



# City of Coconut Creek

4800 West Copans Road  
Coconut Creek, FL 33063

## Meeting Agenda - Final

### Planning and Zoning Board

*DOUG YOUNG, CHAIRPERSON*  
*JERRY POOLE, VICE CHAIRPERSON*  
*THOMAS CASEY*  
*STEVEN HALL*  
*DEBRA VOORHEES*  
*JEFFREY BARKER, ALTERNATE*

**PLANNING AND ZONING BOARD MEETINGS**  
**TIME: Second Wednesday of the month at 7:00 p.m.**  
**PLACE: Coconut Creek Government Center, 4800 W. Copans Road**

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<b>Wednesday, December 9, 2020</b>	<b>7:00 PM</b>	<b>Coconut Creek Government Center - Commission Chambers</b>
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The City of Coconut Creek Planning and Zoning Board will be conducting an "In Person" Planning and Zoning Board meeting on Wednesday, December 9, 2020, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063. Social distancing guidelines, as recommended by the CDC, will be enforced, including the requirement to wear a facial covering by all those in attendance.

In addition, this meeting will be broadcast live on the City's website ([www.coconutcreek.net](http://www.coconutcreek.net)) and can be accessed by using the following steps:

- In your internet browser, go to [www.coconutcreek.net](http://www.coconutcreek.net)
- Go to "Government" tab, select from the dropdown menu, "Agendas, Meeting Notices & Minutes"
- Next select, "Live Audio of Commission Meetings"

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 6:00 p.m. on Tuesday, December 8, 2020 by voicemail or email. Public comments received prior to the meeting will be played or read to the Board during the meeting as part of the specific agenda item, as applicable. To provide advanced public comment:

- Email up to a 400 word message to [drc@coconutcreek.net](mailto:drc@coconutcreek.net);
- Call the City's dedicated Comments Voicemail at (954) 973-6748 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting but will be included as part of the record.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit questions, or how to participate in the meeting (and obtain assistance if needed), please contact:

Leslie Wallace May, City Clerk  
City of Coconut Creek  
4800 W. Copans Road  
Coconut Creek, FL 33063  
954-973-6774  
publicrecords@coconutcreek.net

## AGENDA

### 1. CALL MEETING TO ORDER

### 2. ROLL CALL

### 3. APPROVAL OF MINUTES

[20-207](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS PLANNING AND ZONING BOARD MEETING(S). (2020-1014)

**Attachments:** [MINUTES-2020-1014 PZ Mtg](#)

### AGENDA ITEMS

4. [20-223](#) \*WILLIS LEASE: A VACATION OF EASEMENT APPLICATION TO VACATE A PORTION OF A UTILITY EASEMENT LOCATED AT 4700 LYONS TECHNOLOGY PARKWAY. (QUASI-JUDICIAL) (PUBLIC HEARING)

**Attachments:** [STAFF MEMORANDUM-Willis Lease Vacation of Easement](#)  
[BACKUP-Aerial Photo-Willis Lease Vacation of Easement](#)  
[BACKUP-DRC Comments-Willis Lease Vacation of Easement](#)  
[BACKUP-Exhibits-Willis Lease Vacation of Easement](#)  
[BACKUP-Applicant Presentation-Willis Lease Vacation of Easement](#)

5. [20-229](#) \*LAND DEVELOPMENT CODE: AN AMENDMENT TO CHAPTER 13, "LAND DEVELOPMENT CODE," TO CREATE A NEW SECTION 13-322, "VACATION RENTALS." (PUBLIC HEARING)

**Attachments:** [STAFF MEMORANDUM-Ch 13 Vacation Rentals](#)  
[BACKUP-Draft Ch 13-322 Vacation Rentals Ordinance](#)

6. [20-228](#) \*LAND DEVELOPMENT CODE: AN AMENDMENT TO CHAPTER 13,

“LAND DEVELOPMENT CODE,” TO ADD FEES FOR VACATION RENTAL REGISTRATION AND INSPECTIONS. (PUBLIC HEARING)

**Attachments:**

[STAFF MEMORANDUM-Ch 13 Vacation Rentals Fees](#)

[BACKUP-Draft Ch 13-322 Vacation Rentals Fees Ordinance](#)

## 7. COMMUNICATIONS AND REPORTS

## 8. ADJOURNMENT

\*The Planning and Zoning Board is the recommending agency. This item will proceed to City Commission.

**NOTE:** If any person, firm, or corporation decides to appeal any decision made by the above Planning and Zoning Board with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.

Pursuant to Florida Statutes, Chapter 286.011, notice is hereby given that two (2) or more members of the Coconut Creek City Commission may be in attendance.