



**FINANCE AND ADMINISTRATIVE SERVICES**  
4800 WEST COPANS ROAD  
COCONUT CREEK, FL 33063



**PETA-GAY LAKE**  
DEPARTMENT DIRECTOR

October 5, 2021

SENT VIA EMAIL

Ms. Jessica Yang, Manager of Business and Contracts  
Granicus  
408 Saint Peter Street  
Suite 600  
St. Paul, MN 55102  
[jessica.yang@granicus.com](mailto:jessica.yang@granicus.com)

Re: Contract Extension No. 1  
Master Subscription Agreement  
Contract No. 01-01-2019

Dear Ms. Yang:

The initial contract renewal period for the referenced project expires on December 31, 2021. Under the terms and conditions of the contract, the City would like to exercise its option to extend this contract for a two (2) year term. This would constitute the first of two available extensions. If it is accepted and approved, it will begin January 1, 2022 and expire on December 31, 2023.

Please advise if a renewal of our current contract is acceptable to your company. Kindly indicate the appropriate information below and return this letter to my attention.

On behalf of the City of Coconut Creek, we look forward to continuing our long and successful business association with your company. Should you have any questions concerning this letter, please contact me at 954-956-1584.

Sincerely,

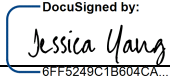
*Asha Benjamin*

ASHA BENJAMIN,  
Procurement Analyst  
[ABenjamin@coconutcreek.net](mailto:ABenjamin@coconutcreek.net)

cc: Marianne Bowers, Interim City Clerk Ag., City Clerk Department



Yes, I hereby agree to a two (2) year extension of the contract.  
 No, I am unable to provide an extension of the contract for the following reason(s):

Jessica Yang	<small>DocuSigned by:</small>  <small>6FF5249C1B604CA...</small>	10/5/2021
Name (print)	Signature	Date