



SPECIAL EVENTS GRANT PROGRAM APPLICATION
Submission deadline:
March 22, 2018



- 1. Event Title: Health & Wellness Fair
2. Date/Place of Event: Saturday, April 28, 2018 / Broward College North Campus Library
3. Has the event site been reserved? XYes □ No
4. Name of Organization: Broward College
Contact Person: Dr. Nora Powell Title: Dean of Health Sciences
Phone: 954-201-6904 E-mail: npowell1@broward.edu
Mailing Address: 1000 Coconut Creek Blvd, Coconut Creek, FL 33066
5. Chief Administrative Officer/President Dr. Marielena DeSanctis
Phone: 954-201-6511 E-mail: mdesanct@broward.edu

6. Brief Description of Event/Approximate Number of Attendees: This event is a Health & Wellness fair in which we will provide a variety of screenings such as blood pressure, pulse rate, temperature, cholesterol, vision, and HIV testing. Free Information will be available on smoking cessation, diets for those with diabetes or high blood pressure, dental hygiene, and cancer. In the past years, we have averaged 150 community participants.

7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a registered entity in the State of Florida.
Attached: X Yes □ No

8. Bank affiliations: \_\_\_\_\_

9. What is the date of your organization's original non-profit status? N/A-The College is not a non-profit.

10. How much is total cost of your event? \$2,000

11. Is your event open to the public? X Yes □ No

12. Percentage of Creek residents attending events: 90%

13. What is the total monetary amount requested from the City of Coconut Creek? (An itemized list showing exact dollar figures is required.) \$1,500

14. How will the funds be used?
The funds will be used for health supplies, such as PPE (Gloves, gowns, and masks), testing Kits, food, and advertising.

15. What are the In-kind requests from the City of Coconut Creek?
0--The College is providing all of the direct support.

16. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.). Broward College will utilize the operational/auxiliary funds to cover costs of the Health Science Fair. Local hospitals and other health care providers will also be invited to participate and provide their services as well. Last year, Baptist Health, Nipro Diagnostics, Colgate, and Holy Cross Hospital were community partners of the event and donated in-kind services.

17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded? The City of Coconut Creek will be listed as a sponsor of the health fair on all materials used to market the event. Citizens of the city of Coconut Creek will be invited to the event for the free screenings.

18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs? Broward College will not collect any proceeds from the health fair or use any grant funds for administrative cost.

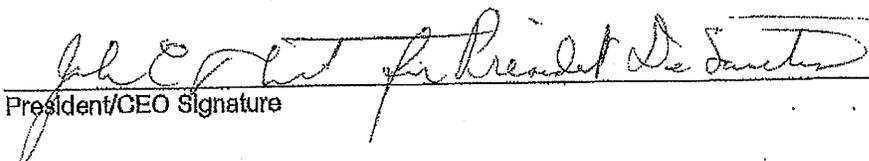
19.  I am duly authorized to speak on behalf of my organization.

20.  I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's award letter.

21.  I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

22. X In consideration of participating in the Special Events Grant Program, my organization agrees to be fully responsible for its acts of negligence or its employees' acts of negligence when acting within the course and scope of their employment, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing herein is intended to serve as a waiver of sovereign immunity by either party under Section 768.28, Fla. Stat., nor shall anything included herein be construed as consent to be sued by any third parties in any matter arising out of the Special Events Grant Program.

Note: You may attach additional pages, if needed.

  
\_\_\_\_\_  
President/CEO Signature

**PROPOSED EVENT BUDGET  
CITY OF COCONUT CREEK  
SPECIAL EVENTS GRANT PROGRAM**

Name of Organization: Broward College

Name/Date of Event: Health & Wellness Fair / April 28, 2018

**ANTICIPATED REVENUES**

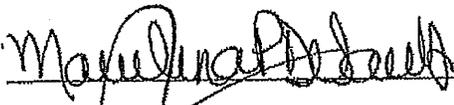
Your Organization's Contribution:	\$	<u>0</u>
<b><u>Additional Revenue Sources:</u></b>		
Ticket Sales:		<u>0</u>
Donations, Sponsorships & Contributions:		<u>0</u>
Other - (List):		<u>0</u>
Total Anticipated Revenue:	\$	<u>0</u>

