

SPECIAL EVENTS ASSISTANCE PROGRAM APPLICATION

Submission deadline:
August 30, 2018

1. Event Title: iLUMA (Inter-generational Literacy Using Music and Art)
2. Date/Place of Event: 11/16/18, 12/4/18, 1/18/19, 2/8/19, 2/22/19, North Regional/Broward College Library
3. Has the site been reserved? ☒ Yes ☐ No
4. Name of Organization: South Florida Chamber Ensemble
Contact Person: Myrna Meeroff Title: Executive Director
Phone: (954) 803-3762 E-mail: sfcemusic@gmail.com
Mailing Address: 6011 NW 68 Street, Parkland, FL 33067
5. Chief Administrative Office/President: Myrna Meeroff
Phone: (954) 803-3762 E-mail: sfcemusic@gmail.com
6. Brief Description of Event/Approximate Number of Attendees: iLUMA is an arts integration residency pairing music, visual art, and literature with reading comprehension. Participants ages 4-11 and seniors use keywords to draw and color answers to reading comprehension questions in each month's storybook. For each story, students will receive a storybook that contains seven panels with the written story and incomplete illustrations in each panel. For each panel, a narrator will read the narration then ask students to complete the drawing based on information in the story. Musicians from the SFCE play music from the stage version of the fairy tale as the children complete their drawings. We will be using fairy tales from the around the world to add a literary and cultural component to the project. The stories are: Little Mermaid (Czech Republic), A Christmas Carol (England), Peer Gynt (Norway), Treemonisha (USA) and Snow White (Germany). Before each story begins, the narrator teaches participants how to say yes and no in the language of the culture and gives cultural information such as location, climate, favorite foods, and schools. Each storybook is collected at the end of each session and independently scored by two or more teaching artists. Scores are entered in to a spreadsheet to track improvement. Storybooks are returned to students at the end of the residency. The objectives of the project are: to use keywords to promote reading comprehension, to expose participants to classical music, literature, and world cultures, and to encourage a love of reading. We anticipate 125 attendees per session for a total attendance of 625.
7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a business in the State of Florida.
Attached: ☒ Yes ☐ No
8. Bank affiliations: PNC Bank
9. What is the date of your organization's original non-profit status? 3/11/2013
10. How much is the total cost of your event? \$3620

11. Is your event open to the public? ☒ Yes ☐ No

12. Percentage of Creek residents attending your events 51%

13. What is the total monetary amount requested from the City of Coconut Creek? (**an itemized list showing exact dollar figures is required**). \$2000

14. How will the funds be used? We are requesting \$2000 in matching funds from the City of Coconut Creek. \$620.00 of funds will go towards ink to print advertising of the program to residents of Coconut Creek and the surrounding areas as well as directly to preschools with VPK programs and to print the storybooks. \$1380 will pay part of the cost of arranging the musical scores to fit our ensemble for Little Mermaid, Snow White, A Christmas Carol, Treemonisha, and Peer Gynt.

15. What are the in-kind requests from the City of Coconut Creek? N/A

16. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.) We have secured a grant the amount of \$1620 from the Broward Cultural Division for this location. We are seeking the remaining matching funds in the amount of \$2000 to cover the cost of implementing the program at the North Regional/Broward College Library in Coconut Creek. The library is donating the use of the auditorium, piano, microphone and projector for this program at no additional cost. The library is also providing marketing for the program including adding this to their event list on the website, posting flyers about the program in the library and posting information on external sites like South Florida Parenting and 4FunKids.

17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded? We completed a five month residency in Coconut Creek of this program in April 2018. All participants in this residency increased their reading comprehension and fine motor skills score over the course of the residency. The VPK instructors who attended the program were very enthusiastic about the program and have signed on to participate again this season and we have received calls from other schools who wish to participate as well. Last year's teachers were also pleased with the improvement in the attention span and behavior of their students by the end of the residency and found the cultural information about the country in which the story was set to be informative and interesting for their students. This season we are opening the program to third to fifth grade students with disabilities.

18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs? The program is free of charge to all participants so there is no profit.

19. ☒ I am duly authorized to speak on behalf of my organization.

20. ☒ I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's Award Letter.

21. ☒ I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

22. ☒ In consideration of participating in the Special Events Grant Program my organization agrees to indemnify, defend, save and hold the City of Coconut Creek, its officers, agents, and employees, harmless from any and all claims, damages, liability, losses, causes of action, of any nature whatsoever, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing here is intended to serve as a waiver of sovereign immunity by the City under section 768.28 Fla. Stat., nor shall anything include herein be construed as consent to be sued by any third parties in any matter arises out of the Special Events Grant Program.

**PROPOSED EVENT BUDGET
CITY OF COCONUT CREEK
SPECIAL EVENTS ASSISTANCE PROGRAM**

Name of Organization: South Florida Chamber Ensemble

Name/Date of Event: iLUMA 11/16/18, 12/4/18, 1/18/19, 2/8/19, 2/22/19

ANTICIPATED REVENUES

Your Organization's Contribution: \$ _____

Additional Revenue Sources:

Ticket Sales: _____

Donations, Sponsorships & Contributions: \$1620 Broward Cultural Division

Other - (List): _____

Total Anticipated Revenue: \$1620

ANTICIPATED EXPENDITURES

Advertising and Publicity: _____

Equipment Rentals: \$0 BC/NR library donating the marketing
\$0 (piano, microphone and projector donated by BC/NR
Library)

Facility Rental: \$0 (space donated by BC/NR library)

Insurance: _____

Lodging: _____

Security/Police: _____

Printing: \$620 ink (4 colors at \$155 each)

Postage: _____

Supplies & Materials: \$0 BC/NR library donating crayons

Professional Fees: \$3000 (\$600 each for musical arrangements of 5 stage
Works) \$1380 of which is being requested of the City of
Coconut Creek

Technical Equipment Expenses: _____

Travel and Transportation: _____

Other: _____

Total Anticipated Event Expenditures: \$3620.00

Disallowed Expenses:

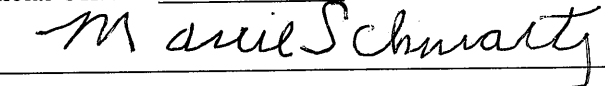
Salaries, Benefits & Permanent Equipment

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of our knowledge.

Chief Administrative Officer: Myrna Meeroff

Signature:  Date: 8/20/18

Chief Financial Officer: Marie Schwartz

Signature:  Date: 8/20/18

State of Florida



Department of State

I certify the attached is a true and correct copy of the Articles of Incorporation of SOUTH FLORIDA CHAMBER ENSEMBLE, INC., a Florida corporation, filed on March 11, 2013, as shown by the records of this office.

The document number of this corporation is N13000002299.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Twelfth day of March, 2013



CR2EO22 (1-11)

Ken Detzner

Ken Detzner
Secretary of State

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 08 2013

SOUTH FLORIDA CHAMBER ENSEMBLE INC
1630 NW 48 PLACE
DEERFIELD BEACH, FL 33064-1025

Employer Identification Number:
46-2349074
DLN:
17053093375023
Contact Person: CHRIS BROWN ID# 31503
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
August 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 11, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an

-2-

SOUTH FLORIDA CHAMBER ENSEMBLE INC

Sincerely,



Holly O. Paz
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC