

SPECIAL EVENTS GRANT PROGRAM APPLICATION

Submission deadline:

August 30, 2018

1. Event Title: 10th Annual Horseshoe Hoedown
2. Date/Place of Event: November 10, 2018 in the Vegso Family Arena at Tradewinds Park
3. Has the event site been reserved? ☒ Yes ☐ No
4. Name of Organization: Equine-Assisted Therapies of South Florida, Inc.
Contact Person: David Plath
Title: Development Director
Phone: 954-974-2007 E-mail: david@equineatsf.org
Mailing Address: PO Box 273542
Boca Raton, FL 33427
5. Chief Administrative Officer/President: Molly Murphy
Phone: 954-974-2007 E-mail: molly@equineatsf.org
6. Brief Description of Event/Approximate Number of Attendees: The 10th Annual Horseshoe Hoedown takes place on the Equine-Assisted Therapies campus in the Vegso Family Arena at Tradewinds Park. The Horseshoe Hoedown serves as the signature fundraising event for this nonprofit organization helping children and adults with special needs. The riding arena, where therapeutic riding classes take place, is transformed for the evening into an open-air event venue. Guests in attendance are treated to live music from the Shane Duncan Band, gourmet buffet courtesy of A Passion for Catering, cocktail hour, dancing, games, and a silent auction, all to benefit programs like Therapeutic Riding, Hippotherapy, Equine-Facilitated Learning, and Equine-Facilitated Psychotherapy. In addition to the fun activities, there will be a short demonstration of rider skills from some of our students to illustrate the benefits of the programs. More than 250 are expected to be in attendance, including volunteers.
7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a registered entity in the State of Florida.
Attached: ☒ Yes ☐ No
8. Bank affiliations: Operational accounts are held with Wells Fargo.
9. What is the date of your organization's original non-profit status? October 1984
10. How much is total cost of your event? Budgeted event expenses are \$36,775
11. Is your event open to the public? ☒ Yes ☐ No Please note, while open and advertised to the public, there is a \$150 per person ticket cost, a portion of which is tax deductible.



12. Percentage of Creek residents attending events: Approximately 10%
13. What is the total monetary amount requested from the City of Coconut Creek? Equine-Assisted Therapies of South Florida requests the City of Coconut Creek to consider a sponsorship in the amount of \$750 for its Horseshoe Hoedown.
14. How will the funds be used? Funds received will offset production costs associated with the event. Specifically, funds will help offset the \$2,650 expense for portable lavatories, including a handicap accessible lavatory, that is necessary due to the number of attendees.
15. What are the in-kind requests from the City of Coconut Creek? There is one in-kind request that would help keep down costs for the event, so that more proceeds can go directly into supporting programs. We engage a Coconut Creek police detail of one officer for the event. The officer is at the event for 6-7 hours. If possible, this would help save up to \$300.
16. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.). The 10th Annual Horseshoe Hoedown is supported through the following:
Secured Sponsors: Vegso Family Foundation; Calvin Giordano & Associates; The Seed; Spectrum Group at Morgan Stanley; 3 Deers, Inc.
- Ticket Sales: 72 advance tickets have been sold to date
- In-Kind Services: United Site Services, A Passion for Catering
- In addition to ticket sales and sponsorships that continue to come in supporting the event, donations during the event will account for nearly \$45,000 going directly to programs.
17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded? The City of Coconut Creek will be listed as a sponsor of the event at the Sidewalker level. Recognition will include logo w/hyperlink on the Equine-Assisted website and inclusion on event posters and in event program. The City will also be mentioned in pre- and post-event news releases where sponsors are named. The City may also elect to submit a 1/4page ad for the event program and receive a dedicated social media posting. Residents from Coconut Creek who attend the event as volunteers or guests will see the City's involvement firsthand.
18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs? 100% of the profits go toward supporting our four equine programs for children and adults with special needs.
19. ☒ I am duly authorized to speak on behalf of my organization.



20. ☒ I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's award letter.

21. ☒ I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

22. ☒ In consideration of participating in the Special Events Grant Program, my organization agrees to be fully responsible for its acts of negligence or its employees' acts of negligence when acting within the course of scope of their employment, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing herein is intended to serve as a waiver of sovereign immunity by either party under Section 768.28, Fla. Stat., nor shall anything included herein be construed as consent to be sued by any third parties in any matter arising out of the Special Events Grant Program.



President/CEO Signature



**PROPOSED EVENT BUDGET
CITY OF COCONUT CREEK
SPECIAL EVENTS GRANT PROGRAM**

Name of Organization:

Equine-Assisted Therapies of South Florida, Inc.

Name/Date of Event:

10th Annual Horseshoe Hoedown, November 10, 2018

ANTICIPATED REVENUES

Your Organization's Contribution: \$ 0 not including salaries

Additional Revenue Sources:

Ticket Sales: \$16,500

Donations: \$ 2,000

Sponsorships: \$30,000

Auctions: \$12,500

Games: \$ 3,500

Bid for a Cause: \$30,000

Total Anticipated Revenue: \$94,500

ANTICIPATED EXPENDITURES

Advertising and Publicity: \$ 25

Equipment Rentals: \$ 3,150

Facility Rental: \$ 0

Insurance: \$ 350

Security/Police: \$ 325

Printing: \$ 500

Postage: \$ 250

Supplies & Materials: \$ 2,250

Entertainment: \$ 1,000

Catering & Décor: \$25,900

Technical Equipment Expenses: \$ 600

Valet Parking: \$ 450

Photographer: \$ 600

Other: \$ 1,525

Total Anticipated Event Expenditures: \$36,925

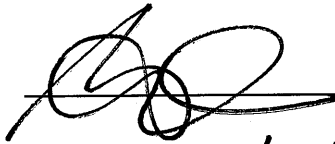


Disallowed Expenses:

Salaries, Benefits & Permanent Equipment

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of my knowledge.

Chief Administrative Officer/President Signature:

A handwritten signature in black ink, appearing to be "A. O.", written over a horizontal line.

Date: 8/30/18

Chief Financial Officer/Treasurer Signature:

A handwritten signature in black ink, appearing to be "Nichols", written over a horizontal line.

Date: 8/29/18



IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248367569
Apr. 16, 2014 LTR 4168C 0
59-2211126 000000 00
00045624
BODC: TE

EQUINE-ASSISTED THERAPIES OF SOUTH
FLORIDA INC
PO BOX 273542
BOCA RATON FL 33427



005383

Employer Identification Number: 59-2211126
Person to Contact: Mrs. Black
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 07, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in OCTOBER 1984.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.