**ANTICIPATED EXPENDITURES**

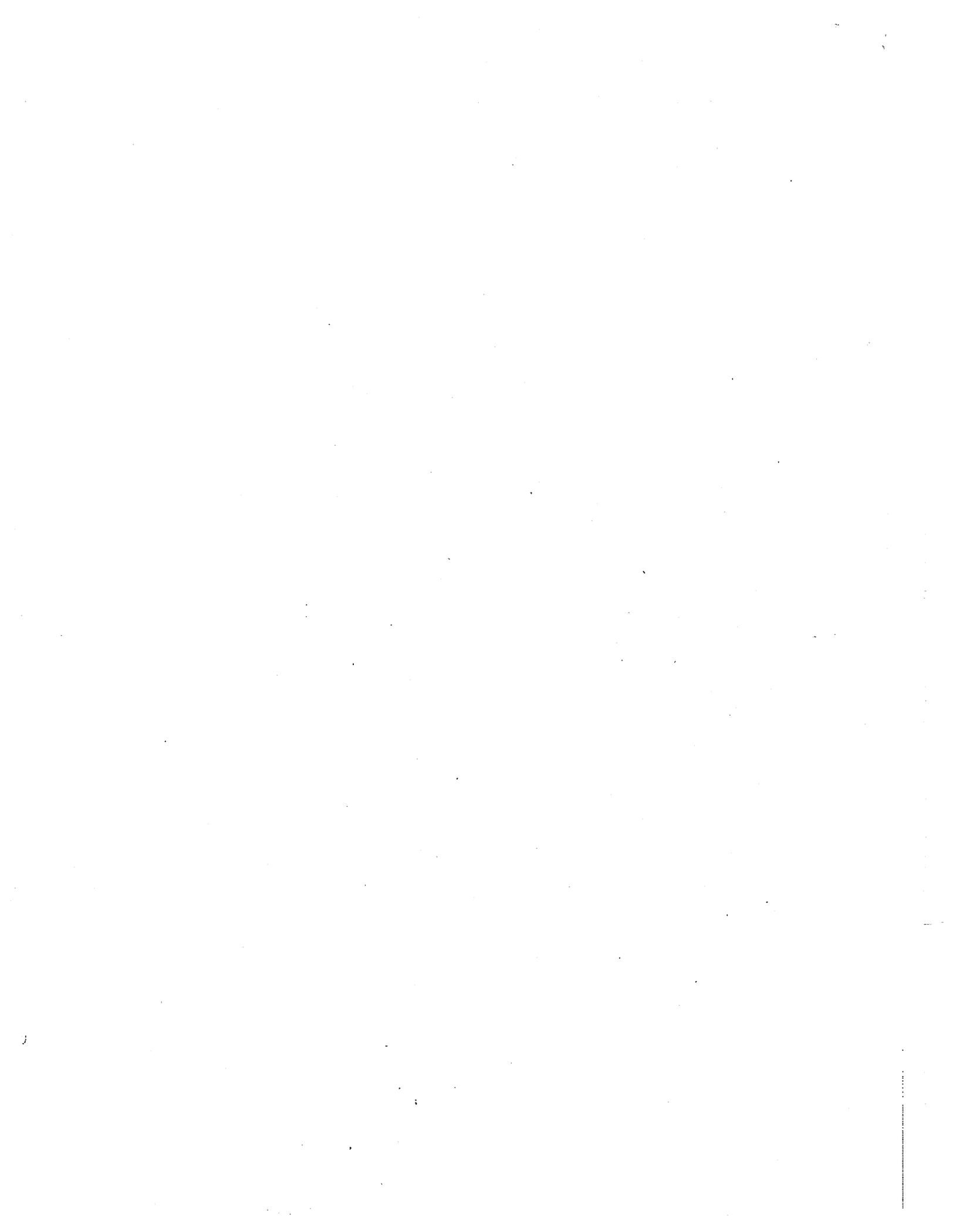
Advertising and Publicity:	
Equipment Rentals:	
Facility Rental:	
Insurance:	
Lodging:	
Security/Police:	
Printing:	
Postage:	\$550
Supplies & Materials:	
Professional Fees:	
Technical Equipment Expenses:	
Travel and Transportation:	
Other:	\$950
	\$1,500
Total Anticipated Event Expenditures:	

**Disallowed Expenses:**  
**Salaries, Benefits & Permanent Equipment**

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of my knowledge.

Chief Administrative Officer/President Signature:   
Date: 3/21/18

Chief Financial Officer/Treasurer Signature: \_\_\_\_\_  
Date: 3/21/18





## Consumer's Certificate of Exemption

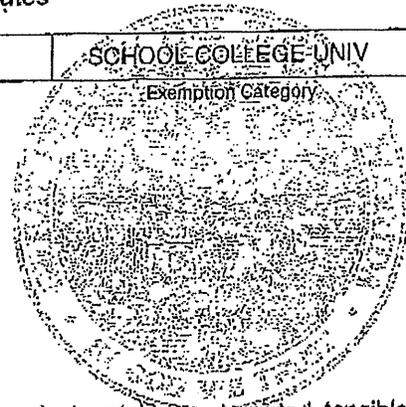
DR-14  
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8012557374C-7	07/31/2015	07/31/2020	SCHOOL COLLEGE-UNIV
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

BROWARD COLLEGE  
6400 NW 6TH WAY  
FORT LAUDERDALE FL 33309-8123



is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

