



## CITY OF COCONUT CREEK CITY COMMISSION MINUTES

Government Center  
4800 W. Copans Road  
Coconut Creek, Florida

Date: October 22, 2020  
Time: 7:00 p.m.  
Regular Meeting No. 2020-1022R

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### CALL TO ORDER

Mayor Sarbone called the meeting to order at 7:00 p.m.

### PRESENT UPON ROLL CALL:

Mayor Lou Sarbone  
Vice Mayor Joshua Rydell (virtually)  
Commissioner Rebecca A. Tooley  
Commissioner Sandra L. Welch  
City Manager Karen M. Brooks  
City Attorney Terrill C. Pyburn  
City Clerk Leslie Wallace May

### EXCUSED:

Commissioner Mikkie Belvedere

Mayor Sarbone asked all to rise for the Pledge of Allegiance.

Mayor Sarbone explained that Governor Ron DeSantis' Executive Orders 20-52 and 20-69, as continuously extended, and Section 252.38, Florida Statutes, authorized all local governments to waive procedures and formalities otherwise required by both state and local law as necessary to allow local governments to continue to perform public work and take whatever prudent action is necessary to ensure the health, safety, and welfare of the community. He noted that the meeting was being conducted live with a quorum physically present and participation by one (1) Commissioner using communications media technology consistent with the Governor's Orders and State law. City Attorney Terrill Pyburn explained the procedures for public participation and comment for the meeting.

### PRESENTATIONS

1. **20-199** A PROCLAMATION RECOGNIZING OCTOBER 2020 AS "BREAST CANCER AWARENESS MONTH."

Commissioner Tooley read the proclamation for the record.

### INPUT FROM THE PUBLIC

City Clerk May stated there were no advanced public comments received for the meeting.

Michael McCreath, 3801 NW 23 Place, Coconut Creek, stated that he was present to speak on Agenda Item 8, variance application for a fence. Mayor Sarbone noted that the applicant for that item submitted a request to table the item pending additional information from the homeowners' association.

## **CITY MANAGER REPORT**

City Manager Brooks had no report.

## **CITY ATTORNEY REPORT**

City Attorney Pyburn had no report; however, she asked that a housekeeping item be addressed regarding excusing Commissioner Belvedere.

**MOTION:** Rydell/Welch to excuse Commissioner Mikkie Belvedere from the meeting.

There was consensus to excuse Commissioner Belvedere.

## **COMMISSION COMMUNICATIONS**

Commissioner Welch thanked the City on behalf of the Women’s Club for working with them on their first fundraising event. She recognized those staff members who gave presentations at the schools during Government Week, and noted the students had thorough questions and were clearly engaged.

Commissioner Tooley thanked the administration and staff for pulling together to keep things running during the pandemic. She attended the Parkland City Commission meeting virtually to recognize Mayor Christine Hunschofsky during her last meeting before being seated as State Representative for District 96.

Vice Mayor Rydell stated he had been focused on the School Board issue regarding K9 Taylor since the last meeting and had started to put together a fact sheet to combat misinformation circulating in the community. He noted he was committed to the issue.

Mayor Sarbone encouraged everyone to get out and vote, and stated he was a big proponent of wearing masks when around others. He noted it was the single easiest thing to do to keep the curve flattened enough to not overload the hospitals.

Commissioner Welch asked that Police Chief Albert “Butch” Arenal provide an update on what he had learned at the Joint Chiefs Meeting regarding K9 Taylor. Chief Arenal provided background on the discussion regarding a request from the School Board for a County-wide policy regulating police dogs in schools. He stated they were not interested in a County-wide policy regulating police dogs, but he had received some feedback regarding the approach with the School Board.

## **CONSENT AGENDA (*Items 2, 5, and 6*)**

Mayor Sarbone read each of the titles of the Consent Agenda items into the record.

