



CITY OF COCONUT CREEK CITY COMMISSION MINUTES

**Government Center
4800 W. Copans Road
Coconut Creek, Florida**

**Date: September 24, 2020
Time: 7:00 p.m.
Regular Meeting No. 2020-0924R**

CALL TO ORDER

Mayor Sarbone called the meeting to order at 7:00 p.m.

PRESENT UPON ROLL CALL:

Mayor Lou Sarbone
Vice Mayor Joshua Rydell
Commissioner Rebecca A. Tooley
Commissioner Mikkie Belvedere (virtually)
Commissioner Sandra L. Welch
City Manager Karen M. Brooks
City Attorney Terrill C. Pyburn
City Clerk Leslie Wallace May

Mayor Sarbone asked all to rise for the Pledge of Allegiance.

Mayor Sarbone explained that Governor Ron DeSantis' Executive Orders 20-52 and 20-69, as continuously extended, and Section 252.38, Florida Statutes, authorized all local governments to waive procedures and formalities otherwise required by both state and local law as necessary to allow local governments to continue to perform public work and take whatever prudent action is necessary to ensure the health, safety, and welfare of the community. He noted that the meeting was being conducted live with a quorum physically present and participation by one (1) Commissioner using communications media technology consistent with the Governor's Orders and State law. City Attorney Terrill Pyburn explained the procedures for public participation and comment for the meeting.

INPUT FROM THE PUBLIC

City Clerk Leslie May stated there were no advanced public comments received for non-agenda or consent agenda items, and there was no one present who had signed-in to speak.

CITY MANAGER REPORT

City Manager Karen Brooks followed up on a previous conversation regarding getting a ballot drop-off box at a Coconut Creek facility. She explained that the Broward County Supervisor of Elections Office had maxed out their drop-off locations, but one (1) of the 22 drop-off locations in the County was located at the North Library in Coconut Creek.

City Manager Brooks explained that progress had been made with the Broward County School Board regarding the dog policy to allow the City's gun safety dog, Taylor, in the schools. She noted the item was on that School Board's agenda for review, and City staff would be in attendance.

CITY ATTORNEY REPORT

City Attorney Pyburn had no report.

COMMISSION COMMUNICATIONS

Commissioner Welch stated she had attended the Atlantic Technical School Advisory Council (SAC) meeting, and they were rolling out some great programs, including rapid credentialing for those who had lost their jobs due to COVID-19. She noted the school was utilizing temperature-taking technology that was progressive, and she would be sharing a video of it in use. She recognized Winston Park Elementary for their efforts regarding multi-cultural programs. Commissioner Welch shared her experiences from a call with the organization Common Threads, a program focusing on cooking and nutrition support for children. She discussed Compact Equity Training through the Climate Change Taskforce, and said she would send resources to the City Manager for review.

Commissioner Tooley congratulated Christine Hunschofsky on her pending election as State Representative for District 96 after her write-in opponent dropped out, and stated she was already doing work on behalf of the constituents. Commissioner Tooley spoke about a recent meeting of the Cocomar Water Control District she had listened in on regarding issues with the canal in South Creek. She commented on people in the parks not following the mask and social distancing guidelines and said it needs to be monitored. She looked forward to the upcoming programs provided by the Parks and Recreation Department and expressed appreciation for the job City staff was doing.

Commissioner Belvedere shared an update from the Broward Metropolitan Planning Organization (MPO) Complete Streets meeting, including bike lane projects she hoped Coconut Creek could be a part of. She stated she was looking forward to the upcoming cultural day virtual event being put on by the Parks and Recreation Department, featuring art and music from various cultures.

Vice Mayor Rydell stated Coast-to-Coast Legal Aide of South Florida had rolled out a new service, a mobile safe van providing services to homebound senior citizens and noted he would be sharing information with staff to share in the community. He noted he had recently dealt with some complaints regarding water services, and staff had exceeded expectations in response to the issues. Vice Mayor Rydell thanked Police Chief Butch Arenal for continuing to send commendations to recognize police officers.

