



CITY OF COCONUT CREEK CITY COMMISSION MINUTES

Government Center
4800 W. Copans Road
Coconut Creek, Florida

Date: March 10, 2022
Time: 7:00 p.m.
Meeting No. 2022-0310R

CALL TO ORDER

Mayor Rebecca A. Tooley called the meeting to order at 7:01 p.m.

PRESENT UPON ROLL CALL:

Mayor Rebecca A. Tooley
Vice Mayor Joshua Rydell
Commissioner Lou Sarbone
Commissioner Sandra L. Welch
Commissioner Jacqueline Railey
City Manager Karen M. Brooks
City Attorney Terrill C. Pyburn
Interim City Clerk Marianne Bowers

Mayor Tooley asked all to rise for the Pledge of Allegiance.

Mayor Tooley noted that the meeting was being conducted live with a quorum physically present, and explained that, in light of the pandemic, accommodations were made to allow the public to provide advanced comments without the need to attend the meeting. City Attorney Terrill Pyburn explained the procedures for public participation and comment for the meeting.

PRESENTATIONS

Item 1 was heard following Input from the Public.

- 22-049** A PRESENTATION OF A DEPARTMENT COMMENDATION FOR COCONUT CREEK RESIDENT TED FIXMAN.

Police Chief Albert "Butch" Arenal recognized Ted Fixman with a commendation on behalf of the Police Department for his actions on February 22, 2022 to aid a Police Officer.

- 22-053** A PRESENTATION OF A \$7,000 DONATION TO THE CITY FROM NORTH CREEK PRESBYTERIAN CHURCH FOR THE COCONUT CREEK POLICE EXPLORER PROGRAM.

Pastor Mark Bolhofner presented the Coconut Creek Police Explorer Program with a check for \$7,000.

Police Officer Michael Zombek thanked Pastor Bolhofner and his congregation for their support through the North Creek Explorer 5K Run over the past 13 years. He commented that the funds were utilized to purchase equipment and uniforms to make the program a success.

INPUT FROM THE PUBLIC

Sherri McGlynn, 854 Banks Road, Coconut Creek, thanked staff for organizing the Butterfly Festival and keeping everyone safe while still having a good time. She commented on driveway sealing in her neighborhood, Woodlake Villas, and stated she hoped additional parking spaces could be accommodated with the sealing project and that the traffic speed would be reduced. She asked about the disbanding of the City's Affordable Housing Advisory Committee (AHAC).

City Manager Brooks explained the local AHAC would no longer be needed because it had been converted to administration by Broward County. She encouraged involvement in the Ambassador Program currently in development.

Interim City Clerk Marianne Bowers stated that no advanced public comments were received for non-agenda or Consent Agenda items.

CONSENT AGENDA (*Items 3, 4, 5, and 6*)

Mayor Tooley read each of the titles of the Consent Agenda Items into the record.

Agenda Item 7 was pulled by Vice Mayor Rydell and heard before the Regular Agenda.

3. **22-040** A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2022-0210WS AND 2022-0210R)

4. **RES
2022-041** A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO DISPOSE OF SAID PROPERTY AS DESCRIBED IN THE ATTACHED LIST.

5. **RES
2022-029** A RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED INTERLOCAL AGREEMENT WITH BROWARD COUNTY FOR EMERGENCY/NONGUARANTEED SUPPLEMENTAL SUPPORT BUILDING CODE SERVICES TO BE PERFORMED BY THE BROWARD COUNTY BUILDING CODE SERVICES DIVISION OF THE ENVIRONMENTAL PROTECTION AND GROWTH MANAGEMENT DEPARTMENT.

6. **RES
2022-012** A RESOLUTION PLEDGING TO ACHIEVE NET ZERO GREENHOUSE GAS EMISSIONS BY 2050 AS PART OF CITY OPERATIONS AND COMMUNITY-WIDE INITIATIVES; ESTABLISHING A 2030 INTERIM TARGET SUPPORTING A 50 PERCENT REDUCTION IN GLOBAL EMISSIONS; COMMITTING TO UNDERTAKE PLANNING AND ANALYSES TO IDENTIFY PATHWAYS TO ACHIEVE THE NET ZERO GOAL; PLEDGING TO WORK WITH PARTNER JURISDICTIONS TO ACHIEVE THESE TARGETS; AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO ASSIGN STAFF AND RESOURCES NECESSARY TO ADVANCE THESE COMMITMENTS.

MOTION: Welch/Railey – To approve Consent Agenda Items 3, 4, 5, and 6.

Upon roll call, the Motion passed by a 5-0 vote.

Police Department

7. **RES 2022-026** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES FOR ACCESS TO THE DRIVER AND VEHICLE INFORMATION DATABASE (DAVID).

