

DIVISION 6. EDUCATION ADVISORY BOARD

Sec. 2-260. Creation of board.

There is hereby created and established in the city an advisory board to be known as the "education advisory board." The duration of the board shall sunset and terminate on April 23, 2022, unless extended by subsequent ordinance or earlier terminated by the city commission.

(Ord. No. 2019-004, § 2, 3-14-19)

Sec. 2-261. Function.

The education advisory board shall have the following functions:

- (1) Act in an advisory capacity to the city commission in matters relating to educational issues that will impact the quality of education for the residents.
- (2) Recommend city education activities and programs for children, their parents, and their schools.
- (3) Participate in quarterly luncheon meetings with school principals and city commission.
- (4) Develop recommendations to the city commission for forwarding to the School Board of Broward County regarding actions which may be taken in support of Coconut Creek schools including those regarding programs, services, infrastructure, and student achievement recognition.

(Ord. No. 2019-004, § 2, 3-14-19)

Sec. 2-262. Membership.

- (a) The education advisory board shall consist of five (5) regular members and one (1) alternate. Each member of the city commission shall nominate one (1) member to the education advisory board. A majority of the city commission shall approve the nominations. The alternate member of the board shall be nominated by the mayor and approved by a majority of the city commission. The members of the education advisory board shall be appointed for a term as fixed by ordinance of the city. Removal of members shall be as provided in the Coconut Creek Code of Ordinances.
- (b) In appointing members to the board the following shall, to the extent practicable, be considered:

-
- (1) City residents who are parents of students enrolled in any elementary, middle, high, or technical school physically located within the city, and are active members of the school's Parent Teacher Organization or School Advisory Committee;
 - (2) City residents who are teachers or administrators retired from or currently employed at any elementary, middle, high, or technical school physically located within the city; or
 - (3) Alternatively, city residents, or the owner of an education related business, who demonstrate strong and sincere commitment to the intent set forth in this section including experience, interest and commitment to the enhancement of education of the children of Coconut Creek, with preference to applicants who have completed Coconut Creek Citizen's Academy.

(Ord. No. 2019-004, § 2, 3-14-19; Ord. No. 2019-033 , § 2, 1-23-20)

Sec. 2-263. Officers/rules and procedures/meetings/voting requirements.

- (a) *Officers.* The education advisory board, from its membership, shall elect a chairperson whose duties shall be to preside over the meetings of the board. The board shall also elect a vice-chairperson whose duties will be to serve in the chairperson's absence.
- (b) *Rules and procedures.* The board shall adopt a set of rules to govern its own procedures. In the absence of specific board rules, "Roberts Rules of Order" shall act as the guide for rules of procedure.
- (c) *Meetings.* The board shall meet on a bi-monthly basis as determined by the city manager or the mayor or his/her designee, but in any event, no less than five (5) times per year. All meetings of the board shall be open to the public and held in accordance with state law governing public meetings.
- (d) *Voting requirements.* Attendance of three (3) members of the education advisory board at any duly authorized meeting shall constitute a quorum. An affirmative vote of three (3) members of the board shall at all times be necessary to pass any motion or matter of business brought to the education advisory board.

(Ord. No. 2019-004, § 2, 3-14-19)