Mayor Sarbone attend a recent Wynmoor Community Council Meeting where recycling and voting were discussed, and he shared that residents were wondering if mask use could be enforced during voting. He noted the Wynmoor residents had recommended a second line or entrance for those not wanting to wear masks if enforcement was not possible. City Attorney Pyburn responded to the concern and clarified that the Supervisor of Elections regulates everything having to do with elections in Broward County, so she would suggest reaching out to that office. Commissioner Belvedere asserted she was at a recent meeting where the same question came up, and Broward County Commissioners were working on the issue.

CONSENT AGENDA (*Items 1-3*)

- 1. RES 2020-149** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH THE BUTLER GROUP OF SOUTH FLORIDA, LLC D/B/A NEXTAFF PURSUANT TO RFP NO. 06-10-20-09 FOR SCHOOL CROSSING GUARD SERVICES.

2. **RES**
 2020-196 A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH EACH OF THE FOLLOWING TEN SHORT-LISTED FIRMS FOR GENERAL PROFESSIONAL ENGINEERING SERVICES PURSUANT TO RFQ NO. 03-25-20-02: (1) CRJ & ASSOCIATES, INC., (2) CALVIN, GIORDANO, & ASSOCIATES, INC., (3) CARNAHAN, PROCTOR, AND CROSS, INC., (4) CHEN MOORE AND ASSOCIATES, (5) CPH, INC., (6) HARRIS ENGINEERING, INC., (7) KCI TECHNOLOGIES, INC., (8) KEITH AND ASSOCIATES, INC., (9) KIMLEY-HORN AND ASSOCIATES, INC., AND (10) R.J. BEHAR & COMPANY, INC.

3. **RES**
 2020-197 A RESOLUTION SETTING THE DATE OF THE 2020 GENERAL ELECTION AS NOVEMBER 3, 2020; STATING THE LIST OF BALLOT QUESTIONS; AND STATING THE ADDRESSES OF THE POLLING PLACES.

MOTION: Rydell/Tooley – To approve Consent Agenda Item Nos. 1-3.

Upon roll call, the Motion passed by a 5-0 vote.

REGULAR AGENDA

Sustainable Development

City Attorney Pyburn read aloud the City’s quasi-judicial procedures that would be applied to Agenda Items 4-7. City Clerk May confirmed public notice requirements had been met for the Quasi-Judicial items 4-7 and swore in the witnesses. Mayor Sarbone asked if there were any objections by the Commission, staff, or the applicant to hear Agenda Items 4 through 7 together as they were related, and there were none.

4. **ORD**
 2020-026 AN ORDINANCE ADOPTING AN AMENDMENT TO THE COMPREHENSIVE PLAN BY AMENDING THE FUTURE LAND USE MAP BY AMENDING THE LAND USE DESIGNATION FROM OFFICE PROFESSIONAL (OP) TO COMMERCIAL (C) FOR PROPERTY GENERALLY LOCATED AT 5011 WEST HILLSBORO BOULEVARD. (QUASI-JUDICIAL) (SECOND PUBLIC HEARING)

5. **ORD**
 2020-025 AN ORDINANCE APPROVING THE “VISTA GARDENS BALLROOM PLAT,” FOR THE PROPERTY LEGALLY DESCRIBED IN EXHIBIT “A,” ATTACHED HERETO AND MADE A PART HEREOF, BEING GENERALLY LOCATED AT 5011 WEST HILLSBORO BOULEVARD. (QUASI-JUDICIAL) (SECOND PUBLIC HEARING)

6. **ORD**
 2020-027 AN ORDINANCE APPROVING THE REZONING REQUEST OF VISTA GARDENS BALLROOM, LLC TO REZONE FROM A-1 (AGRICULTURAL) AND O-2 (LOCAL OFFICE) TO B-3 (COMMUNITY SHOPPING) FOR THE PROPERTY LOCATED AT 5011 WEST HILLSBORO BOULEVARD (QUASI-JUDICIAL) (SECOND PUBLIC HEARING)

7. **ORD**
 2020-028 AN ORDINANCE APPROVING SPECIAL LAND USE APPLICATION OF VISTA GARDENS BALLROOM, LLC FOR CATERING AND MEETING HALL AT 5011 WEST HILLSBORO BOULEVARD, PURSUANT TO SECTION 13-35, “SPECIAL LAND USE,” OF THE CITY’S CODE OF ORDINANCES. (QUASI-JUDICIAL) (SECOND PUBLIC HEARING)

City Attorney Pyburn read the titles for Ordinance Nos. 2020-026, 2020-025, 2020-027, and 2020-028 into the record.

