

CITY OF COCONUT CREEK

CODE ENFORCEMENT FINE REDUCTION RECOMMENDATION COMMITTEE HEARING MINUTES

Government Center
4800 W. Copans Road
Coconut Creek, Florida

Date: April 1, 2025
Time: 11:30 a.m.
Hearing No. 2025-03

1. The meeting was called to order by Director of Sustainable Development Justin Proffitt 11:42 a.m.

2. Present upon roll call:

Deputy City Manager Scott Stoudenmire
Director of Finance and Administrative Services Peta-Gay Lake
Director of Sustainable Development Justin Proffitt
Deputy City Attorney Kathy Mehaffey

Also present: Senior Code Compliance Officer Luis Montano-Garcia, Senior Permit Technician Daniella Thomas, and Senior Staff Assistant Reshma Heraman.

Director of Sustainable Development Justin Proffitt explained that the meeting was being conducted live with a quorum physically present and explained the procedures for public participation and comment for the meeting.

3. Approval of Minutes: Hearing No. 2025-02 for March 4, 2025.

Motion: Director of Finance and Administrative Services Peta-Gay Lake made a motion to approve the Minutes from Hearing No. 2025-02. The motion was seconded by Deputy City Manager Scott Stoudenmire. Upon unanimous voice vote, the Minutes were approved without corrections.

4. Swear In:
There were no cases presented on the record therefore there was no swearing in.

5. Explanation of Proceedings:
There were no cases presented on the record therefore there was no explanation of proceeding.

6. **Cases**

Citation No.	Property Owner/Violator (New Owner) Address Violation	Violation Date
C23100191	Silva, Iure Da & Markone Contractors LLC	10/18/23
Montano-Garcia	436 S Military Trail Deerfield Beach, FL 33442 Violation Address: 5364 NW 54 Street Chapter 13, Section 40-a-1 Failure to obtain/complete Engineering Permit process: Driveway	

FINE \$1,300

ADMIN. FEE \$25

Minutes No. 2025-03
Code Enforcement Fine Reduction Meeting
April 1, 2025
Page 2

Senior Code Compliance Officer Luis Montano-Garcia explained the property owner was unable to appear and requested that the case be continued to the following hearing.

Motion: Director of Finance and Administrative Services Peta-Gay Lake made a motion to continue the case to May 6, 2025. The motion was seconded by Deputy City Manager Scott Stoudenmire.

The motion passed by unanimous voice vote.

6. ADJOURNMENT

The meeting was adjourned by unanimous consent at 11:44 a.m.

Reshma Heraman
Reshma Heraman, Senior Staff Assistant

5/6/2025
date signed