

RESOLUTION NO. 2017-322

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND MATRIX CONSULTING GROUP, LTD TO PROVIDE A COMPREHENSIVE ANALYSIS OF FIRE SERVICES PURSUANT TO RFP NO. 10-11-17-10; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City issued a Request for Proposals (RFP) to contract with a qualified and professional company to perform a comprehensive analysis of Fire/EMS services in Coconut Creek and Margate, with a focus on response time and service level trends over the last five years; and

WHEREAS, the work includes gathering data, conducting interviews with staff, reviewing best professional practices and department operational guidelines, and reviewing potential performance impacts from recommended changes; and

WHEREAS, on September 13, 2017, the City issued 109 electronic invitations through the eBid System and received five (5) responsive submittals; and

WHEREAS, a selection committee consisting of Jeff Gary, Fire Marshal; Bernadette Hughes, Assistant to the City Manager; and Dan Booker, Margate Fire Chief evaluated and ranked the responses in accordance with the following criteria: (1) Operational Plan for the City; (2) Qualifications and Experience; (3) Resources and Availability; (4) Past Performance; and (5) Price. This resulted in Matrix Consulting Group, LTD being ranked number one; and

WHEREAS, based on the results of the reference surveys, proposed pricing, the vendor's proposal, the evaluations performed, and presentations, the Selection Committee recommends awarding the contract to Matrix Consulting Group, LTD; and

WHEREAS, the work shall be performed within the time periods specified from execution of the Agreement, with an estimated completion date of March 2018; and

WHEREAS, the City Commission deems it to be in the best interests of the residents of the City of Coconut Creek to contract with Matrix Consulting Group, LTD to perform a comprehensive analysis of fire services to evaluate the response times of Fire/EMS services in Coconut Creek and Margate and service level trends over the last five (5) years and make recommendations for improved service to both cities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All Exhibits attached hereto are incorporated herein and made a specific part of this Resolution.

Section 2: That the City Commission has reviewed and hereby approves the Agreement, attached hereto and made a part hereof, between the City of Coconut Creek and Matrix Consulting Group, LTD to perform a comprehensive analysis of fire services.

Section 3: That the City Manager, or designee, is hereby authorized to execute the Agreement, attached hereto and made a part hereof, between the City of Coconut Creek and Matrix Consulting Group, LTD to perform a comprehensive analysis of fire services.

Section 4: That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portion or applications of this Resolution.

Section 5: That this Resolution shall be in full force and effect immediately upon its adoption.

Adopted this 14th day of December, 2017.

Rebecca A. Tooley, Mayor

Attest:

Leslie Wallace May, City Clerk

Tooley Aye___

Rydell Aye___

Sarbone Aye___

Belvedere Aye___

Welch Aye___