



# CITY OF COCONUT CREEK CITY COMMISSION MINUTES

Government Center  
4800 W. Copans Road  
Coconut Creek, Florida

Date: February 27, 2020  
Time: 7:00 p.m.  
Regular Meeting No. 2020-0227R

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## CALL TO ORDER

Mayor Welch called the meeting to order at 7:01 p.m.

## PRESENT UPON ROLL CALL:

Mayor Sandra L. Welch  
Vice Mayor Lou Sarbone  
Commissioner Rebecca A. Tooley  
Commissioner Mikkie Belvedere  
Commissioner Joshua Rydell  
City Manager Karen M. Brooks  
City Attorney Terrill C. Pyburn  
City Clerk Leslie Wallace May

Mayor Welch asked all to rise for the Pledge of Allegiance.

## PRESENTATION(S)

1. **20-067** A PROCLAMATION RECOGNIZING FEBRUARY 27, 2020, AS "THE WOMEN'S CLUB OF COCONUT CREEK DAY."

Mayor Welch read the proclamation into the record, which was accepted by several members of The Women's Club of Coconut Creek.

2. **20-058** A PROCLAMATION RECOGNIZING MARCH 2020 AS PROCUREMENT MONTH."

Vice Mayor Sarbone read the proclamation into the record, which was accepted by Purchasing and Contracts Manager Linda Jeethan along with staff members from the Purchasing Division.

3. **20-059** A PROCLAMATION RECOGNIZING THE WEEK OF MARCH 16-20, 2020, AS "GOVERNMENT FINANCE PROFESSIONALS WEEK."

Commissioner Tooley read the proclamation into the record, which was accepted by Finance and Administrative Services Director Peta-Gay Lake along with staff members from the City's Finance Department.

4. **20-057** A PRESENTATION RECOGNIZING THE ACCOMPLISHMENTS OF THE MARGATE-COCONUT CREEK FIRE DEPARTMENT'S ADVANCED LIFE SUPPORT (ALS) COMPETITION TEAM "A."

Margate-Coconut Creek Fire Chief Roberto Lorenzo spoke about the department's Advanced Life

Support (ALS) Competition Team and introduced the team members. Fire Captain Vito Labriola highlighted the accomplishments of the team and presented the team's trophy.

**5. 20-035 A SWEARING-IN CEREMONY FOR NEW POLICE OFFICER MICHAEL BAKER.**

Police Chief Arenal introduced Police Officer Michael Baker and invited him and his family to come forward for the swearing-in. City Clerk May administered the Oath of Office followed by the badge-pinning ceremony.

**INPUT FROM THE PUBLIC**

Diana Esposito, 2302 Lucaya Lane, Coconut Creek, asked for an update on the new requirement for baby changing tables to be installed in the common area restrooms at Wynmoor. She had spoken about the matter at a previous Commission meeting. Assistant City Manager/Sustainable Development Director Sheila Rose commented that staff spoke with the management of Wynmoor and with the contractor and explained that the baby-changing tables were a requirement for compliance with the federal Americans with Disabilities Act (ADA) criteria for upgraded facilities. Discussion ensued regarding the City's enforcement of the requirement as part of the permitting process for the upgraded restrooms.

Ros Greenberg, 3404 Bimini Lane, Coconut Creek, read a Broward County proclamation into the record recognizing the month of July 2019 as "Americans with Disabilities Act Month" and commented that the bathrooms in Wynmoor were too small to accommodate baby-changing tables.

Sherri McGlynn, 854 Banks Road, Coconut Creek, asked if there was an update on the City joining with the City of Coral Springs for dispatch services. City Manager Brooks commented that staff was working with Coral Springs on an updated agreement, which would be placed on a future Commission agenda for consideration.

*Mayor Welch implemented the Time Certain, and the City Manager Report, City Attorney Report, and Commission Communications were heard after the Regular Agenda.*

**CITY MANAGER REPORT**

City Manager Brooks announced that the annual Butterfly Festival was scheduled for Saturday, February 29, 2020, between 1-8 p.m. She mentioned that the April 9 City Commission meeting was during Passover. The Commission discussed the cancelation of the meeting.

