



**SPECIAL EVENTS GRANT PROGRAM APPLICATION**  
**Submission deadline:**  
**August 30, 2018**

1. Event Title: Santa's brunch
2. Date/Place of Event: December 8, 2018 North Community Center
3. Has the event site been reserved? ☒ Yes ☐ No
4. Name of Organization: Woman's Club of Coconut Creek  
Contact Person: Peggy NAIL Title: Volunteer  
Phone: 954-501-3929 E-mail: peggyannnail@aol.com  
Mailing Address: 3929 NW 57th Street, Coconut Creek, FL 33073
5. Chief Administrative Officer/President Mary Kinirons  
Phone: 954-952-6255 E-mail: schuchmd@gmail.com
6. Brief Description of Event/Approximate Number of Attendees: Approximately 100 attendees.  
This is a community event for children ages 3-8 years old who reside in Coconut Creek. The children enjoy a visit with Mr. & Mrs. Claus, lunch, dessert, goodie bag, gift and craft. Entertainment is provided.
7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a registered entity in the State of Florida.  
Attached: ☒ Yes ☐ No
8. Bank affiliations: Chase
9. What is the date of your organization's original non-profit status? 9-30-2017 to 9-30-2022
10. How much is total cost of your event? \$1312.00
11. Is your event open to the public? ☒ Yes ☐ No (Coconut Creek residents)
12. Percentage of Creek residents attending events: 100%
13. What is the total monetary amount requested from the City of Coconut Creek? (An itemized list showing exact dollar figures is required.) \$600.00
14. How will the funds be used? Funds will be used to fund entertainment and food for the event
15. What are the in-kind requests from the City of Coconut Creek?  
permit, Use of Community Center, 12- 8 ft tables, 150 chairs, decorations.  
christmas inflateables, fire place, mr & Mrs santa chairs, and christmas trees

16. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.).

Ticket sales, Volunteers from WCCC and HS students. Possible donations from local businesses

17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded?

This is the 28th annual event for the City. This event allows our children to have a great experience visiting with Santa on personal level. Creates lasting memories.

18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs? 94% of profits go towards our Scholarship program for HS seniors who reside in Coconut Creek, Sports Teams, Local public Schools and police Explorers.

19. ☒ I am duly authorized to speak on behalf of my organization.

20. ☒ I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's award letter.

21. ☒ I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

22. ☒ In consideration of participating in the Special Events Grant Program, my organization agrees to be fully responsible for its acts of negligence or its employees' acts of negligence when acting within the course of scope of their employment, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing herein is intended to serve as a waiver of sovereign immunity by either party under Section 768.28, Fla. Stat., nor shall anything included herein be construed as consent to be sued by any third parties in any matter arising out of the Special Events Grant Program.

*Note: You may attach additional pages, if needed.*

Mary Kinirons  
President/CFO Signature

**PROPOSED EVENT BUDGET  
CITY OF COCONUT CREEK  
SPECIAL EVENTS GRANT PROGRAM**

Name of Organization: Women's Club of Coconut Creek

Name/Date of Event: December 8, 2018

**ANTICIPATED REVENUES**

Your Organization's Contribution:

\$ \_\_\_\_\_

**Additional Revenue Sources:**

Ticket Sales:

\$700

Donations, Sponsorships & Contributions:

Other - (List):

Total Anticipated Revenue:

\$700

**ANTICIPATED EXPENDITURES**

Advertising and Publicity:

\$ \$40.00

Equipment Rentals:

North Creek Community Center

Facility Rental:

Insurance:

\$72.00

Lodging:

Security/Police:

Printing:

Postage:

Supplies & Materials:

\$800

Professional Fees:

\$400 - Entertainment

Technical Equipment Expenses:

Travel and Transportation:

Other:

Total Anticipated Event Expenditures:

\$ 1312.00

**Disallowed Expenses:**

**Salaries, Benefits & Permanent Equipment**

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of my knowledge.

Chief Administrative Officer/President Signature: \_\_\_\_\_

Date: 8/28/2018

Chief Financial Officer/Treasurer Signature: \_\_\_\_\_

Date: 8/26/18

*Mary Kinirons*  
*Janell Baur*



# Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

*Per  
Torrance  
has been  
renewed*

DR-14  
R. 10/15

|                    |                |                 |                        |
|--------------------|----------------|-----------------|------------------------|
| 85-8012593372C-1   | 09/30/2017     | 09/30/2022      | 501(C)(3) ORGANIZATION |
| Certificate Number | Effective Date | Expiration Date | Exemption Category     |

This certifies that

THE WOMENS CLUB OF COCONUT CREEK INC  
4140 NW 9TH CT  
COCONUT CREEK FL 33066-1645

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.