



## Legislation Details (With Text)

<b>File #:</b>	RES 2016-295	<b>Name:</b>	Urban Design Services Agreement
<b>Type:</b>	Resolution	<b>Status:</b>	Passed
<b>File created:</b>	11/10/2016	<b>In control:</b>	City Commission
<b>On agenda:</b>	12/8/2016	<b>Final action:</b>	12/8/2016
<b>Title:</b>	A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE FOLLOWING TEN SHORT-LISTED FIRMS FOR ARCHITECTURE, LANDSCAPE ARCHITECTURAL, AND URBAN DESIGN SERVICES PURSUANT TO RFQ NO. 08-24-16-11: (1) CARTAYA AND ASSOCIATES ARCHITECTS, PA, (2) CPZ ARCHITECTS, INC., (3) CRAVEN THOMPSON & ASSOCIATES, INC., (4) DORSKEY YUE INTERNATIONAL, (5) KEITH AND SCHNARS, INC., (6) KIMLEY-HORN AND ASSOCIATES, INC., (7) MILLER, LEGG AND ASSOCIATES, INC., (8) SONG AND ASSOCIATES, INC., (9) SYNALOVSKI ROMANIK SAYE, LLC, AND (10) WALTERS ZACKRIA ASSOCIATES.		
<b>Sponsors:</b>	Sustainable Development		
<b>Indexes:</b>	Agreement, Resolution, RFQ, Urban Design Services		
<b>Code sections:</b>			
<b>Attachments:</b>	1. RESOLUTION 2016-295-Urban Design Svcs Agrmt, 2. EXHIBIT A-Cartaya and Associates-Urban Design Svcs Agrmt, 3. EXHIBIT B-CPZ Architects-Urban Design Svcs Agrmt, 4. EXHIBIT C-Craven Thompson & Assoc-Urban Design Svcs Agrmt, 5. EXHIBIT D-Dorsky Yue Int'l-Urban Design Svcs Agrmt, 6. EXHIBIT E-Keith and Schnars-Urban Design Svcs Agrmt, 7. EXHIBIT F-Kimley-Horn and Assoc-Urban Design Svcs Agrmt, 8. EXHIBIT G-Miller Legg-Urban Design Svcs Agrmt, 9. EXHIBIT H-Song + Assoc-Urban Design Svcs Agrmt, 10. EXHIBIT I-Synalovski Romanik Saye-Urban Design Svcs Agrmt, 11. EXHIBIT J-Walters Zackria-Urban Design Svcs Agrmt, 12. BACKUP-RFQ No. 08-24-16-11		

Date	Ver.	Action By	Action	Result
12/8/2016	1	City Commission		

## AGENDA ITEM REPORT

### TITLE:

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE FOLLOWING TEN SHORT-LISTED FIRMS FOR ARCHITECTURE, LANDSCAPE ARCHITECTURAL, AND URBAN DESIGN SERVICES PURSUANT TO RFQ NO. 08-24-16-11: (1) CARTAYA AND ASSOCIATES ARCHITECTS, PA, (2) CPZ ARCHITECTS, INC., (3) CRAVEN THOMPSON & ASSOCIATES, INC., (4) DORSKEY YUE INTERNATIONAL, (5) KEITH AND SCHNARS, INC., (6) KIMLEY-HORN AND ASSOCIATES, INC., (7) MILLER, LEGG AND ASSOCIATES, INC., (8) SONG AND ASSOCIATES, INC., (9) SYNALOVSKI ROMANIK SAYE, LLC, AND (10) WALTERS ZACKRIA ASSOCIATES.

### BACKGROUND:

The purpose of the Request for Qualifications (RFQ) is to establish a qualified pool of a maximum of ten (10) consultant firms, from a wide range of disciplines, to provide Architecture, Landscape Architectural, and Urban Design Services for various City projects. The scope of services shall include, but are not necessarily limited to, building design, cost-benefit analysis, irrigation design,

sustainable design, transportation, and land surveying.

**DISCUSSION:**

The City issued a competitive solicitation in accordance with the Consultants' Competitive Negotiation Act (CCNA) pursuant to Section 287.055, Florida Statutes. A selection committee consisting of Sheila Rose, Director of Sustainable Development; Scott Stoudenmire, Deputy Director of Sustainable Development; Yugal Lall, Senior Engineer; Brian Rosen, Public Works Project Manager; and Linda Whitman, Senior Planner, reviewed and evaluated fifteen (15) submittals.

After an extensive evaluation process, which included review of each firm's personnel, past record, experience, area of expertise, office location, and current project workloads, the Selection Committee short-listed to a pool of ten (10) qualified consultants.

A negotiation committee comprised of Sheila Rose, Director of Sustainable Development; Jim Berkman, Public Works Director; and Peta-Gay Lake, Assistant Director of Finance and Administrative Services, reviewed the fee schedules submitted by the short-listed firms and established the hourly rates for each position based on the median hourly rate. The contract period is for three (3) years with the option to extend the contract for two additional one (1) year periods.

**RECOMMENDATION:**

Staff recommends approval of this Resolution.

**FISCAL IMPACT:** N/A