



# City of Coconut Creek

4800 West Copans Road  
Coconut Creek, FL 33063

## Meeting Agenda - Final-revised

### City Commission

**SANDRA L. WELCH, MAYOR**  
**JACQUELINE RAILEY, VICE MAYOR**  
**JOSHUA RYDELL, COMMISSIONER**  
**JOHN A. BRODIE, COMMISSIONER**  
**JEFFREY R. WASSERMAN, COMMISSIONER**  
**SHEILA N. ROSE, CITY MANAGER**  
**TERRILL C. PYBURN, CITY ATTORNEY**  
**JOSEPH J. KAVANAGH, CITY CLERK**

#### COMMISSION MEETINGS

**TIME:** Second and fourth Thursdays of the month at 7:00 p.m.

**PLACE:** Coconut Creek Government Center  
4800 W. Copans Road

**Coconut Creek Vision 2030:**  
*An innovative, inclusive and progressive community with a  
small-town personal touch.*

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**Thursday, April 11, 2024**

**7:00 PM**

**Coconut Creek Government Center**

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The City of Coconut Creek City Commission will be conducting a regular meeting of the City Commission on Thursday, April 11, 2024, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063.

In addition, this meeting will be broadcast live on the City's website ([www.coconutcreek.net](http://www.coconutcreek.net)). The live stream can be accessed by entering the following link in your internet browser:

<https://www.coconutcreek.net/livestream>

The public may appear in person and speak at the meeting. Prior to the meeting date, if any member of the public requires additional information on how to participate in the meeting and obtain assistance if needed, please contact:

City of Coconut Creek  
City Clerk Department  
4800 W. Copans Road  
Coconut Creek, FL 33063  
954-973-6774  
[cityclerk@coconutcreek.net](mailto:cityclerk@coconutcreek.net)

### AGENDA

**CALL TO ORDER / ROLL CALL****PLEDGE OF ALLEGIANCE****PRESENTATION(S)**

1.     [24-057](#)     A PROCLAMATION RECOGNIZING THE CITY OF COCONUT CREEK AS AN “AUTISM FRIENDLY COMMUNITY” AS DESIGNATED BY THE AUTISM SOCIETY OF FLORIDA.  
  
          Attachments:     [PROCLAMATION-Autism Friendly Community](#)  
                              [BACKUP-Autism Friendly Community Designation Letter](#)
2.     [24-063](#)     A PRESENTATION OF THE COCONUT CREEK MAYOR'S AWARDS FOR THE YOUTH SOCCER LEAGUE.
3.     [24-058](#)     A PRESENTATION RECOGNIZING THE EXCEPTIONAL ARTWORK OF STUDENTS FROM LOCAL SCHOOLS.
4.     [24-046](#)     A PRESENTATION OF A \$6,000 DONATION TO THE CITY FROM NORTH CREEK PRESBYTERIAN CHURCH FOR THE COCONUT CREEK POLICE EXPLORER PROGRAM.
5.     [24-066](#)     A PRESENTATION RECOGNIZING THE MEMBERS OF THE PARKS AND RECREATION ADVISORY BOARD AND PLANNING AND ZONING ADVISORY BOARD FOR THEIR SERVICE DURING THE 2023-2024 YEAR.
6.     [24-054](#)     A PRESENTATION BY STATE REPRESENTATIVE CHRISTINE HUNSCHOFSKY REGARDING THE 2024 STATE LEGISLATIVE SESSION.
7.     [24-049](#)     A PRESENTATION RECOGNIZING SECOND QUARTER EMPLOYEE MILESTONE ANNIVERSARIES FOR FISCAL YEAR 2024.
8.     [24-038](#)     A PROCLAMATION HONORING THE RETIREMENT OF K-9 TITUS.  
  
          Attachments:     [PROCLAMATION-K-9 Titus Retirement](#)
9.     [24-056](#)     A PROCLAMATION RECOGNIZING APRIL 2024 AS “NATIONAL POETRY MONTH.”  
  
          Attachments:     [PROCLAMATION-National Poetry Month 2024](#)
10.    [24-044](#)     A PROCLAMATION RECOGNIZING APRIL 2024 AS “CHILD ABUSE PREVENTION MONTH.”  
  
