Meeting Minutes

DATE:	March 12, 2024, 6:30 PM	
FROM:	Jessica Romer	jromer@millerlegg.com
RE:	Oak Trails Park Public Meeting	
PROJECT #:	23-00155	
LOCATION:	Recreation Complex 4455 Sol Press Blvd	
ATTENDEES:	Brian Shore, ML Jessica Romer, ML Wayne Tobey, CC Brian Rosen, CC	

1. **Opening Remarks**

   Wayne Tobey, Director of Parks and Recreation, opened the meeting at 6:30 PM and introduced Coconut Creek City Officials, Parks and Recreation staff members, and guest speakers who were in attendance.

2. **Presentation – Oak Trails Park Conceptual Design**

   Mr. Tobey began the presentation for Oak Trails Park and gave an overview of the project. He summarized the existing conditions of the site including the current park, proposed expansion, and objectives for the design. He explained the FCT Grant Requirements that will be met with this phase of the project.

   Brian Shore, Miller Legg, continued with the presentation by introducing a suggested plant palate for the one acre of native vegetation that is to be added to the site. The Conceptual Site plan was then shown and explained. This was followed by the program for the proposed building renovation and conceptual floor plan for the interior layout of the building.

3. **Public Input and Questions**

   The presentation was completed, and the floor was opened for residents to ask questions about the proposed design. Brian Shore, Jessica Romer, Wayne Tobey, and Brian Rosen were available to answer questions and discuss the presentation.

   Mr. Rosen discussed the proposed project schedule, which included design work and construction. He estimated that the project design, permitting and construction should be completed by December 2025.

   Resident comments included concerns about safety of the park, existing and proposed fencing, use of the proposed building expansion, connectivity of walking paths, need for a dog park, and concern over building sport fields. There was a live discussion.

   Physical posters of the Site Concept Plan and Building Interior Layout were provided for residents to see the graphics at a larger scale.

   A poster and markers were provided for residents to record “Suggested Amenities for Oak Trails Park” (see below).

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4. **Suggested Amenities by attendees for Oak Trails Park**

- Community Meeting Space
- Dog Parks
- Solar Panels on The Building
- Dog Cleaning Station – Poop Bags & Disposal
- Pathway Similar to Existing Park
- Basketball Hoop
- Pickleball
- Lighting On 74th
- Lighting On 74th Street
- Wide Walking Path
- Soccer Fields
- Playground
- Covered Pavilion with Seating

5. Closing Remarks

The Public Meeting concluded at 7:30 PM.

Be advised that the writer has attempted to accurately represent his/her best recollection of this meeting. Should you have any corrections or other recollections, please advise our office in writing within two (2) calendar days of the date of this memorandum and, if appropriate, your comments will be incorporated, and a revised memorandum issued to all attendees.