*Agenda Items 3 and 4 were pulled by Vice Mayor Rydell and Commissioner Welch, and were heard prior to the Regular Agenda.*

- 2. RES 2020-200** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED MUTUAL AID AGREEMENT FOR VOLUNTARY COOPERATION BETWEEN MEMBER AGENCIES OF THE SOUTH FLORIDA CHILD ABDUCTION RESPONSE TEAM (CART) AND THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT.

5.     **RES**           A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO  
       **2020-214**       EXECUTE A SINGLE SOURCE AGREEMENT WITH MACH ALERT, INC. FOR  
                          THE INSTALLATION OF FIRE STATION ALERTING HARDWARE AND  
                          SOFTWARE IN FIRE STATIONS 50, 94, AND TEMPORARY FIRE STATION  
                          113.
  
6.     **RES**           A RESOLUTION RESCINDING RESOLUTION NO. 2020-130 AND THE  
       **2020-195**       AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND  
                          FLORIDA POWER & LIGHT (FPL) DATED JUNE 25, 2020;  
                          AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE  
                          THE ATTACHED AGREEMENTS IN ITS PLACE TO PROVIDE FOR THE  
                          INSTALLATION AND MAINTENANCE OF ELECTRIC VEHICLE  
                          CHARGING STATIONS ON VARIOUS CITY PROPERTIES.

**MOTION:** Tooley/Welch – To approve Consent Agenda Items 2, 5, and 6.

**Upon roll call, the Motion passed by a 4-0 vote.**

*The following items were pulled from the Consent Agenda for discussion:*

#### **Police Department**

3.     **RES**           A RESOLUTION AUTHORIZING THE USE OF FEDERAL LAW ENFORCEMENT  
       **2020-217**       TRUST FUNDS IN THE AMOUNT OF THREE HUNDRED FIFTY-FOUR  
                          THOUSAND, EIGHT HUNDRED DOLLARS (\$354,800) FOR THE PURCHASE  
                          OF 40 PORTABLE RADIOS, FIVE MOBILE RADIOS, AND UPGRADED RADIO  
                          SOFTWARE.

**MOTION:**       Rydell/Welch – To approve Resolution No. 2020-217.

Commissioner Welch asked for clarification regarding the item

Chief Arenal explained the police radios have a 10-12-year lifespan, and the majority were purchased in 2011. Additionally, he noted the County had mandated a transition to digital by December 2022. He stated the plan was to replace the radios over a period of four (4) years, with the current expenditure replacing the oldest radios and funding the upgrade to digital on remaining radios in order to come into compliance. Chief Arenal pointed out the radios would be paid for through Law Enforcement Trust funds and that the upgrade was required as part of the transition to Coral Springs dispatch.

Vice Mayor Rydell thanked Chief Arenal for the presentation on the item and continuing to send police commendations via email. Discussion ensued regarding sharing commendations on the City website.

**Upon roll call, the Resolution passed by a 4-0 vote.**

#### **Public Works Department**

4.     **RES**           A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO  
       **2020-209**       EXECUTE AN AGREEMENT WITH SUNSHINE CLEANING SYSTEMS, INC.  
                          FOR THE PURPOSE OF PROVIDING JANITORIAL SERVICES TO CITY  
                          FACILITIES PURSUANT TO RFP NO. 09-02-20-09.

**MOTION:** Rydell/Tooley – To approve Resolution No. 2020-209.

Public Works Director Jim Berkman presented the item, noting the City's contract for janitorial services was expiring. He commented that Sunshine Cleaning Systems, Inc. was recommended by the selection committee based on the procurement process.

Commissioner Welch asked what were the extenuating factors which propelled the committee to not select the lowest bidder for the contract. Mr. Berkman explained factors included experience with similar facilities. He noted one company that submitted a bid was very low and could not have done the work at that rate. He added that Sunshine Cleaning Systems, Inc. had more than 20 years of similar experience in Hollywood and other communities and were a local company.

