



## CITY OF COCONUT CREEK CITY COMMISSION MINUTES

Government Center  
4800 W. Copans Road  
Coconut Creek, Florida

Date: April 30, 2019  
Time: 5:30 p.m.  
Workshop Meeting

---

### 1. CALL TO ORDER

Mayor Welch called the meeting to order at 5:37 p.m.

### 2. PRESENT UPON ROLL CALL:

Mayor Sandra L. Welch  
Vice Mayor Lou Sarbone  
Commissioner Rebecca A. Tooley  
Commissioner Mikkie Belvedere  
Commissioner Joshua Rydell  
City Manager Mary C. Blasi  
City Attorney Terrill C. Pyburn  
City Clerk Leslie Wallace May

### 3. DISCUSSION – FISCAL YEAR 2020 BUDGET

Before discussion began on the Fiscal Year (FY) 2020 budget, Vice Mayor Sarbone briefly mentioned the fire and dispatch services meeting held by the City of Margate on April 29 and asked for consensus to have the City Manager assign staff to conduct an independent analysis of fire emergency response times. City Manager Blasi noted that staff had already done an analysis and presented the findings to the City of Margate. She explained the approaches that Coconut Creek had taken to gather response time data. Discussion ensued. City Manager Blasi mentioned the interviews she held with the applicants for the Margate/Coconut Creek Fire Chief position to replace retiring Chief Dan Booker.

Deputy City Manager / Chief Financial Officer Karen Brooks opened the discussion on the FY 2020 Budget. She noted that no one from the public attended the April 23 Town Hall Meeting to provide input on next year's budget and that no one from the public was present at this evening's Commission Workshop. She provided a status of the following non-recurring capital improvement projects (CIP):

- Utilities and Engineering Building Expansion – complete;
- Reclaimed Water Project – complete;
- Complete Streets Program – project design underway, construction anticipated to begin FY20;
- Undergrounding of Aboveground Utility Lines – staff obtaining cost estimates;
- Government Center Rehabilitation – lobby under construction;
- Roof Replacement Program – contract awarded;
- Rowe Center Improvements – project design underway, construction anticipated to begin in FY20;
- Coconut Creek High School Area Improvements – construction underway, completion anticipated for FY19;
- Fire Station #113 – feasibility study underway;

- Winston Park Preserve Path to Hilton Road Greenway – project design underway;
- Sabal Pines Greenway Trail II – project design to begin in FY19;
- Security Camera Installation – staff developing a request for proposal with award anticipated in FY19;
- South Creek Streetlight Enhancements – project completion anticipated in FY19 in partnership with Florida Power and Light (FPL);
- Traffic Signal at Winston Park Plaza – construction underway; completion anticipated in FY19;
- State Road 7 Median Beautification – project design underway, FDOT grant funding to offset project costs;
- Boardwalk Rehabilitation – project design complete, staff pursuing grant funding;
- Splash Pad – project out for bid, construction anticipated to begin in FY20;
- Recreation Complex Gym Renovations – project underway; completion anticipated in FY19.
- Motorized Room Dividers – contract awarded;
- Water Quality Improvements – study completed;
- Hilton Road Storage/Repump Facility Upgrades – construction anticipated to begin in FY19;
- Copans Road Wastewater Transmission System Improvements – project design underway, construction anticipated to begin in FY19;
- Comprehensive Street Improvement Program – Phase I complete, Phase II design underway, construction on hold until receipt of Broward County Surtax funding;
- Sabal Pines Park Yard Retrofit – project design and construction anticipated in FY20;
- Vinkemulder Road Improvements – project design underway; construction postponed pending funding decision;
- Sabal Pines Restrooms – project postponed due to high construction costs;
- Automatic Meter Reading (AMR) Conversion – project on hold;
- Wastewater Master Pump Station – project postponed until completion of MainStreet Master Plan;
- Oak Trail Park Expansion and Lakeside Park Expansion – projects postponed until completion of the Parks and Recreation Master Plan;
- Art Walk – project on hold until FDOT completes sidewalk installation along State Road 7;
- Enterprise Resource Planning (ERP) Solution – software upgrade evaluations anticipated to begin in FY20;
- Lyons Road / Coconut Creek Parkway / Atlantic Boulevard Medians – project anticipated to begin in FY20; and
- Recreation Complex Building Rehabilitation - project anticipated to begin in FY20.

Commissioner Rydell commented on the status of the splash pads at the Recreation Complex and the Community Center and post-hurricane repairs. Budget and Grants Manager Kisha Bolden explained the process for reimbursements from the Federal Emergency Management Agency (FEMA) and delays with the replacement of shade covers at the parks. Discussion ensued regarding project costs. Commissioner Rydell recommended the following priorities:

- Funding for increased City branding, including gift shops at Community Center and Recreation Complex for city-branded products; and
- Addition of a data analyst position.

Commissioner Tooley recommended the following priorities:

- Removal of picnic benches from the dog park to be replaced with regular benches;
- Provide six foot high fencing around dog park;

- Park ranger presence at the dog park and professional uniforms;
- Addition of a bench outside Fire Station 50; and
- New SWAT vehicle (it was noted that Law Enforcement Trust Funds may be used for the purchase).

Commissioner Belvedere recommended the following priorities:

- Addition of more bus shelters in place of benches at bus stops;
- Enhancements to the City website to make it easier to find parks and greenways; and
- Bicycle education programs.

Vice Mayor Sarbone recommended the following priorities:

- Addition of a data miner position; and
- Consideration of final projects when applying for grant funding.

Mayor Welch spoke about the possibility of having an automated system for job and advisory board applicants. Human Resources Director Pam Kershaw explained the software used by the City for employment applications, noting that the system does provide application status throughout the hiring process. Discussion ensued. Mayor Welch recommended the following priorities:

- Commission workshop to discuss advisory board applications;
- Pilot project for a guided history bus tour;
- Public/Private partnership with the Township community to host cultural events at the Township Performing Arts Theater;
- Regional Chamber of Commerce lunch trolley tour; and
- Guided nature tours of city greenways, trails, and preserves.

Discussion ensued regarding local clergy coalitions to assist with community needs. The Commission discussed potential meeting dates to cancel for the summer meeting schedule and video streaming of Commission meetings. There was not consensus to video stream meetings. Staff was directed to research an improved audio system.

## **ADJOURNMENT**

The meeting was adjourned at 7:41 p.m.

Transcribed by Marianne Bowers

---

Leslie Wallace May, MMC  
City Clerk

---

Dated