

SPECIAL EVENTS GRANT PROGRAM APPLICATION

Submission deadline:

August 30, 2018

1. Event Title: 2019 FSA Math & Reading Prep Workshops
Saturdays, March 2, March 9, and March 16, 2019- 10:30 am to 2:30 pm/

2. Date/Place of Event: North Regional/BC Library - 1100 Coconut Creek Blvd., Coconut Creek, FL 33066

3. Has the event site been reserved? ☒ Yes ☐ No

4. Name of Organization: Broward Public Library Foundation / North Regional/Broward College Library

Contact Person: Rosmei Sperandio Title: Librarian, Senior

Phone: 954-201-2626 E-mail: rsperandio@broward.org

Mailing Address: 1100 Coconut Creek Blvd., Coconut Creek, FL 33066

5. Chief Administrative Officer/President Dorothy Klein, Executive Director Broward Public Library Foundation

Phone: 954-357-7469 E-mail: dklein@bplfoundation.org

6. Brief Description of Event/Approximate Number of Attendees: For the past two years, the City of Coconut Creek has sponsored a series of workshops to prepare students for the Math & Reading sections of the Florida Standards Assessments (FSA). Parents continuously request assistance from the library for tutoring and test taking skills. The library would once again like to provide FSA Math & Reading workshops for 3rd and 4th grade students, and add session(s) for the 5th grade students. These programs will be open to students from local elementary schools and customers of the North Regional/BC Library to prepare them for the April and May 2019 FSA tests. The target number of students per session is 25 to 30.

7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a registered entity in the State of Florida.

Attached: ☒ Yes ☐ No

8. Bank affiliations: Northern Trust

9. What is the date of your organization's original non-profit status? 1983

10. How much is total cost of your event? \$1,250

11. Is your event open to the public? ☒ Yes ☐ No

12. Percentage of Creek residents attending events: 95%

13. What is the total monetary amount requested from the City of Coconut Creek? (An itemized list showing exact dollar figures is required.) \$1,050

14. How will the funds be used? Funds will be used to provide stipends for the workshop instructors, testing booklets, marketing material, and administrative costs.

15. What are the in-kind requests from the City of Coconut Creek? N/A

16. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.). The Friends of North Regional/BC Library will be asked to provide \$ 200.

17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded? The demand by parents for supplementary education programs for their children is in great demand and parental response and appreciation for the previous workshops has been overwhelmingly positive. Continued support of this program will reflect positively on the City of Coconut Creek. These workshops will contribute to the success of new and current students in their academic achievements.

18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs? 95% of the funds received will go towards the implementation of the project and 5% will go towards administrative costs

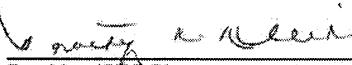
19. ☒ I am duly authorized to speak on behalf of my organization.

20. ☒ I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's award letter.

21. ☒ I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

22. ☒ In consideration of participating in the Special Events Grant Program, my organization agrees to be fully responsible for its acts of negligence or its employees' acts of negligence when acting within the course of scope of their employment, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing herein is intended to serve as a waiver of sovereign immunity by either party under Section 768.28, Fla. Stat., nor shall anything included herein be construed as consent to be sued by any third parties in any matter arising out of the Special Events Grant Program.

Note: You may attach additional pages, if needed.



President/CEO Signature

Name/Date of Event: 2019 FSA Math & Reading Prep Workshops

ANTICIPATED REVENUES

Your Organization's Contribution: \$0

Additional Revenue Sources:

Ticket Sales: _____

Donations, Sponsorships & Contributions: \$ 200

Other - (List): _____

Total Anticipated Revenue: \$200

ANTICIPATED EXPENDITURES

Advertising and Publicity: _____

Equipment Rentals: _____

Facility Rental: _____

Insurance: _____

Lodging: _____

Security/Police: _____

Printing: _____

Postage: _____

Supplies & Materials: \$200

Professional Fees: \$1,000

Technical Equipment Expenses: _____

Travel and Transportation: _____

Other: Admin Cost \$ 50

Total Anticipated Event Expenditures: \$1,250

Disallowed Expenses:

Salaries, Benefits & Permanent Equipment

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of my knowledge.

Chief Administrative Officer/President Signature: [Signature]

Date: 8/22/18

Chief Financial Officer/Treasurer Signature: [Signature]

Date: 8/24/18



Consumer's Certificate of Exemption

DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8012673272C-3	01/31/2016	01/31/2021	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

BROWARD PUBLIC LIBRARY FOUNDATION INC
100 S ANDREWS AVE
FORT LAUDERDALE FL 33301-1830

Is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077952422
June 06, 2018 LTR 4168C 0
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BODC: TE

BROWARD PUBLIC LIBRARY FOUNDATION
% 1ST UNION NATL BANK
100 S ANDREWS AVE EIGHTH FLOOR
FORT LAUDERDALE FL 33301-1830

020696

Employer ID number: 59-2224746
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Apr. 09, 2018, about your tax-exempt status.

We issued you a determination letter in April 1983, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,