1WD5E32G1166851
✓ 161	1376	2016	Chevrolet	Impala PP	186,637	9	\$1,559.31			X	X	2G1WD5E35G1165371
✓ 161	1369	2015	Ford	Interceptor Utility	100,553	10	\$3,101.78			X	X	1FM5K8AR6FGC26678

DEPARTMENT DIRECTOR APPROVAL

This is to certify that the above named items and / or equipment have reached their useful lifecycle, have become obsolete, damaged, non-functional, no longer needed or not economically feasible to repair.



FY23 Replacements

FY24 Replacements

FY25 Replacements

Signature: *Harry Maute*Print Name: Harry MAUTEDate: 12/22/2025

PROCUREMENT DIVISION REVIEW

DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES APPROVAL

Signature: *Orlando Turner*Print Name: Orlando TurnerDate: 12/22/25Signature: *Reba Gay Lott*Print Name: Reba Gay LottDate: 12/22/25

COCONUT
CREEK

PROCUREMENT

SURPLUS DESIGNATION FORM – FLEET VEHICLES

This form should be completed for all fleet vehicles and submitted to the Procurement Division for processing.

Requestor Name: Katelyn DiCintio
Phone Number: (954) 956-1484

Department: Public Works
Property Location Fleet

Location Contact: Jessica Cannon
Phone Number: (954) 956-1540

VEHICLE DETAILS

Vehicle Number	Description	VIN / Serial No.	Mileage	Notes
1525 ✓	2020 Ford F250 SD XL 4x4	1FTBF2B6XLEE37502	20,094	Total Loss – Insurance carrier will handle disposition.
1560 ✓	2021 Ford F150 SUPERCAB	1FTEX1CB8MKD59546	17,970	Total Loss – Insurance carrier will handle disposition.
# 864 ✓	2006 Better Built BH2522DT-E (Trailer)	4MNDB252061002106		Total Loss - Insurance carrier will handle disposition

DEPARTMENT DIRECTOR APPROVAL

This is to certify that the above named vehicle (s) have been damaged, non-functional, and not economically feasible to repair.

Signature: _____

Print Name: _____

Date: _____

PROCUREMENT DIVISION REVIEW

DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES APPROVAL

Signature: _____

Print Name: _____

Date: _____

Signature: _____

Print Name: _____

Date: _____

**PROCUREMENT**
**SURPLUS DESIGNATION FORM – FURNITURE, EQUIPMENT & MISC.
(\$5,000 AND OVER)**
Page / of /

This form should be completed for all surplus items and submitted to the Procurement Division for processing.

Requestor Name: William Davidson

Department: Community Relations

Location Contact: Billy

Phone Number: 954-973-6728

Property Location Signshop

Phone Number: 954-973-6728

ITEM DETAILS

4-digit Dept. + Item number (i.e., 0141-1)	Item Description (Make, Model, Brand, Color, Type, Working or Non-working)	MFR S/n (if applicable)	Quantity	Briefly explain why the item is surplus (i.e., no longer used, old, obsolete, taking up space, not operational)	Condition
0015 - 1	Roland XC540 Large Format printer, non-working 11-453		1	No longer use	Non-operational
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.

DEPARTMENT DIRECTOR APPROVAL

This is to certify that the above named items and / or equipment have reached their useful lifecycle, have become obsolete, damaged, non-functional, no longer needed or not economically feasible to repair.

Signature: Jason RamdewarPrint Name: Jason RamdewarDate: 12/22/2025**PROCUREMENT DIVISION REVIEW**Signature: Adela ParkerPrint Name: Adela ParkerDate: 12/22/25**DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES APPROVAL**Signature: Peta-Gay LalcePrint Name: Peta-Gay LalceDate: 12/22/25



PROCUREMENT

SURPLUS DESIGNATION FORM – FURNITURE, EQUIPMENT & MISC. (\$5,000 AND OVER)

Page 1 of 2

This form should be completed for all surplus items and submitted to the Procurement Division for processing.

Requestor Name: Enrique Castro

Department: Parks and Recreation

Location Contact: Enrique Castro

Phone Number: 9545456600

Property Location Rowe Activity Center, 900 NW 43 Ave

Phone Number: 9545456600

Community Center, 1100 Lyons Road

ITEM DETAILS

4-digit Dept.+ Item number (i.e., 0141-1)	Item Description (Make, Model, Brand, Color, Type, Working or Non-working)	MFR S/n (if applicable)	Quantity	Briefly explain why the item is surplus (i.e., no longer used, old, obsolete, taking up space, not operational)	Condition
0183 -1 ✓	JC White, 5 - 4' desks, <u>Connected workstations</u> with dividers, currently dissembled and in pieces. Grey/Blue fabric with black floor cabinets and overhead hutch		1	Old, No longer used	Poor
0183 -2 ✓	Blue/black connected <u>lobby chairs</u> , 10 chairs connected with side tables - 3 sets		3	Old, No longer used	Poor
0183					
0183					
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.

DEPARTMENT DIRECTOR APPROVAL

THIS IS TO CERTIFY THAT THE ABOVE NAMED ITEMS AND / OR EQUIPMENT HAVE REACHED THEIR USEFUL LIFECYCLE, HAVE BECOME OBSOLETE, DAMAGED, NON-FUNCTIONAL, NO LONGER NEEDED OR NOT ECONOMICALLY FEASIBLE TO REPAIR.

Signature:

Print Name:

Wayne K. Tobey
 Wayne K. Tobey

Date:

10/30/25

PROCUREMENT DIVISION REVIEW

Signature:

Print Name:

Orlando Torres
 Orlando Torres

Date:

12-11-25

DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES APPROVAL

Signature:

Print Name:

Rita-Gay Lake
 Rita-Gay Lake

Date:

12/20/25

9/11/25 9/11/25



PROCUREMENT

SURPLUS DESIGNATION FORM – FURNITURE, EQUIPMENT & MISC. (\$5,000 AND OVER)

Page 2 of 2

This form should be completed for all surplus items and submitted to the Procurement Division for processing.

Requestor Name: Enrique Castro

Department: Parks and Recreation

Location Contact: Enrique Castro

Phone Number: 9545456600

Property Location Sabal Pines Park, 5005 NW 39 Avenue Phone Number: 9545456600

ITEM DETAILS

4-digit Dept. + Item number (i.e., 0141-1)	Item Description (Make, Model, Brand, Color, Type, Working or Non-working)	MFR S/n (if applicable)	Quantity	Briefly explain why the item is surplus (i.e., no longer used, old, obsolete, taking up space, not operational)	Condition
0183 - 1 ✓	Nevco Model 2770, 36"x96", Indoor Wall Mounted Scoreboard, Grey, Working		1	Wrong model - replaced by manufacture	Excellent
0183					
0183					
0183					
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.
					Choose an item.

DEPARTMENT DIRECTOR APPROVAL

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Signature:

Print Name:

Wayne K. Tobey
Wayne K. Tobey

Date:

10/30/25

PROCUREMENT DIVISION REVIEW

Signature:

Print Name:

Orlando Torres
Orlando Torres

Date:

12-11-25

DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES APPROVAL

Signature:

Print Name:

Peter Gay Lake
Peter Gay Lake

Date:

12/12

9/1/25
9/1/25