

Sole-Source/Single-Source Justification

It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or service. Florida Statute, Chapter 838.22

Sole Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 when there are no other sources capable of providing the goods or services except for the one selected.

Single Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 due to the compatibility of equipment, replacement parts, training, warranty, or some other unique purpose even though other sources are available.

Sole Source/Single Source purchases of \$50,000 or more require City Commission approval.

General Info

Vendor Info

Goods/Service Info

Authorization

Requesting Dept: UTILITY OPERATIONS

Today's Date: 06/12/2023

Total Amount: \$229,775.00

Description of Product or Service:

To remove and replace 4 hydrants, 8 valves, any associated piping, and all applicable roadway restoration along Copans Rd, in tandem with Broward County's Copans Rd Improvement Project PNC2124894B1. The cost savings is a result of not having to solicit, award, and mobilize. Also, the County does not condone having more than one contractor in a construction space or area.

Requestor's Name: WILLIAMS, MELISSA

Requestor's Title: ADMINISTRATIVE ASSISTANT

IT Related Purchase: Yes No

Or if based on usage not to exceed approved budgeted funds:

Fund: 4191533

Account: 6844

Project Code: 6844

Initial Contract Term: to:

Renewal Terms: to:

to:

Vendor Name: Weekley Asphalt Paving, Inc.

Vendor Contact: Daniel D. Weekley

Street Address: 20701 Stirling Road

City: Pembroke Pines

State: FL

Zip: 33332

Email Address: danweekley@weekleyasp.com

Phone (TYPE #s ONLY NO DASHES): (954) 680-8005

Fax (TYPE #s ONLY NO DASHES):

Please check all statements applicable to the purchase of the particular good/service you are requesting as a sole or single source purchase:

- Sole provider of a licensed or patented good or service.
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services.
- Sole provider of goods and services for which the City has established a standard.
- Sole provider of factory-authorized warrant service.
- Sole provider of software maintenance/annual fees on existing software or web-based subscription
- Sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (attach documentation).
- None of the above apply. A detailed explanation and justification for this sole source request is attached.

Product/Service Specifications:

Weekley was awarded the County's Copans roadway and underground utility improvements project and is qualified to perform the required City valve and hydrant relocations and replacements starting from Copans Rd. east of NW 49th Ter. to west of NW 42nd Ave., in tandem with the County's project.

Manufacturer:

Model No:

Features Requirements:

List the major features/capabilities that are required. What unique design/performance features does this good or provider of the services have that are essential to your requirements? Provide a brief technical explanation as to why these features are essential. Identify the manufacture/model of your existing equipment, if applicable.

Broward County has awarded to Weekley Asphalt Paving, Inc. (Weekley) the roadway and underground utility improvements project starting from Copans Road at east of NW 49th Ter. to west of NW 42nd Ave. For these County improvements to take place, City utilities are required to be relocated per Florida State Statute Section 337.401. Weekley has the resources and expertise available to perform the required utility adjustments for the City within the County's project timeline.

Competing Brands Investigated:

Did you consider other goods or providers of services with similar capabilities? Indicate specific brands/models of competitors' products that were investigated and describe why they do not meet listed Features Requirements. List all contact names and phone numbers for competitors.

No, because Weekley has been awarded by the County, under Solicitation No. PNC2124894B1, to be the contractor to work within the County's right of way on Copans Road & Lyons Road. Weekley meets the specialized needs of the City to perform these services to eliminate any delays and minimize conflicts for the County's Copans roadway improvement project.

Brand Name Source:

Is the specific brand/model being recommended for procurement available from more than one source (i.e. more than one dealer or distributor)? If yes, list all ruled out vendors, why they were ruled out, and the contact name and phone numbers of those vendors.

Weekley is equipped for and capable of completing the necessary City utility adjustments. The costs provided in Weekley's proposal were based upon the pricing from the County's Contract except for the items not specified as they pertain to the services for the City. The cost savings is a result of not having to solicit, award, and mobilize. Also, the County does not condone having more than one contractor in a construction space or area.

Statement of Need:

My department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, type of equipment, materials or firms been in deciding influence on my request to sole source this purchase when there are other known suppliers to exist. I have attached the pertinent documentation showing what market research was conducted to preclude other items from consideration.

Policy:

Sole sources purchases exceeding \$50,000 require City Commission approval. If in one year or over the life of the contract terms combined, the amount exceeds \$50,000, this executed Sole Source shall require City Commission approval. A Notification of Intent to Award a Sole Source/Single Source will be posted electronically for at least 7 business days as per Section 287.05(3) (c), Florida Statute as amended from time to time.

Requestor:

Williams, Melissa

Date:

06/26/2023

Department Director:

Elshami, Osama

Date:

06/26/2023

IT Approval:

Date

Procurement Manager:

Jeethan, Linda

Date:

06/28/2023

Finance Director:

Lu, Karin

Date:

06/28/2023

City Manager:

Date: