



CITY OF COCONUT CREEK CITY COMMISSION MINUTES

**Government Center
4800 W. Copans Road
Coconut Creek, Florida**

**Date: October 13, 2016
Time: 7:00 p.m.**

CALL TO ORDER

Mayor Belvedere called the meeting to order at 7:05 p.m.

PRESENT UPON ROLL CALL:

Mayor Mikkie Belvedere
Vice Mayor Joshua Rydell
Commissioner Lou Sarbone
Commissioner Rebecca A. Tooley
Commissioner Sandra L. Welch
City Manager Mary C. Blasi
City Attorney Terrill C. Pyburn
City Clerk Leslie Wallace May

Mayor Belvedere recognized Doug Smith, City Manager of Margate, who was present in the audience along with his daughter and members of her American Heritage Girls Troop who were present to earn their Government Badges. Mayor Belvedere asked a troop member to lead the Pledge of Allegiance and asked all to rise.

PRESENTATIONS

- 1. 16-114** A PRESENTATION RECOGNIZING FOURTH-QUARTER EMPLOYEE MILESTONE ANNIVERSARIES FOR FISCAL YEAR 2016.

Human Resources Director Pam Kershaw recognized the employees who reached a milestone anniversary with the City during the fourth quarter.

Five (5) Year Anniversary

Maureen Delaunay, Project Coordinator, Public Works

Ten (10) Year Anniversary

Tara Williams, HR Program Coordinator, Human Resources
Tair McCloud, Customer Service Representative, Parks & Recreation
Darren Karp, Police Sergeant, Police Department
Gregory Woolley, Police Officer, Police Department
Robert Lee, Police Officer, Police Department
Brian Rosen, Project Manager, Public Works
Carlo Nuesa, Project Manager, Utilities and Engineering

Fifteen (15) Year Anniversary

Colette Okamoto, Senior Recreation Programmer, Parks & Recreation
Valencia Massey, Lead Permitting Specialist, Sustainable Development

Twenty (20) Year Anniversary

Daniel Laurie, Senior Recreation Programmer, Parks & Recreation
Michael Zombek, Police Officer, Police Department

2. **16-127** A PROCLAMATION RECOGNIZING OCTOBER 9-15, 2016, AS “FIRE PREVENTION WEEK 2016.”

Commissioner Sarbone read the Proclamation into the record. Coconut Creek Fire Marshal Jeffery Gary accepted the Proclamation along with Coconut Creek Deputy Fire Marshal Ernest Fontan and Margate/Coconut Creek Fire Rescue Battalion Chief Hector Corona and rescue unit crew members.

3. **16-132** A PROCLAMATION RECOGNIZING OCTOBER 2016 AS “DOMESTIC VIOLENCE AWARENESS MONTH.”

Vice Mayor Rydell read the Proclamation into the record. Karlene Chung accepted the Proclamation on behalf of Women In Distress of Broward County.

4. **16-134** A PROCLAMATION RECOGNIZING “RED RIBBON WEEK” DURING OCTOBER 23 THROUGH OCTOBER 31, 2016.

Commissioner Welch read the Proclamation into the record.

5. **16-146** A PROCLAMATION BY THE CITY COMMISSION DESIGNATING OCTOBER 2016 AS “BREAST CANCER AWARENESS MONTH.”

Commissioner Tooley read the Proclamation into the record. She announced that the Proclamation would be presented to *Brighton Collectibles of Coconut Creek*, which conducts fundraising for the Lisa Boccard Breast Cancer Fund.

INPUT FROM RESIDENTS OF COCONUT CREEK

There was no input from the residents.

CITY MANAGER REPORT

City Manager Blasi announced that the next Lunch Bunch Meeting, where City staff and officials meet with the principals of schools located in Coconut Creek, would be held at the Community Center at noon on Monday, October 17, 2016. She added that there would be a public meeting on the surtax ballot questions at the Recreation Complex on October 17, 2016, at 6:30 p.m. and a second one at the Community Center on October 19, 2016, at 6:30 p.m. She commented that the first *Home Grown Concert* of the series was being held at the Community Center Bandshell at 7 p.m. on October 14, 2016.

