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CITY OF COCONUT CREEK



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CITY CLERK DEPARTMENT

OFFICE OF THE CITY CLERK  
4800 WEST COPANS ROAD  
COCONUT CREEK, FLORIDA 33063

**2019 APPLICATION FOR CITY BOARDS**

The information requested below is for consideration of appointment to a City Board. Please complete and return this form to the City Clerk, along with a brief resume of your education and experience by or before ~~Thursday, April 11, 2019.~~ Deadline extended to 8/19/19. Jwm

**PLEASE NOTE:** Florida has a very broad public records law. Documents relating to city business are public records and are available to the public and media upon request. Your information provided within this application may therefore be subject to public disclosure.

Last Name: Tickner First Name: Corey M.I.: A

Home Address: 3490 NW 21<sup>st</sup> Street, Coconut Creek, FL 33066

Phone #: (954) 895-1593 Alt. #: N/A E-mail: Corey.Tickner@gmail.com

**PLEASE CHECK THE FOLLOWING BOARD(S) ON WHICH YOU ARE INTERESTED IN SERVING** (A brief description of each board can be found by clicking on the following link: [City Boards-Committees](#))

- \*CIVIL SERVICE BOARD  COMMUNITY OUTREACH ADVISORY BOARD (New)
- EDUCATION ADVISORY BOARD (New)  ENVIRONMENTAL ADVISORY BOARD
- PARKS & RECREATION ADVISORY BOARD  \*PLANNING & ZONING BOARD
- PUBLIC SAFETY ADVISORY BOARD (New)
- \*AFFORDABLE HOUSING ADVISORY COMMITTEE (AHAC) (Pursuant to Section 420.9076, Fla.Stat., in addition to a representative from the City's Planning & Zoning Board, the AHAC must consist of representatives who are actively engaged in at least six of the categories below. If you are applying to serve on the AHAC, please check-off the category below for which you qualify):

- Residential home building industry in connection with affordable housing
  - Banking or mortgage banking industry in connection with affordable housing
  - Home building in connection with affordable housing
  - Advocate for low-income persons in connection with affordable housing
- (list is continued on next page)*



## Corey Tickner

3490 NW 21<sup>st</sup> Street

Coconut Creek, FL 33066

Phone: (954) 895-1593 E-mail: Corey.Tickner@gmail.com

CAM #42209

### Education

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Western Illinois University ~ Macomb, Illinois ~ May 2005

Graduated, Masters of Science, College Student Personnel

Sonoma State University ~ Rohnert Park, California ~ May 2003

Graduated, Bachelor of Arts, Psychology ~ Cum Laude

### Professional Work Experience

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Senior Property Manager

June 2016~Present

*Grant Property Management*

*Boca Raton, FL*

- Supervise, train, motivate and evaluate maintenance personnel and assistant property manager
- Directly managed a portfolio of Condominium Associations and Homeowners Associations
- Act as a liaison between my office, the Board of Directors and Homeowners
- Conduct weekly, monthly and semi-annual facilities checks and provide detailed reports on the condition of the facilities
- Coordinate monthly financial reports and provided variant reports to the Board of Directors
- Utilize QuickBooks to assist with accounting, CAM collection and vendor payments
- Act as the project manager for all capitol improvement projects.
- Ensure each associations compliance with Florida Statutes 718 and 720 along with all applicable federal laws
- Conduct the month Board of Director minutes and provided all administrative functions to each association
- Scheduled and inspect all work provided by contracted vendors
- Provide interpretation of Association Documents, By-laws and Rules and Regulations
- Create the annual budgets and provide the yearly CAM reconciliation

Director of Property Management

September 2013~May 2016

*Current Capitol Real Estate Group*

*Hollywood, Florida*

- Supervised, trained, motivated and evaluated two to four property managers
- Directly managed over 1,000,000 square feet of commercial, residential, industrial and office real estate and indirectly over see over 3,500,000 square feet
- Acted as a liaison between my office, the landlord and national, regional and local tenants
- Conducted weekly, monthly and semi-annual facilities checks and provide detailed reports on the condition of the facilities and viability of tenant businesses
- Coordinated rent collection procedures and follow-up for all assigned properties
- Utilized Yardi to assist with accounting, rent collection and occupancy management
- Acted as the project manager for all capitol improvement, tenant build-out and repairs of properties
- Coordinated the tenant move-in and move-out process and complete administrative paperwork
- Provided lease and contact interpretation for all tenants and vendors of my assigned properties
- Scheduled and inspect all work provided by contracted vendors
- Served as the primary property manager contact during transition and take over of all new commercial properties
- Assisted in the creation and monitoring of annual property budgets

