



**CITY OF COCONUT CREEK
ENVIRONMENTAL ADVISORY BOARD MINUTES**

**Government Center
4800 West Copans Road
Coconut Creek, FL 33063**

**Date: February 21, 2017
Time: 4:00 p.m.**

1. Call to Order

The meeting was called to order by Chair Charles Coxon at 4:08 p.m.

2. Present upon roll call:

Chair Charles Coxon
Heidi Thorman
Dan Mackey
Irene Espinosa
H. Grady May (Alternate)

Absent:

Vice Chair Susi Glatt

Also present: Sustainable Development Director Shelia Rose, Sustainable Development Deputy Director Scott Stoudenmire, Senior Planner Linda Whitman, Public Works Operations Manager Michael Heimbach; and Deputy City Clerk Marianne Bowers.

3. Approval of Minutes

MOTION: Thorman/Mackey – To approve the Minutes of the November 15, 2016, meeting.

Upon roll call, the Motion passed on a 5-0 vote.

4. Updates (or old Business)

a. Republic Rewards Grant Program

Senior Planner Linda Whitman introduced Public Works Operations Manager Michael Heimbach. Mr. Heimbach explained that one application for the Republic Rewards Grant Program was submitted by SOS Children's Village and stated that Republic Services, Inc. requested that the City keep the grant program open until March 8, as they were anticipating one additional grant application. He then distributed flyers for the Household Hazardous Waste event that was scheduled for Saturday, March 4, 2017. Discussion ensued regarding the Household Hazardous Waste events.

Mr. Mackey asked which materials were recyclable, and Mr. Heimbach stated that there were labels on the recycle bins listing what items should and should not be recycled. He noted that he would bring flyers to the next meeting further detailing recyclable materials. Mr. May asked if non-recyclable items that get placed in the bin contaminate the whole bin, and Mr. Heimbach explained that the bins are sorted to filter out the items that are not recyclable.

Discussion ensued regarding proper recycling procedures. Mr. Heimbach suggested that the Environmental Advisory Board have a meeting at a recycling processing facility. The Board discussed the different waste recycling companies available, and Mr. Heimbach said he would follow up with additional information at the next meeting.

b. National Wildlife Federation Habitat Steward Certification

Mr. Coxon discussed the National Wildlife Federation (NWF) Habitat Steward Certification process and his recent certification. He distributed flyers on the program. Ms. Whitman stated that there were several types of certifications available if anyone else was interested in going through the program. Mr. Mackey requested that the City obtain the flyers Mr. Coxon handed out for distribution at the Arbor Day Free Tree Giveaway event, and Ms. Whitman stated she would look into it.

c. Environmental Advisory Board Mission Statement

Ms. Whitman noted that the Environmental Advisory Board Mission Statement was provided in the agenda backup and suggested discussing it at the next meeting.

5. New Business

a. Hillsboro Boulevard Corridor Visioning Project

Ms. Whitman introduced Sustainable Development Director Sheila Rose and Deputy Director Scott Stoudenmire and began a *PowerPoint* presentation. Ms. Rose gave an overview of the planning stages for MainStreet and the Education Corridor, and she explained the benefit of using the same planning model for the Hillsboro Corridor. She described the types of properties along Hillsboro Boulevard and gave a history of the preserve areas interspersed with the commercial properties. Ms. Whitman gave an overview of six County-owned preserve areas along Hillsboro Boulevard and reviewed the goals of the conservation program and the nature programs available at the natural areas. Discussion ensued regarding the properties. Mr. Stoudenmire discussed the grant opportunities available to help revitalize the area and noted that staff was preparing an application for the Broward Redevelopment Program. Discussion ensued regarding the timeline.

b. Police Department Entryway Landscaping

Ms. Whitman presented the item and explained that the Police Department lobby would be accessible to the public 24 hours a day, and the redesign of the landscaping at the entrance area would enhance safety. She gave an overview of the proposed changes and plant life to be used.

c. Butterfly Festival

Ms. Whitman reviewed the information to be displayed and distributed by the Board at the Butterfly Festival and the schedule for the Board members covering the event.

d. Arbor Day Free Tree Giveaway

Ms. Whitman distributed information from Urban Forester Sharon Vollmer regarding the Free Tree Giveaway event. The Board members discussed their availability to volunteer.

e. 2017 Waterway Cleanup

Ms. Whitman provided information on the Waterway Cleanup event. Mr. Mackey asked for clarification on when the City resumed their sponsorship of the event, and Ms. Rose clarified. Discussion ensued.

6. Correspondence & Reports

Ms. Espinosa informed the Board that the Womens' Club was hosting an annual garage sale on March 18 and gave the website address for additional information. Mr. Mackey thanked Public Works Project Manager Brian Rosen for his work with the invasive exotic plants in Cypress Park. Mr. Coxon asked if aquaponics were being included in any of the City Parks, and Ms. Whitman stated she would research it.

7. Set Date of Next Meeting

The next meeting was tentatively set for March 21, 2017, at 4:00 p.m.

8. ADJOURNMENT

The meeting was adjourned at 5:16 p.m.

Transcribed by: Janice Ninesling