Commissioner Tooley made a motion to hear Agenda Item 4, seconded by Vice Mayor Rydell.

Commissioner Welch made a motion to hear Agenda Item 5, seconded by Commissioner Tooley.

Vice Mayor Rydell made a motion to hear Agenda Item 6, seconded by Commissioner Tooley.

Vice Mayor Rydell made a motion to hear Agenda Item 7, seconded by Commissioner Tooley.

City Attorney Pyburn asked if there were any disclosures since the last meeting on behalf of the Commission for the items, and there were none.

Sustainable Development Director Scott Stoudenmire noted he was available to answer any questions, as were the applicant and their attorney. Attorney Christina Bilenki, 14 SE 4th Street, Boca Raton, on behalf of the applicant, introduced herself and commented she was available to answer any questions.

Mayor Sarbone opened the public hearing on items 4, 5, 6, and 7. City Clerk May stated there were no advanced public comments received on the items. There were no further questions or comments from the public, and Mayor Sarbone closed the public hearing.

Staff, nor the applicant, had any closing remarks.

MOTION: Tooley/Welch – To adopt Ordinance No. 2020-026.

Upon roll call, the Ordinance passed by a 5-0 vote.

MOTION: Welch/Tooley – To adopt Ordinance No. 2020-025.

Upon roll call, the Ordinance passed by a 5-0 vote.

MOTION: Tooley/Welch – To adopt Ordinance No. 2020-027.

Upon roll call, the Ordinance passed by a 5-0 vote.

MOTION: Rydell/Welch – To adopt Ordinance No. 2020-028.

Upon roll call, the Ordinance passed by a 5-0 vote.

City Manager

8. **RES 2020-198** A RESOLUTION AFFIRMING THE CITY'S COMMITMENT TO SOCIAL JUSTICE AND ADOPTING A FOUR-PRONG STRATEGY TO ASSURE MEASURED IMPROVEMENTS RELATED TO SOCIAL JUSTICE IN OUR COMMUNITY.

Mayor Sarbone read the Resolution title into the record.

MOTION: Rydell/Welch – To approve Resolution No. 2020-198.

Deputy City Manager Sheila Rose presented the item. She noted the Commissioners were being provided with a draft work plan to weave the initiatives into the City's Strategic Plan.

Commissioner Welch asked if the bias training could be provided to all employees, and City Manager Brooks confirmed. Commissioner Welch added that she had spoken with neighboring City elected officials and shared the idea from the Unity in the Community event regarding mentors for students at Coconut Creek High School, and said she had gotten a response from the Mayor of North Lauderdale that she was interested. She commended Police Chief Butch Arenal regarding the Department's community policing efforts.

City Clerk May stated there were no advanced public comments received on the item, and there were no further questions or comments from the public.

Upon roll call, the Resolution passed by a 5-0 vote.

9. **RES 2020-172** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AMENDMENT NO. 5 TO THE INTERLOCAL AGREEMENT WITH THE CITY OF MARGATE, DATED OCTOBER 1, 2016, PROVIDING FOR DELIVERY OF EMERGENCY MEDICAL AND FIRE PROTECTION SERVICES IN ORDER TO PROVIDE FOR AN INCREASE IN FEES.

Mayor Sarbone read the Resolution title into the record.

MOTION: Rydell/Tooley – To approve Resolution No. 2020-172.

City Manager Brooks explained that in the final year of the contract with the City of Margate, staff had negotiated a five (5) percent increase in the contract amount.

Upon roll call, the Resolution passed by a 5-0 vote.

ADJOURNMENT

The meeting was adjourned at 7:44 p.m.

Transcribed by: C. Parkinson, Prototype

Leslie Wallace May, MMC
City Clerk

Date