

# SPECIAL EVENTS GRANT PROGRAM APPLICATION

Submission deadline:

**August 30, 2018**

Event Title: The Women's Club of Coconut Creek Fashion Show

Date/Place of Event: Sunday, January 27, 2019 / Township Performing Center

Has the event site been reserved? ☒ Yes ☐ No

Name of Organization: The Women's Club of Coconut Creek

Contact Person: Mary Kinirons Title: President

Phone: 954. 952-6255 E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

5. Chief Administrative Officer/President Mary Kinirons  
Phone: 954-952-6255 E-mail: schuch@gmail.com

6. Brief Description of Event/Approximate Number of Attendees: The event will be a fashion show to raise funds for scholarships for students in Coconut Creek.

7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a registered entity in the State of Florida.

Attached: ☒ Yes ☐ No

8. Bank affiliations: Chase

9. What is the date of your organization's original non-profit status? April 10, 2002

10. How much is total cost of your event? \$3,279.00

11. Is your event open to the public? ☒ Yes ☐ No

12. Percentage of Creek residents attending events: 90%

13. What is the total monetary amount requested from the City of Coconut Creek? (An itemized list showing exact dollar figures is required.) \$3,279.00

14. How will the funds be used? Funds will be for 2 banners to aid in advertising the event, since this is a new fundraiser this year for the Women's Club. Funds will be used to assist with rental of the Township Performing Arts. They discounted 25% of the cost to assist our non-profit organization. The rental includes

15. What are the in-kind requests from the City of Coconut Creek? Request is for 2 banners since this is a new fundraiser for the Women's Club. This year.

insurance. Services of professional theater personnel, audio, visual equipment, ticket printing, and box office ticket sales, payment for CCPD officer for parking detail and dressing rooms



6. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.) Stein Mart, Coral Springs, FL will be providing free of charge 30 complete men and women outfits for the 10 females and 5 male models to wear throughout the show. Stein Mart will be providing on-site staff throughout the show. Stein Mart will be providing accessory items which will be raffled. Funds donated to the Women's Club for scholarships. These in-kind should equal approximately \$3,000.00

17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded? The benefits are to bring the community together in a joint venture to raise funds for scholarships. It will also promote the City's social impact and awareness of our great City. The community will have additional events to look forward to while contributing to a worthy cause.

18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs? 94% of profits go towards scholarship programs for high school students who reside in Coconut Creek, sports teams and Police Explorers.

19. ☐ I am duly authorized to speak on behalf of my organization.

20. ☒ I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's award letter.

21. ☒ I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

22. ☒ In consideration of participating in the Special Events Grant Program, my organization agrees to be fully responsible for its acts of negligence or its employees' acts of negligence when acting within the course of scope of their employment, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing herein is intended to serve as a waiver of sovereign immunity by either party under Section 768.28, Fla. Stat., nor shall anything included herein be construed as consent to be sued by any third parties in any matter arising out of the Special Events Grant Program.

Note: You may attach additional pages, if needed.

Mary Kinirons  
President/CEO Signature



**PROPOSED EVENT BUDGET  
CITY OF COCONUT CREEK  
SPECIAL EVENTS GRANT PROGRAM**

Name of Organization: The Women's Club of Coconut Creek  
Name/Date of Event: Fashion Show / Sunday, January 27, 2019

**ANTICIPATED REVENUES**

Our Organization's Contribution: \$ Volunteers (Club members and students)  
Additional Revenue Sources:  
Ticket Sales: \$ 5,000 (250 tickets @ \$20/ticket)  
Donations, Sponsorships & Contributions: Clothing provided by Stein Mart  
Other - (List):  
Total Anticipated Revenue: \$ 5,000

**ANTICIPATED EXPENDITURES**

Advertising and Publicity: \$ 700 (2 banners)  
Equipment Rentals: included in price of facility  
Facility Rental: \$ 2412 (discounted 25% by Township Performing Center)  
Insurance: 67.00  
Lodging: n/a  
Security/Police: included in price of facility  
Printing:  
Postage:  
Supplies & Materials: 100.00  
Professional Fees:  
Technical Equipment Expenses:  
Travel and Transportation:  
Other:  
Total Anticipated Event Expenditures: \$ 3,279.00

**Disallowed Expenses:**  
**Salaries, Benefits & Permanent Equipment**

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of my knowledge.

Chief Administrative Officer/President Signature: Mary Kinirons  
Date: 8/29/2018

Chief Financial Officer/Treasurer Signature: James Bant  
Date: 8/29/18





## Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 10/15

*Per  
Tanner  
has been  
renewed*

85-8012593372C-1	09/30/2017	09/30/2022	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

THE WOMENS CLUB OF COCONUT CREEK INC  
4140 NW 9TH CT  
COCONUT CREEK FL 33066-1645

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

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