CITY ATTORNEY REPORT

City Attorney Pyburn had no report.

COMMISSION COMMUNICATIONS

Commissioner Tooley commented that the City's Breast Cancer Awareness police vehicle had been parked at *Brighton Collectibles* in the Promenade and at other locations throughout the City over the past several days. She noted that many residents ask her about the car. She mentioned that the wives of the Coconut Creek Police Department recently met at *Paints n' Cocktails* in Coconut Creek for a social get together, and that this was a great idea.

Commissioner Welch recognized City Manager Blasi for her presentation to the *Women's Club of Coconut Creek*. She commented that former Margate Commissioner Brian Donahue passed away and noted some of his contributions to the community. She commended the City staff for their efforts in preparing for Hurricane Matthew. She noted that the October Culture Series event was cancelled due to the hurricane and would resume in November. Commissioner Welch also spoke about the Traffic Signal Study for Cullum Road and Lyons Road, and asked City Manager Blasi to direct staff to begin the process ahead of the final certificate of occupancy requirement. Consensus was given, and discussion ensued regarding traffic patterns at the intersection.

Commissioner Sarbone suggested making the main entrance/exit for the Promenade on Lyons Road a right-turn only if the change would not affect the Traffic Signal Study for Cullum Road and Lyons Road. Discussion ensued, and Director of Utilities and Engineering Osama Elshami said staff would have to look further into the matter with Broward County because the intersection falls under the purview of the County. Commissioner Sarbone spoke about how the community came together to prepare for Hurricane Matthew. He wished Commissioner Welch a Happy Birthday.

Vice Mayor Rydell commended City Manager Blasi, Fire Marshal Gary, and all City staff who manned the Emergency Operations Center during Hurricane Matthew. He spoke about state laws regarding dogs that are left unattended in cars and asked Police Chief Arenal to speak with road patrol officers on the proper protocol. He commented on the Supervisor of Elections Office misprint of the sample ballot for the November election and noted Mayor Belvedere's letter to the Supervisor of Elections on the matter. He urged residents to also contact the Supervisor of Elections on the issue. He asked Director of Utilities and Engineering Osama Elshami to include a notice on the City's website regarding the work being conducted on the water and sewer lines in the Hillsboro Pines area.

Mayor Belvedere mentioned that the November election ballot for Coconut Creek residents should contain a total of three pages. She urged residents to ensure that their ballot contains all pages when casting their vote as hers had been missing a page when she received it in the mail. She asked staff to look into having a right-turn only lane exiting Coconut Creek Plaza. She welcomed Margate City Manager Douglas Smith to the meeting.

CONSENT AGENDA (Items 6, 7, and 8)

6. 16-136 A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2016-0908R, 2016-0914WS,

2016-0914S, 2016-0922S, 2016-0922R)

7. **16-133** A MOTION TO REJECT RFP NO. 09-21-16-10 FOR FARMERS MARKET.
8. **RES 2016-245** A RESOLUTION FORMALLY APPROVING CERTAIN NAMED NON-PROFIT CHARITABLE ORGANIZATIONS THAT PROVIDE SERVICES TO CITY RESIDENTS AND CITY-SPONSORED EVENTS IN ACCORDANCE WITH SECTION 1-19(c)(5)a.4 OF THE BROWARD COUNTY CODE OF ORDINANCES.

Mayor Belvedere read each of the titles of the Consent Agenda items into the record.

MOTION: Sarbone/Welch – To approve Consent Agenda Item Nos. 6, 7, and 8.

Upon roll call, the motion passed by a 5-0 vote.

REGULAR AGENDA

Utilities and Engineering

9. **RES 2016-248** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH WILLIAMS PAVING COMPANY, INC., FOR THE INSTALLATION OF A CROSSWALK WITH PEDESTRIAN ACTIVATED TRAFFIC DEVICES, ALSO KNOWN AS RECTANGULAR RAPID FLASHING BEACONS (RRFB), PURSUANT TO BID NO. 08-10-16-11.

Mayor Belvedere read the Resolution title into the record.