**Upon roll call, the Resolution passed by a 4-0 vote.**

## REGULAR AGENDA

### Finance Department

7. **ORD 2020-031** AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 18, "TAXATION," ARTICLE V, "ADDITIONAL HOMESTEAD EXEMPTION," TO INCREASE THE ADDITIONAL HOMESTEAD EXEMPTION FOR CERTAIN PERSONS SIXTY-FIVE (65) YEARS OF AGE AND OLDER FROM \$25,000 TO \$50,000 AND TO PROVIDE FOR AN ADDITIONAL HOMESTEAD EXEMPTION IN THE AMOUNT OF THE ASSESSED VALUE OF PROPERTY FOR CERTAIN PERSONS SIXTY-FIVE YEARS OF AGE AND OLDER THAT MEET CERTAIN RESIDENCY, INCOME AND OTHER STATUTORY REQUIREMENTS. (SECOND READING) (PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

**MOTION:** Tooley/Welch – To adopt Ordinance No. 2020-031.

Director of Finance and Administrative Services Peta Gay Lake presented the item.

Mayor Sarbone opened a public hearing. City Clerk May stated there were no advanced public comments received on the item. There were no further questions or comments from the public, and Mayor Sarbone closed the public hearing.

**Upon roll call, the Ordinance passed by a 4-0 vote.**

### Sustainable Development

8. **RES 2020-210** AN RESOLUTION APPROVING THE VARIANCE REQUEST OF RANDOLPH AND GINA NELSON FROM SECTION 13-379 (1) OF THE CITY OF COCONUT CREEK LAND DEVELOPMENT CODE TO PERMIT A FENCE WITHIN A REQUIRED FRONT YARD FOR THE PROPERTY LEGALLY DESCRIBED HEREIN, BEING GENERALLY LOCATED AT 3920 NW 23 PLACE. (QUASI-JUDICIAL) (PUBLIC HEARING)

Mayor Sarbone noted that the applicant submitted a request to postpone the item.

**MOTION:** Rydell/Tooley – To table Resolution No. 2020-210 to the November 12, 2020, meeting.

**Upon roll call, the Resolution was tabled to the November 12, 2020, meeting by a 4-0 vote.**

### City Attorney

9. **ORD 2020-032** AN ORDINANCE AMENDING THE CITY’S CODE OF ORDINANCES, BY REPEALING SECTION 1-14, “EFFECT OF COUNTY ORDINANCES,” IN ITS ENTIRETY TO REMOVE OBSOLETE PROVISIONS (SECOND READING) (PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

**MOTION:** Rydell/Tooley – To adopt Ordinance No. 2020-032.

City Attorney Pyburn explained the item amounted to Code clean-up to remove obsolete items.

Mayor Sarbone opened a public hearing. City Clerk May stated there were no advanced public comments received on the item. There were no further questions or comments from the public, and Mayor Sarbone closed the public hearing.

**Upon roll call, the Ordinance passed by a 4-0 vote.**

10. **ORD 2020-034** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE A LEASE AGREEMENT WITH CHRISTINE HUNSCHOFSKY, STATE REPRESENTATIVE OF THE FLORIDA HOUSE OF REPRESENTATIVES; PROVIDING FOR A TWO (2) YEAR TERM FOR THE LEASE OF OFFICE SPACE WITHIN THE COCONUT CREEK GOVERNMENT CENTER. (FIRST READING)

City Attorney Pyburn read the Ordinance title into the record.

**MOTION:** Tooley/Rydell – To approve Ordinance No. 2020-034 on first reading.

Mayor Sarbone stated the item was the continuance of a longstanding tradition.

City Attorney Pyburn presented the item, explaining the request was to lease office space adjacent to the Commission Chambers for a period of two (2) years. She noted the original version referenced “Representative-elect” and that was changed to “Representative,” along with the termination date and provisions in case of damage to the facility, insurance requirements, and signage.

**Upon roll call, the Ordinance passed on first reading by a 4-0 vote.**

### ADJOURNMENT

The meeting was adjourned at 7:37 p.m.

Transcribed by: C. Parkinson, Prototype

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Leslie Wallace May, MMC  
City Clerk

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Date