Mayor Tooley read the Resolution title into the record.

MOTION: Rydell/Sarbone – To approve Resolution No. 2022-026.

Vice Mayor Rydell asked for clarification on the purpose of the MOU, and Police Legal Advisor Jeannette Camacho explained the item was a standard agreement to replace an expiring MOU and noted it outlined the outcomes for misuse.

Vice Mayor Rydell asked the term of the MOU. City Attorney Pyburn clarified the term of the agreement was six (6) years.

Upon roll call, the Resolution passed by a 5-0 vote.

REGULAR AGENDA

Fire Rescue Department

8. **RES 2022-039** A RESOLUTION ACCEPTING THE BROWARD COUNTY EMS GRANT IN THE AMOUNT OF SEVENTEEN THOUSAND NINE HUNDRED AND NINETY-FIVE DOLLARS (\$17,995) AND AUTHORIZING THE MAYOR AND THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED AGREEMENT WITH BROWARD COUNTY FOR THE GRANT.

Mayor Tooley read the Resolution title into the record.

MOTION: Rydell/Railey – To approve Resolution No. 2022-039.

Fire Chief Jeffery Gary presented the item, noting the grant was written by Division Chief Tony Chin and would allow for the purchase of automatic ventilators for the rescue units.

Interim City Clerk Bowers stated that no advanced public comments were received for the item, and no one had signed in to speak.

Upon roll call, the Resolution passed by a 5-0 vote.

Public Works Department

9. **RES 2022-042** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY FOR THE SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT: ADA ACCESSIBLE BUS PADS, SURTAX PROJECT NUMBER COCO-024.

Mayor Tooley read the Resolution title into the record.

MOTION: Railey/Rydell – To approve Resolution No. 2022-042.

Public Works Director David Allen presented the item, explaining the agreement would allow the City to utilize funds from the Transportation Surtax to design 65 bus stops for the City’s shuttle program to bring them up to ADA requirements.

Commissioner Welch asked for clarification on whether the plan was to install ramps to make existing shuttle stops accessible, which Director Allen confirmed.

Commissioner Welch stated she had spoken with staff earlier about whether the County would fund updating the signage for the shuttle program through this design project, and Director Allen stated he would follow up on options available to replace the signs.

Interim City Clerk Bowers stated that there were no advanced public comments received for the item, and no one had signed in to speak.

Upon roll call, the Resolution passed by a 5-0 vote.

Police Department

10. **RES 2022-035** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED SOLE SOURCE END USER LICENSE AGREEMENT WITH SCHOOL SAFETY GRANT, LLC FOR USE OF THE ACTIVE LAW ENFORCEMENT RESPONSE TECHNOLOGY (ALERT) SYSTEM SOFTWARE.

Mayor Tooley read the Resolution title into the record.

MOTION: Welch/Rydell – To approve Resolution No. 2022-035.

Police Chief Arenal presented the item, stating the Police Department had been granted funds to expand the use of the ALERT system.

Interim City Clerk Bowers stated that there were no advanced public comments received for the item, and no one had signed in to speak.

Upon roll call, the Resolution passed by a 5-0 vote.

Sustainable Development

11. **RES 2022-048** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO ENTER INTO A GRANT AGREEMENT WITH THE FLORIDA COMMUNITIES TRUST REQUIRED TO RECEIVE FLORIDA FOREVER FUNDS FOR LAND ACQUISITION RELATED TO THE EXPANSION OF OAK TRAILS PARK.

Mayor Tooley read the Resolution title into the record.

MOTION: Rydell/Railey – To approve Resolution No. 2022-048.

Sustainable Development Director Scott Stoudenmire presented the item. He provided a brief history on the grant funding and stated the grant would provide for reimbursement for the expansion of Oak Trails Park. He referenced the conceptual plans included in the backup and

stated the grant required completion within three (3) years.

Commissioner Welch noted the possibility for the addition of a museum as community members had previously expressed interest. Director Stoudenmire stated the proposed space could be multi-purpose with museum components and was required to be a minimum of 1,000 square feet, with a commitment of having at least six (6) classes each year on environmental education.

Vice Mayor Rydell commended staff for getting the project funded. He stated the neighborhood wanted a passive space and asserted some of the grant requirements troubled him in that regard. He acknowledged the plans presented were scaled down from previous versions. Director Stoudenmire stated he is confident the City can achieve a passive space while still meeting the grant requirements.

Interim City Clerk Bowers stated that no advanced public comments were received for the item, and no one had signed in to speak.

Upon roll call, the Resolution passed by a 5-0 vote.