**MOTION:** Belvedere/Sarbone – To cancel the April 9, 2020, City Commission Meeting.

**Upon roll call, the Motion passed by a 5-0 vote.**

City Manager Brooks advised that the City received notice from Broward County on February 18, 2020, that Waste Management had submitted an application to amend the Future Land Use Map Designation for the Broward Municipal Service District. She commented that staff prepared comments to Broward County objecting to the proposed application in accordance with their application process, and that she would provide the comments to the Commission. She mentioned that the City's Vision 2030 Strategic Planning process would take place over the next three months. She distributed a flyer with information about upcoming community meetings on March 24, April 6, and April 28, to gather input from residents and business owners. She introduced Sheryl Trent and Jacque Wedding-Scott of SBrand Consulting,

who briefly explained the strategic planning process and community outreach efforts.

## **CITY ATTORNEY REPORT**

City Attorney Pyburn had no report.

## **COMMISSION COMMUNICATIONS**

Commissioner Rydell requested that staff forward the City's comments objecting to Waste Management's application to amend the County's Future Land Use Map to each municipality in Broward County and hand-deliver the comments to Broward County Commissioner Beam Furr and Weston Mayor Daniel Stermer. He spoke about the ribbon-cutting event for the splash pad at the Recreation Complex and mentioned the positive feedback from the residents on the new amenity. He asked that staff increase advertising on transportation to the Butterfly Festival and commended staff for the outreach that had taken place regarding construction on Lyons Road.

Commissioner Tooley commented that she looked forward to the opening of the splash pad at the Community Center. She attended the Movie in the Park event featuring "Bohemian Rhapsody." She discussed proposed legislation, Alyssa's Law, going through the State Legislature. She asked for the City to send a letter of support for the adoption of the law. She mentioned that she met Debbie Hixon, who was running for a seat on the Broward County School Board.

Commissioner Belvedere mentioned that she was wearing green in support of Suicide Awareness Day. She commended the North Regional/Broward College Library for the variety of programs they offer and encouraged everyone to take advantage of the events and classes. She attended the Lyons Road Mobility Project ribbon-cutting event at the Community Center and asked everyone to be patient during the construction.

Vice Mayor Sarbone inquired about participating in The Women's Club of Coconut Creek Fashion Show this year. He announced that the City would be hosting a household hazardous waste drop-off event at the Government Center on March 7. He mentioned that the Broward County Library accepts donations of books, CDs, and DVDs.

Mayor Welch attended a meeting at The Township Community where City staff shared information on City initiatives, including the "Recycle Right" campaign, Lyons Road construction, utility box wraps, and social media outreach. She mentioned that a resident suggested having a vendor at next year's Butterfly Festival to sell butterfly related items. She attended the Education Advisory Board meeting where they discussed several recommendations for projects and improvements to area schools. She attended the Coral Springs Coconut Creek Regional Chamber of Commerce Education Committee meeting and commented that she would be sharing information with the committee regarding the City's student internship program. She spoke about the delay from the Broward County School Board to allow the City's School Safety Dog into area schools and the Commission discussed attending the next School Board meeting.

## **CONSENT AGENDA (*Items 6, 8, and 10*)**

Mayor Welch read each of the titles of the Consent Agenda items into the record.

*Agenda Item 7 was pulled by Vice Mayor Sarbone and Agenda Item 9 was pulled by Commissioner Rydell. Both items were heard prior to the Regular Agenda.*

6.     **20-039**           A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2020-0123WS AND 2020-0123R)
  
8.     **RES**  
       **2020-045**        A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED CONSENT TO ASSIGNMENT IN ORDER TO PROVIDE CONSENT FOR THE ASSIGNMENT OF THE AGREEMENT WITH POTTER’S PROFESSIONAL LAWN CARE, INC. FOR LANDSCAPE MAINTENANCE SERVICES PURSUANT TO RFP NO. 09-04-19-09.
  