Coordinator of Staff and Community Development

June 2011~July 2013

*Northern Arizona University*

*Flagstaff, Arizona*

- Trained, supervised, motivated and evaluated two Graduate Assistants and three Programming Assistants
- Coordinated Fall, Spring and Summer training programs for all professional, graduate and paraprofessional staff
- Designed and implemented on-going professional development for professional, graduate and paraprofessional staff
- Designed and provided instructional oversight and evaluation of EPS 406, our paraprofessional pre-service course
- Advised RA council, Residence Hall Association and National Residence Hall Honorary
- Provided budgetary oversight for all training, campus-wide programming, Residence Life student organization expenditures and the Community Development Center
- Established directions for residential and community programming efforts and track and evaluate these efforts
- Assisted with the evaluation and interpretation of data gathered from departmental assessment initiatives
- Coordinated departmental involvement in Fall Welcome Week program in collaboration with other university departments
- Coordinated and evaluated all Bias Response Protocol report tracking, Safe Zone Training, Multicultural Leadership Conference, and departmental participation in university diversity initiatives
- Provided support and leadership for the Multicultural Student Reception in conjunction with various university departments
- Planned and coordinated the annual departmental award selection process, recognition program and banquets

### Committee Experience

· AIMHO Research and Information Committee Member and Co-Chair	Fall 2011~Spring 2013
· NAU Sexual Assault and Relationship Violence Task Force	Fall 2011~Spring 2013
· NAU Wellness Committee	Fall 2011~Spring 2013
· NAU Alcohol and Other Drug Council	Fall 2011~Spring 2013
· NAU Residence Life Diversity Committee Chair	Fall 2011~Spring 2013
· NAU Residence Life RA Training Committee Chair	Fall 2011~Spring 2013
· NAU Residence Life RA Selection Committee Chair	Fall 2011~Spring 2013
· UCF Residence Life RA and GA Staffing and Recruitment Team	Fall 2010~Spring 2011
· UCF Residence Life Professional Staff Selection Committee	Fall 2009~Spring 2010
· UCF International Education Week	Fall 2009, 2010, 2011
· UCF Residence Life Social Awareness and Education Committee	Fall 2009~Spring 2010
· UCF First Year Experience Task Force	Spring 2009~Spring 2011
· UCF Co-Advisor for United Resident Student Association	Fall 2008~Spring 2011
· UCF Residence Life Reconsidered	Fall 2008~Spring 2009
· RIT President's Commission for Pluralism and Inclusion	Fall 2006~Spring 2008
· Chair of Community Relations Sub-Committee	Fall 2007~Spring 2008
· Programming Committee Member	Fall 2006~Spring 2007

### Teaching Experience, Presentations and Publications

· Twenty-nine Diversity programs covering:	Spring 2000~Present
· Gender Stereotypes	
· Discrimination and Living in a Pluralistic Community	
· Ally Development	
· Deaf Culture	
· Safe Zone	
· Bystander Intervention	
· Twenty-seven Leadership programs	Fall 2000~Present
· Leadership styles inventory	
· Leadership as a lifestyle	
· Cross-Cultural Communication	
· Assessment in Leadership	
· License Community Association Manager License Number 42209	Fall 2013
· AIMHO ART Webinars Presenter	Spring 2013
· ACPA Mid-Level Managers Institute	Spring 2011
· RIT Global Leadership Certificate Faculty Mentor	Fall 2007~Spring 2008
· RIT Leadership Institute Faculty Team Member	Winter 2005~Spring 2008
· Corey Tickner (2013) Advisor to Advisor: Advice for first time advisors attending IACURH No Frills, <i>AIMHO Angle</i> , 1, 18-19	February 2013

### Honors

· Leadership Advancement Society of IACURH Inductee	Spring 2013
· Florida Association of Residence Hall Friend of Felippe Award	Spring 2013
· NAU Residence Hall Association Advisor of the Year Award	Spring 2013
· Florida Association of Residence Hall Norbert W. Dunkel Advisor of the Year Award	Spring 2011
· Special Recognition by the UCF International Student Center	Spring 2011

### Leadership Experience

· NACURH Master ART Certified Advisor	February 2013
· Developed, implemented and coordinated the UCF Residence Life Global Partners Program	Fall 2009~Spring 2011
· NACURH ART Certified Advisor	March 2009
· FEMA ~ National Incident Management System (IS-00700) Course	September 2008

### Professional Memberships

· ACPA Member	Membership Number 037046	Since 2002
· NRHH Member		Since 2000