City Commission

12. **ORD 2022-004** AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 2, "ADMINISTRATION," ARTICLE V, "BOARDS, COMMISSIONS AND COMMITTEES," DIVISION 1, "GENERALLY," TO ELIMINATE REFERENCES TO THE ENVIRONMENTAL ADVISORY BOARD, EDUCATION ADVISORY BOARD, PUBLIC SAFETY ADVISORY BOARD, AND COMMUNITY OUTREACH ADVISORY BOARD; AND BY REPEALING DIVISION 4, "ENVIRONMENTAL ADVISORY BOARD," IN ITS ENTIRETY; AND BY AMENDING DIVISION 5, "LOCAL HOUSING ASSISTANCE PROGRAM," SECTION 2-255, "AFFORDABLE HOUSING ADVISORY COMMITTEE," TO PROVIDE FOR APPOINTMENT OF A JOINT AFFORDABLE HOUSING ADVISORY COMMITTEE WITH BROWARD COUNTY AND OTHER PARTICIPATING MUNICIPALITIES. (FIRST READING)

City Attorney Pyburn read the Ordinance title into the record.

MOTION: Welch/Rydell – To approve Ordinance No. 2022-004 on first reading.

City Manager Brooks presented the item. She explained three (3) of the City's advisory boards were sunsetting, and this Ordinance would remove those boards from the Code, along with the Environmental Advisory Board. She noted there was also no longer a need for the AHAC as the housing programs were administered by the County.

Vice Mayor Rydell asked when the Commission would receive a public update on the Ambassador Program. He stated he understood staff had been working on it diligently, but he was not comfortable with the sunsetting of the advisory boards without a replacement.

City Manager Brooks stated staff was still working on the Ambassador Program and explained she had met or had meetings scheduled with the advisory boards to explain the change. She noted staff would be ready to implement the program by April when the boards sunset.

Vice Mayor Rydell asked that an update be provided with the second reading of the Ordinance, and City Manager Brooks agreed.

Commissioner Welch stated she wanted to make sure all of the people who had served on those boards were recognized at a Commission meeting, along with the staff liaisons. City Manager Brooks responded that plans were in the works.

Interim City Clerk Bowers stated that no advanced public comments were received for the item, and no one had signed in to speak.

Upon roll call, the Ordinance passed on first reading by a 5-0 vote.

CITY MANAGER REPORT

City Manager Karen Brooks provided a brief legislative update. She noted requested security funding in the amount of \$600,000 and water funding in the amount of \$350,000 were headed to the Governor's desk for signature. She reminded everyone that Sunday was Daylight Savings and clocks would be turned back one hour.

CITY ATTORNEY REPORT

City Attorney Pyburn had no report.

COMMISSION COMMUNICATIONS

Commissioner Sarbone made a statement regarding his 30 years of service to the City of Coconut Creek, including difficult decisions and accomplishments as a public servant. He stated it was time for him to embrace the next chapter of his life and to retire from the Commission and put his family first. He noted his last meeting would be the March 24 City Commission Meeting, and he would be submitting a formal letter to the City Clerk.

Commissioner Welch thanked Commissioner Sarbone for his service to the City. She provided an update on the principal search at Coconut Creek High School and the hiring of Dr. Nicole Nearor. She spoke about the presentation from Coral Springs regarding the Behavioral Health Access Program (BHAP) for its employees and noted she hoped the City would implement some of the components of the program. Continuing, Commissioner Welch stated she had provided a summary of the actions of the Metropolitan Planning Organization (MPO) at its last meeting and the changes which would impact Coconut Creek. She noted the Mayor and Vice Mayor would be named at the next meeting and expressed her interest in being nominated as Vice Mayor.

Commissioner Railey wished Commissioner Sarbone the best. She thanked everyone involved in the Butterfly Festival for putting on a wonderful event. She congratulated Officer Zombek on his retirement and recognized his long standing service to the Wynmoor community. She stated she was honored to be present at the opening of the Little League season. She reiterated Commissioner Welch's comments on the BHAP presentation in Coral Springs. She congratulated the Police Explorers and thanked Mr. Fixman for his initiative. She thanked the Senator Tina Polsky and Representative Christine Hunschofsky for their efforts during the last legislative Session.

Vice Mayor Rydell briefly responded to Commissioner Sarbone's comments and stated he had tremendous respect for Commissioner Sarbone and his commitment to the City. He stated the Commission would be at a loss.

Mayor Tooley stated she and Commissioner Sarbone had been on the Commission together a long time

and seen a lot of things come through the City together. She asserted family was important and encouraged him to spoil his grandchildren, wife, and children.

Vice Mayor Rydell asked City Attorney Pyburn what happens when a seat on the Commission is vacated. City Attorney Pyburn stated she would review the Charter and follow up with the Commission at the next meeting.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.



Marianne Bowers
Marianne Bowers, CMC
Interim City Clerk

4/14/22
Date