10.    **RES**  
       **2020-026**        A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH VISUALSCAPE, INC. FOR STATE ROAD 7 MEDIAN BEAUTIFICATION PURSUANT TO BID NO. 01-08-20-11.

**MOTION:** Rydell/Tooley – To approve Consent Agenda Item Nos. 6, 8, and 10.

**Upon roll call, the Motion passed by a 5-0 vote.**

*The following two items were pulled from the Consent Agenda for discussion:*

**Finance and Administrative Services**

7.     **RES**  
       **2020-029**        A RESOLUTION WAIVING THE AUTOMATIC ANNUAL INCREASE FOR WATER AND WASTEWATER CHARGES FOR FISCAL YEAR 2020 EFFECTIVE ON APRIL 1, 2020.

Mayor Welch read the Resolution title into the record.

**MOTION:** Sarbone/Belvedere– To approve Resolution No. 2020-029.

Finance and Administrative Services Director Peta-Gay Lake presented the item. Vice Mayor Sarbone commented on the excellent management of the Water and Wastewater Fund and the City’s ability to waive the annual rate increase because of the health of the fund.

**Upon roll call, the Resolution passed by a 5-0 vote.**

**Public Works Department**

9.     **RES**  
       **2020-046**        A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH BIG DOG CONSTRUCTION SERVICES, INC. FOR CONSTRUCTION SERVICES RELATED TO PHASE II OF THE CITY HALL RENOVATION PROJECT.

Mayor Welch read the Resolution title into the record.

**MOTION:** Rydell/Belvedere– To approve Resolution No. 2020-046.

Commissioner Rydell commended Big Dog Construction for the quality work on the City Hall renovation project. Big Dog Construction owner David Rosenof briefly addressed the Commission, commented on both Phases I and II finishing ahead of schedule, and thanked the Public Works Department for their collaboration.

**Upon roll call, the Resolution passed by a 5-0 vote.**

## REGULAR AGENDA

### Sustainable Development

City Attorney Pyburn read aloud the City's quasi-judicial procedures that would be applied to Agenda Items 11 and 12. City Clerk May confirmed that the public notice requirements were met for Agenda Items 11 and 12 and swore in the witnesses. Mayor Welch asked if there were any objections by the Commission, staff, or the applicant to hear Agenda Items 11 and 12 together as they were all related, and there were none.

11. **ORD 2020-005** AN ORDINANCE VACATING, RELEASING, AND ABANDONING A FLORIDA POWER & LIGHT (FPL) UTILITY EASEMENT FOR THE PROJECT KNOWN AS CHICK-FIL-A LOCATED AT 4670 NORTH STATE ROAD 7 WITH SAID EASEMENT LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO. (QUASI-JUDICIAL)(SECOND PUBLIC HEARING)
  
12. **ORD 2020-006** AN ORDINANCE VACATING, RELEASING, AND ABANDONING A WATER AND WASTEWATER UTILITY EASEMENT FOR THE PROJECT KNOWN AS CHICK-FIL-A LOCATED AT 4670 NORTH STATE ROAD 7 WITH SAID EASEMENT LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO. (QUASI-JUDICIAL)(SECOND PUBLIC HEARING)

City Attorney Pyburn read the titles for Ordinance No. 2020-005 and Ordinance No. 2020-006 into the record.

Commissioner Tooley made a motion to hear Agenda Item 11, seconded by Commissioner Rydell.

Commissioner Rydell made a motion to hear Agenda Item 12, seconded by Commissioner Belvedere.

City Attorney Pyburn asked if there were any disclosures or ex parte communications for Agenda Items 11 and 12, and there were none.

Assistant City Manager/Sustainable Development Director Sheila Rose presented the items, explaining that the two easements were originally dedicated as part of an anticipated bank construction plan and they were no longer necessary for the Chick-Fil-A development. Ms. Rose noted that she spoke with the applicant's attorney to ensure that construction does not interfere with the operations of the adjacent daycare facility located in the plaza. There were no comments from the applicant.