MOTION: Rydell/Tooley – To approve Resolution 2016-248.

Director of Utilities and Engineering Osama Elshami presented the item.

Upon roll call, the Resolution passed by a 5-0 vote.

10. **RES 2016-249** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE A WORK AUTHORIZATION FOR PROFESSIONAL SERVICES WITH REISS ENGINEERING, INC. TO DESIGN A REPLACEMENT PUMP BUILDING, INCLUDING ALL INTERNAL UTILITIES AND CONTROLS, AT THE HILTON ROAD WATER STORAGE/REPUMP FACILITY PURSUANT TO RFQ NO. 11-19-14-10.

Mayor Belvedere read the Resolution title into the record.

MOTION: Rydell/Welch – To adopt Resolution No. 2016-249.

Director of Utilities and Engineering Osama Elshami presented the item. Discussion ensued regarding the design of the facility.

Upon roll call, the Resolution passed by a 5-0 vote.

Fire Department

11. **RES 2016-253** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT WITH THE SHERIFF OF BROWARD COUNTY DATED NOVEMBER 14, 2012, PROVIDING FOR DELIVERY OF FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES TO CERTAIN PORTIONS OF UNINCORPORATED BROWARD COUNTY KNOWN AS HILLSBORO PINES AND HILLSBORO RANCHES.

Mayor Belvedere read the Resolution title into the record.

MOTION: Welch/Tooley – To adopt Resolution No. 2016-253.

Fire Marshal Gary presented the item.

Upon roll call, the Resolution passed by a 5-0 vote.

Sustainable Development

12. **ORD 2016-43** AN ORDINANCE APPROVING THE SPECIAL LAND USE APPLICATION OF LITTLE WONDERS PRESCHOOL FOR A CHILD DAYCARE CENTER FOR THE PROPERTY LOCATED AT 1487 LYONS ROAD, PURSUANT TO SECTION 13-35, CODE OF ORDINANCES. (FIRST READING)(QUASI-JUDICIAL)

City Attorney Pyburn read aloud the City's quasi-judicial procedures. City Clerk May swore in the witnesses and instructed the speakers to state their name and address clearly for the record and whether or not they were sworn-in and understood the rules of the proceedings when they come forward to speak.

City Attorney Pyburn read the Ordinance title into the record. She asked if there were any disclosures or ex parte communications on the item and the following disclosures were made:

- Commissioner Welch visited the proposed site location.
- Vice Mayor Rydell attended the Planning & Zoning Board Meeting on the item.
- Mayor Belvedere visited the proposed site location.

MOTION: Rydell/Welch – To adopt Ordinance No. 2016-43.

Director of Sustainable Development Sheila Rose presented the item and introduced the Applicant, Hector Roa of Little Wonders Preschool, 1487 Lyons Road, Coconut Creek. Ms. Rose began a *PowerPoint* presentation, where she reviewed the proposed site location, floor plan, emergency exit locations, and play area. Discussion ensued regarding staffing and

licensing. Commissioner Welch asked for additional information about the playground area, and Mr. Roa explained the safety features. Discussion ensued regarding the adjacent tenants, and Commissioner Sarbone asked that, before second reading, consideration be given to ensure that the smells from the adjacent nail salon be prevented from going through the air conditioning duct system into the daycare. Vice Mayor Rydell asked for the applicant to provide the facility's preliminary licensing documentation from the Department of Children and Families before second reading of the Ordinance. Discussion ensued regarding the capacity of the facility and the state VPK Program. Mr. Roa explained the facility's emergency exit locations, child drop off and pick up times, and parking. Arturo Blanco of Little Wonders Preschool, 1487 Lyons Road, Coconut Creek, further explained the child drop off and pick up process. Discussion ensued.

Mayor Belvedere opened the public hearing. There were no questions or comments from the public, and the public hearing was closed.

Upon roll call, the Ordinance passed by a 5-0 vote.

ADJOURNMENT

The meeting was adjourned at 8:29 p.m.

Transcribed by: Marianne Bowers

Leslie Wallace May, MMC
City Clerk

Date