



## City of Coconut Creek

# Application for Education Advisory Board

The information requested below is for consideration of appointment to the City's Education Advisory Board. Please complete and return this form to the City Clerk, along **WITH a brief resume** of your education and experience by or before Monday, April 5, 2020.

**PLEASE NOTE:** Florida has a very broad public records law. Documents relating to city business are public records and are available to the public and media upon request. Your information provided within this application may therefore be subject to public disclosure. If your information meets an exemption pursuant to state statute, please advise the City Clerk.

Last Name Gordon

Phone: 954-978-8911

First Name: Toby

Alternate Phone:  alternate phone

Home Address: 1501 Cayman Way - M4  
Coconut Creek, FL 33066

E-mail: toby.norman@AOL.com

The Education Advisory Board is comprised of five regular members and one alternate member who serve a one-year term. The members are appointed by the City Commission and given the responsibility of acting in an advisory capacity in matters regarding educational issues that will impact the quality of education for residents. They will recommend city education activities and programs for children, their parents, and their schools and participate in quarterly luncheon meetings with school principals and city commission.

To the extent practicable, board appointments shall be based on the following considerations:

- City residents who are parents of students enrolled in any elementary, middle, high, or technical school physically located within the City of Coconut Creek, and are active members of the school's Parent Teacher Organization or School Advisory Committee; or
- City residents who are teachers or administrators retired from or currently employed at any elementary, middle, high, or technical school physically located within the City of Coconut Creek.

Preference will be given to applicants who have completed Coconut Creek Citizen's Academy.

The board meets on a bi-monthly basis, no less than 5 times per year. Appointments will be made at April 23, 2020, City Commission Meeting.

**Please mark Yes OR No for each of the following questions:**

1. Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school's PTO or SAC?  
 Yes  No
2. Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?  
 Yes  No
3. Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?

4. Do you hold a public office?

Yes  No

5. Are you employed by the City?

Yes  No

6. Are you a member of another City Board?

Yes  No

7. Have you ever served on a City Board?

Yes  No

8. Will you be away from the City for extended periods of time?

Yes  No

9. Are you available to participate in quarterly luncheon meetings in addition to the board meetings?

Yes  No

Yes  No

10. Have you graduated from the City's Citizen Academy?

Yes  No

Signature: *Toby Gordon*

Date: *4/14/2020*

**TOBY GORDON**

1501 Cayman Way – M4

Coconut Creek, Florida 33066

June 14, 2020

Dear Sir/Madam,

I saw your ad for help on a City Board in the Coconut Creek Lifestyle. I wish to apply for two of the committees. They are the Educational Advisory Board and the Community Outreach Board.

I had lived as a "snow bird" in Coconut Creek for at least 12 years and moved down from New York about 4 years ago. I am now a permanent member of the Coconut Creek population. My former profession was as a certified para-legal for the last 35 years. The last 15 was with the same law firm, Kaplowitz & Galinson, Esq. When Mr. Galinson passed away and they closed the office closes to me, I did not want to transfer to one of the other offices, so I retired. While in New York before moving down, I was also a certified ombudsman for 13 years, checking on nursing homes in my area. I then reported any findings to my office or the Board of Health, if they were bad enough.

Currently, before the health crisis, I mentored in Coconut Creek High School since 2016, and started during the 2019-2020 school year to tutor at the Broward library. I have been on the Broward Advisory Board for Disabilities since 2018, chairing the employment committee and participating on the educational committee.

If you need further information with regards to my qualifications, or otherwise, please contact me at 954-978-8911 or via e-mail at tobynorman@aol.com. I will be glad to answer any questions you might have.

Hoping to hear from you shortly, I remain,

Sincerely yours,



TOBY GORDON

Enc.