



City of Coconut Creek

Application for Education Advisory Board

The information requested below is for consideration of appointment to the City's Education Advisory Board. Please complete and return this form to the City Clerk, along **WITH a brief resume** of your education and experience by or before Monday, April 5, 2020.

PLEASE NOTE: Florida has a very broad public records law. Documents relating to city business are public records and are available to the public and media upon request. Your information provided within this application may therefore be subject to public disclosure. If your information meets an exemption pursuant to state statute, please advise the City Clerk.

Last Name: Higgins	First	Phone: 9546952238
Name: Cheryl		Alternate Phone: Enter alternate phone
Home Address: 4273 NW 66 Street, Coconut Creek, FL 33073		E-mail: cheryl8794@gmail.com

The Education Advisory Board is comprised of five regular members and one alternate member who serve a one-year term. The members are appointed by the City Commission and given the responsibility of acting in an advisory capacity in matters regarding educational issues that will impact the quality of education for residents. They will recommend city education activities and programs for children, their parents, and their schools and participate in quarterly luncheon meetings with school principals and city commission.

To the extent practicable, board appointments shall be based on the following considerations:

- City residents who are parents of students enrolled in any elementary, middle, high, or technical school physically located within the City of Coconut Creek, and are active members of the school's Parent Teacher Organization or School Advisory Committee; or
- City residents who are teachers or administrators retired from or currently employed at any elementary, middle, high, or technical school physically located within the City of Coconut Creek.

Preference will be given to applicants who have completed Coconut Creek Citizen's Academy.

The board meets on a bi-monthly basis, no less than 5 times per year. Appointments will be made at April 23, 2020, City Commission Meeting.

Please mark Yes OR No for each of the following questions:

1. Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school's PTO or SAC?

Yes No
2. Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?

Yes No
3. Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?

4. Do you hold a public office? Yes No
5. Are you employed by the City? Yes No
6. Are you a member of another City Board? Yes No
7. Have you ever served on a City Board? Yes No
8. Will you be away from the City for extended periods of time? Yes No
9. Are you available to participate in quarterly luncheon meetings in addition to the board meetings? Yes No
10. Have you graduated from the City's Citizen Academy? Yes No

Signature: Cheryl Higgins

Date: 5/31/20



Cheryl Higgins

I have an established track record of strong leadership skills, community service and positive attitude that enables delivery of exceptional results. With 33 years at American Express, over 15 years Board of Director experience with nonprofits, BA in Finance and MS in Quality Management, this makes me well positioned to serve on the Coconut Creek City Board. Noteworthy accomplishments and experience include:

- Manager and Director level positions at American Express in Customer Service, Regulatory Compliance, Quality and Technology.
- Experience leading teams of up to 200 resources with a budget of \$18M.
- Ability to create and execute a strategic vision with several new software solutions including authentication, fraud case management and chat solutions.
- Created a community outreach program at American Express to encourage middle school girls to pursue education and careers in software development. The program consisted of lessons taught by Amex employees and culminated with the students coming to Amex campus to present their software projects to the Amex employees. The program has been in existence for 6 years.
- Everywoman in Technologies International Leader of the Year finalist (award ceremony held in London).
- Served on Board of Directors for Sawgrass Nature Center, SOS Children's Village and Arc Broward. Positions held include: Chair, Vice-Chair, Strategic Planning Committee Chair, Audit and Finance Committee Chair, Executive Committee Member at Large.

I grew-up in Coconut Creek and have lived in Winston Park for the past 6 years. My son, sister and parents all reside in Coconut Creek. During my free time, I enjoy spending time with my husband, kids, family and friend enjoying outdoor activities, travel and finding good restaurants.