          Attachments:     [PROCLAMATION-Child Abuse Prevention Month 2024](#)
11.    [24-039](#)     A PROCLAMATION RECOGNIZING THE WEEK OF APRIL 21-27, 2024, AS “NATIONAL CRIME VICTIMS’ RIGHTS WEEK.”

**Attachments:**      [PROCLAMATION-National Crime Victims' Rights Week 2024](#)

12.    [24-053](#)      A PROCLAMATION RECOGNIZING MAY 7, 2024, AS “FOOD FOR THE POOR DAY.”

**Attachments:**      [PROCLAMATION-Food For The Poor Day](#)

## INPUT FROM THE PUBLIC

*Three (3) minutes per person on non-agenda items or consent agenda items.*

## CONSENT AGENDA

13.    [24-060](#)      A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2024-0314WS AND 2024-0314R)

**Sponsors:**      City Clerk

**Attachments:**      [MINUTES-2024-0314 Workshop](#)  
                              [MINUTES-2024-0314 Regular](#)

14.    [RES](#)  
       [2024-044](#)      A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH HOMELAND SECURITY INVESTIGATIONS (HSI) FOR IMMIGRATION AND CUSTOMS ENFORCEMENT FOR THE REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM THE TREASURY FORFEITURE FUND.

**Sponsors:**      Police Department

**Attachments:**      [RESOLUTION 2024-044-Homeland Security Investigations MOU](#)  
                              [MOU-Homeland Security Investigations](#)

15.    [RES](#)  
       [2024-058](#)      A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED MEMORANDUM OF UNDERSTANDING (MOU) WITH THE NATIONAL INSURANCE CRIME BUREAU (NICB) TO PROVIDE THE CITY WITH ACCESS TO THE ISO CLAIMSEARCH DATABASE.

**Sponsors:**      Police Department

**Attachments:**      [RESOLUTION 2024-058-National Insurance Crime Bureau MOU](#)  
                              [MOU-National Insurance Crime Bureau](#)

16.    [RES](#)  
       [2024-059](#)      A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE UNITED STATES SECRET SERVICE TO PROVIDE THE CITY WITH DIGITAL FORENSIC EVIDENCE AND REIMBURSEMENT OF OVERTIME AND OTHER EXPENSES.

**Sponsors:**      Police Department

**Attachments:**      [RESOLUTION 2024-059-Secret Service Digital Forensic Evidence MOU](#)  
                              [MOU-Secret Service Digital Forensic Evidence](#)

17. [RES](#)  
[2024-057](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE SOLE SOURCE INTERNET-BASED SOFTWARE SUBSCRIPTION RENEWAL AGREEMENT AND MEMORANDUM OF UNDERSTANDING (MOU) WITH LEADSONLINE, LLC TO PROVIDE A REAL-TIME CRIME INVESTIGATIVE SYSTEM.

**Sponsors:** Police Department

**Attachments:** [RESOLUTION 2024-057-LeadsOnline Subscription Svcs Sole Source Agrmt](#)  
[AGREEMENT-LeadsOnline Subscription Services](#)  
[MOU-LeadsOnline Subscription Services](#)  
[BACKUP-Sole Source Justification-LeadsOnline Subscription Services](#)

18. [RES](#)  
[2024-065](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE FIRST AMENDMENT TO THE AMENDED AND RESTATED AGREEMENT WITH PALM BEACH COUNTY TO PROVIDE INTEROPERABLE RADIO COMMUNICATIONS.

**Sponsors:** Police Department

**Attachments:** [RESOLUTION 2024-065-Palm Beach Radio System Agrmt First Amendment](#)  
[AGREEMENT-Palm Beach Radio System First Amendment](#)  
[BACKUP-2019 Agreement-Palm Beach Radio System Agreement](#)

## REGULAR AGENDA

### Finance Department

19. [24-064](#) A MOTION TO ACCEPT FOR FILING AS THE RECORD COPY WITH THE CITY CLERK THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND THE OTHER INDEPENDENT AUDITOR'S REPORTS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023.

**Attachments:** [BACKUP-Presentation-FY23 Annual Comprehensive Financial Report](#)  
[BACKUP-FY23 Annual Comprehensive Financial Report](#)

20. [ORD](#)  
[2024-010-1](#) AN ORDINANCE REPEALING ORDINANCE NO. 2017-040 AND RESCINDING THE INVESTMENT POLICY FOR THE CITY THAT WAS ATTACHED THERETO; AND ADOPTING A NEW INVESTMENT POLICY IN ITS PLACE, ATTACHED TO ORDINANCE NO. 2024-010 AS EXHIBIT "A." (FIRST READING)

**Attachments:** [ORDINANCE 2024-010-Investment Policy \(First Reading\)](#)  
[EXHIBIT A-Revised Investment Policy](#)  
[BACKUP-Ordinance No. 2017-040](#)

### Sustainable Development

21. [ORD](#)  
[2024-012-2](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 13, "LAND DEVELOPMENT CODE," TO CONSOLIDATE AND STREAMLINE DEVELOPMENT REVIEW PROCEDURES, UPDATE PROCEDURES FOR SPECIAL LAND USES, PLATS, AND SITE PLANS, REVISE CITY DEPARTMENT NAMES AND THEIR RELATED DIRECTOR TITLES TO REFLECT THE CITY'S CURRENT ORGANIZATIONAL STRUCTURE, AND UPDATE OR DELETE OUT-OF-DATE STATUTORY REFERENCES. (SECOND READING)(PUBLIC HEARING)

**Attachments:** [ORDINANCE 2024-012-Ch 13 LDC Review Procedures Amend \(Second Rdg\)](#)  
[MINUTES-Draft Excerpt-PZ Mtg 2024-0313](#)

22. [RES](#)  
[2024-053](#) A RESOLUTION APPROVING THE SITE PLAN REQUEST OF DAVID AULD OF JOHNS FAMILY PARTNERS, LLLP TO PERMIT A MAXIMUM OF 148 TOWNHOMES FOR THE PROPERTY LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO AND GENERALLY DESCRIBED AS BLOCKS 5 & 6 OF THE MAINSTREET AT COCONUT CREEK DEVELOPMENT. (QUASI-JUDICIAL)(PUBLIC HEARING)

**Attachments:** [RESOLUTION 2024-053-MainStreet Site Plan Blocks 5 & 6 \(Revised\)](#)  
[EXHIBIT B-MainStreet Blocks 5 & 6 Site Plan](#)  
[BACKUP-Aerial Photo-MainStreet Blocks 5 & 6 Site Plan](#)  
[BACKUP-Application-MainStreet Blocks 5 & 6 Site Plan](#)  
[BACKUP-Site Plan-MainStreet Blocks 5 & 6 Site Plan](#)  
[BACKUP-Architecture-MainStreet Blocks 5 & 6 Site Plan](#)  
[BACKUP-Community Outreach Summary-MainStreet Blocks 5 & 6](#)  
[BACKUP-Applicant Presentation-MainStreet Blocks 5 & 6 Site Plan](#)  
[MINUTES-2024-0214 PZ Meeting](#)

### City Manager

23. [RES](#)  
[2024-064](#) A RESOLUTION APPOINTING ONE (1) REGULAR MEMBER TO THE SEMINOLE COCONUT CREEK EDUCATION FOUNDATION, INC. TO FULFILL THE REMAINDER OF THE THREE (3) YEAR TERM ENDING IN APRIL 2026, PURSUANT TO THE COCONUT CREEK FEE TO TRUST LANDS MITIGATION AGREEMENT AND THE BYLAWS OF THE SEMINOLE COCONUT CREEK EDUCATION FOUNDATION.

**Attachments:** [RESOLUTION 2024-064-Seminole Coconut Creek Education Foundation Appt.](#)  
[BACKUP-Resolution 2019-268-First Board Appointments](#)  
[BACKUP-Resolution 2023-043-Brooks Reappointment](#)  
[BACKUP-Seminole Mitigation Agreement](#)

### City Commission

24. [24-051](#) A MOTION TO APPOINT A DIRECTOR, ALTERNATE, AND SECOND ALTERNATE TO ATTEND AND VOTE AT ANY 2024-2025 BROWARD LEAGUE OF CITIES BOARD OF DIRECTORS OR GENERAL MEMBERSHIP MEETINGS.

Attachments: [BACKUP-BLOC 24-25 Board Appointments Memo](#)

#### CITY MANAGER REPORT

#### CITY ATTORNEY REPORT

#### COMMISSION COMMUNICATIONS

#### ADJOURNMENT

NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.