



**City of Coconut Creek
Planning and Zoning Board Meeting
December 11, 2019
Minutes – Excerpt**

9. **LAND DEVELOPMENT CODE:** AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, CHAPTER 2, "ADMINISTRATION," ARTICLE V, "BOARDS, COMMISSIONS AND COMMITTEES," DIVISIONS 1, "IN GENERAL," 2, "PARKS AND RECREATION ADVISORY BOARD," 4, "ENVIRONMENTAL ADVISORY BOARD," 6, "EDUCATION ADVISORY BOARD," 7, "COMMUNITY OUTREACH BOARD," AND 8, "PUBLIC SAFETY ADVISORY BOARD," IN ORDER TO REVISE BOARD MEMBERSHIP REQUIREMENTS, BOARD MEETING ATTENDANCE REQUIREMENTS, BOARD MEMBER REMOVAL REQUIREMENTS, CLARIFY PROCEDURES IN THE EVENT OF A BOARD VACANCY, AND UPDATE DEPARTMENT NAMES, BOARD FUNCTIONS, AND MEETING SCHEDULES FOR THE PARKS AND RECREATION ADVISORY BOARD, ENVIRONMENTAL ADVISORY BOARD, LOCAL HOUSING ASSISTANCE PROGRAM, EDUCATION ADVISORY BOARD, COMMUNITY OUTREACH ADVISORY BOARD, PUBLIC SAFETY ADVISORY BOARD, AND PLANNING AND ZONING BOARD; AND BY AMENDING CHAPTER 13, "LAND DEVELOPMENT CODE," ARTICLE I, "ADMINISTRATION, REGULATIONS AND PROCEDURES," DIVISION 2, "ADMINISTRATION," SECTION 13-16, "PLANNING AND ZONING BOARD," TO REVISE PLANNING AND ZONING BOARD MEMBERSHIP AND MEETING SCHEDULE REQUIREMENTS. (PUBLIC HEARING)

Deputy City Attorney Mehaffey noted that this item had been before the Board several months earlier to amend the City's Code of Ordinances related to advisory board membership requirements. She summarized the changes that were included in the draft ordinance previously considered by the Board, explaining that the changes provided for consistency and streamlining provisions among the various advisory boards. She commented that after the Board's recommendation of approval of the proposed amendments, the City Commission held a workshop in October to discuss the changes and recommended that staff make additional changes to the draft ordinance related to membership eligibility, which included:

- expanding board member eligibility to include City business owners, but removing the proposed change to allow property owners within the City to serve on advisory boards;
- adding specific board member qualifications for each board related to the board's functions; and
- providing for an alternative demonstration of commitment if the recommended qualifications were unable to be met.

Deputy City Attorney Mehaffey read into the record the proposed membership qualifications for each board, including the Environmental Advisory Board, Education Advisory Board, Community Outreach Advisory Board, Public Safety Advisory Board, Planning and Zoning Board, and Parks and Recreation Advisory Board.

Board Member Casey suggested that the qualifications for the Environmental Advisory Board listed in Section 2-242(b)(1) should be added to the qualifications for the Parks and Recreation Advisory Board listed in Section 2-208(c).

Chair Poole opened the public hearing. There were no questions or comments from the public, and the public hearing was closed.

MOTION: Young/Barker - Move to approve Item 9 subject to adding the Environmental Advisory Board qualifications listed in Section 2-242(b)(1) to the Parks and Recreation Advisory Board qualifications listed in Section 2-208(c).

Upon roll call, the Motion passed by a 5-0 vote.

DRAFT