Mayor Welch opened the public hearing. There were no questions or comments from the public, and the public hearing was closed.

Staff and the applicant had no closing remarks.

**MOTION:** Tooley/Rydell – To adopt Ordinance No. 2020-005.

**Upon roll call, the Ordinance passed by a 4-1 vote, with Vice Mayor Sarbone voting nay.**

**MOTION:** Rydell/Belvedere – To adopt Ordinance No. 2020-006.

**Upon roll call, the Ordinance passed by a 4-1 vote, with Vice Mayor Sarbone voting nay.**

13. **ORD 2020-007** AN ORDINANCE AMENDING THE CITY’S CODE OF ORDINANCES, BY AMENDING SECTION 13-348, “PLANNED UNIT DEVELOPMENT DISTRICT,” SECTION 13-349, “REZONING OF LAND TO PUD,” SECTION 13-350, “INFORMATION REQUIRED WITH PUD REZONING PETITION,” AND SECTION 13-351, “ISSUANCE OF BUILDING PERMITS FOR PUD DISTRICTS,” TO UPDATE REQUIREMENTS AND PROCEDURES FOR PLANNED UNIT DEVELOPMENT DISTRICT ZONING AND REZONINGS AND TO REVISE THE LIST OF PERMITTED AND SPECIAL LAND USES WITHIN PLANNED UNIT DEVELOPMENTS; AMENDING SECTION 13-355, “PCD, PLANNED COMMERCE DISTRICT-GENERALLY,” SECTION 13-356, “SAME-REZONING OF LAND TO PCD,” SECTION 13-357, “SAME-INFORMATION REQUIRED WITH PCD REZONING PETITION,” AND SECTION 13-358, “SAME-ISSUANCE OF BUILDING PERMITS FOR PCD,” TO UPDATE REQUIREMENTS AND PROCEDURES FOR PLANNED COMMERCE DISTRICTS AND PLANNED COMMERCE DISTRICT REZONINGS AND TO REVISE THE LIST OF PERMITTED AND SPECIAL LAND USES WITHIN PLANNED COMMERCE DISTRICTS. (SECOND PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

**MOTION:** Tooley/Sarbone – To adopt Ordinance No. 2020-007.

Assistant City Manager/Sustainable Development Director Sheila Rose presented the item, and City Attorney Pyburn clarified that there were no changes to the proposed ordinance between first and second reading.

Mayor Welch opened the public hearing. There were no questions or comments from the public, and the public hearing was closed.

**Upon roll call, the Ordinance passed by a 5-0 vote.**

### City Commission

14. **RES 2020-033** A RESOLUTION IN SUPPORT OF BROWARD COUNTY’S PROGRAM TO BECOME A NO KILL COMMUNITY AND STRATEGIC PLAN IMPLEMENTING LIFESAVING PROGRAMS AND SERVICES AT BROWARD COUNTY ANIMAL CARE AND ADOPTION CENTERS; AND ENCOURAGING THE BROWARD COUNTY COMMISSION TO REDUCE THE FEES RELATED TO ADOPTION, INCLUDING RABIES FEES, REGISTRATION FEES AND ADOPTION FEES, FOR ADOPTION OF ANY ANIMALS THROUGH THE BROWARD COUNTY ANIMAL CARE AND ADOPTION CENTERS.

Mayor Welch read the Resolution title into the record.

**MOTION:** Rydell/Belvedere – To approve Resolution No. 2020-033.

City Attorney Pyburn presented the item. Commissioner Rydell thanked Deputy City Attorney

Mehaffey for her work in preparing the resolution and the Commission for their support of the item. Discussion ensued regarding support for the initiative.

**Upon roll call, the Resolution passed by a 5-0 vote.**

**ADJOURNMENT**

The meeting was adjourned at 8:36 p.m.

Transcribed by: Marianne Bowers

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Leslie Wallace May, MMC  
City Clerk

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Date