



# SPECIAL EVENTS GRANT PROGRAM APPLICATION

Submission deadline:

August 30, 2018

1. Event Title: SWEETHEART AUCTION
2. Date/Place of Event: COMMUNITY CENTER, COCONUT CREEK
3. Has the event site been reserved? ☒ Yes ☐ No
4. Name of Organization: WOMEN'S CLUB OF COCONUT CREEK  
Contact Person: MARIKYN FRISCH Title: EVENT CHAIR  
Phone: 954-540-2324 E-mail: FRISCHMS@AOL.COM  
Mailing Address: 3149 COCONUT CIR, UNIT C, COCONUT CREEK 33063
5. Chief Administrative Officer/President: MARY KINIRONS  
Phone: 954-952-6255 E-mail: SCHUCHMD@GMAIL.COM
6. Brief Description of Event/Approximate Number of Attendees: A LIVE AUCTION WITH ITEMS DONATED FROM LOCAL BUSINESSES AND COMMUNITY TO GENERATE SCHOLARSHIP FUNDS
7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a registered entity in the State of Florida.  
Attached: ☒ Yes ☐ No
8. Bank affiliations: CHASE
9. What is the date of your organization's original non-profit status? 1970
10. How much is total cost of your event? \$1,000
11. Is your event open to the public? ☒ Yes ☐ No
12. Percentage of Creek residents attending events: 100%
13. What is the total monetary amount requested from the City of Coconut Creek? (An itemized list showing exact dollar figures is required.) 474
14. How will the funds be used? ADVERTISEMENT AND MATERIALS TO CONDUCT EVENT
15. What are the in-kind requests from the City of Coconut Creek? USE OF COMMUNITY CENTER, 4 BANNERS AND SIGNS TO BE SHOWN THROUGHOUT COMMUNITY, TABLES CHAIRS, MICROPHONE, POSTER STANDS, AND COCOGRAM ANNOUNCEMENTS

**PROPOSED EVENT BUDGET  
CITY OF COCONUT CREEK  
SPECIAL EVENTS GRANT PROGRAM**

Name of Organization: WOMEN'S CLUB OF COCONUT CREEK

Name/Date of Event: SWEETHEARTS' AUCTION FEB 12, 2019

**ANTICIPATED REVENUES**

Your Organization's Contribution: \$ REFRESHMENTS, AUCTIONEER  
\$500

**Additional Revenue Sources:**

Ticket Sales: 0

Donations, Sponsorships & Contributions: UNKNOWN - REQUESTING

Other - (List): AUCTION ITEMS FROM C.C. BUSINESS

Total Anticipated Revenue: \$ 1500

**ANTICIPATED EXPENDITURES**

Advertising and Publicity: \$ 200

Equipment Rentals: \_\_\_\_\_

Facility Rental: \_\_\_\_\_

Insurance: 74

Lodging: \_\_\_\_\_

Security/Police: \_\_\_\_\_

Printing: 100

Postage: \_\_\_\_\_

Supplies & Materials: 100

Professional Fees: \_\_\_\_\_

Technical Equipment Expenses: \_\_\_\_\_

Travel and Transportation: \_\_\_\_\_

Other: \_\_\_\_\_

Total Anticipated Event Expenditures: \$ 474

**Disallowed Expenses:**

**Salaries, Benefits & Permanent Equipment**

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of my knowledge.

Chief Administrative Officer/President Signature: Mary Kinirons

Date: 8/28/2018

Chief Financial Officer/Treasurer Signature: Samuel Saint

Date: 3/24/18

16. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.). THIS IS A FIRST-TIME EVENT FOR THE WOMEN'S CLUB SO IT IS DIFFICULT TO DETERMINE WHAT TYPES AND THE MONETARY VALUE OF DONATIONS. WE WILL REQUEST BUSINESSES THROUGHOUT THE CITY TO DONATE ITEMS SUCH AS DINNER FOR 2, OR MANICURES. IT IS UNKNOWN AT THIS TIME WHAT THE RESPONSES WILL BE.

17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded? NOT ONLY WILL THE PROCEEDS PROVIDE MONEY FOR SCHOLARSHIPS IT WILL PROVIDE ANOTHER EVENT FOR THE RESIDENTS WHICH HELPS TO MAKE COCONUT CREEK A THRIVING COMMUNITY WITH ANOTHER INTERACTIVE OPPORTUNITY.

18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs? 100% PROFITS FOR CHARITY IN SCHOLARSHIPS FOR RESIDENTS OF COCONUT CREEK

19. ☒ I am duly authorized to speak on behalf of my organization.

20. ☒ I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's award letter.

21. ☒ I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

22. ☒ In consideration of participating in the Special Events Grant Program, my organization agrees to be fully responsible for its acts of negligence or its employees' acts of negligence when acting within the course of scope of their employment, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing herein is intended to serve as a waiver of sovereign immunity by either party under Section 768.28, Fla. Stat., nor shall anything included herein be construed as consent to be sued by any third parties in any matter arising out of the Special Events Grant Program.

Note: You may attach additional pages, if needed.

Mary Kinirons  
President/CFO Signature

0000071 07/18/17



## Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

*Per  
Torrance  
has been  
renewed*

DR-14  
R. 10/15

85-8012593372C-1	09/30/2017	09/30/2022	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

THE WOMENS CLUB OF COCONUT CREEK INC  
4140 NW 9TH CT  
COCONUT CREEK FL 33066-1645

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

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