



City of Coconut Creek

4800 West Copans Road
Coconut Creek, FL 33063

Meeting Agenda - Final-revised

City Commission

REBECCA A. TOOLEY, MAYOR
JOSHUA RYDELL, VICE MAYOR
LOU SARBONE, COMMISSIONER
SANDRA L. WELCH, COMMISSIONER
JACQUELINE RAILEY, COMMISSIONER
KAREN M. BROOKS, CITY MANAGER
TERRILL C. PYBURN, CITY ATTORNEY
LESLIE WALLACE MAY, CITY CLERK

COMMISSION MEETINGS

TIME: Second and fourth Thursdays of the month at 7:00 p.m.

PLACE: Coconut Creek Government Center, 4800 W. Copans Road

Thursday, April 22, 2021

7:00 PM

Coconut Creek Government Center

The City of Coconut Creek City Commission will be conducting an "In Person" City Commission meeting on Thursday, April 22, 2021, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063. Social distancing guidelines, as recommended by the CDC, will be enforced, including the requirement to wear a facial covering by all those in attendance.

In addition, this meeting will be broadcast live on the City's website (www.coconutcreek.net) and can be accessed by using the following steps:

- In your internet browser, go to www.coconutcreek.net
- Go to "Government" tab, select from the dropdown menu, "Agendas, Meeting Notices & Minutes"
- Next select, "Live Audio of Commission Meetings"

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 6:00 p.m. on Wednesday, April 21, 2021, by voicemail or email. Public comments received prior to the meeting will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable. To provide advanced public comment:

- Email up to a 400 word message to commissioncomments@coconutcreek.net;
- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting but will be included as part of the record.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit questions, or how to participate in the meeting (and obtain assistance if needed), please contact:

Leslie Wallace May, City Clerk
City of Coconut Creek
4800 W. Copans Road
Coconut Creek, FL 33063
954-973-6774
publicrecords@coconutcreek.net

AGENDA

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. [21-089](#) A PRESENTATION TO HONOR COCONUT CREEK EMPLOYEE SUSAN SCHMITT.
2. [21-066](#) A SWEARING-IN CEREMONY FOR NEW POLICE OFFICER RANDALL T. PAYETTE.
3. [21-076](#) A PROCLAMATION RECOGNIZING APRIL 22, 2021, AS "ARBOR DAY 2021."
Attachments: [PROCLAMATION-Arbor Day 2021](#)
4. [21-083](#) A PROCLAMATION RECOGNIZING MAY 2-8, 2021, AS "MUNICIPAL CLERKS WEEK."
Attachments: [PROCLAMATION-Municipal Clerks Week 2021](#)
5. [21-077](#) A PRESENTATION OF THE CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR THE CITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT (ANNUAL REPORT) AND THE AWARD FOR OUTSTANDING ACHIEVEMENT IN POPULAR ANNUAL FINANCIAL REPORTING FOR THE CITY'S POPULAR ANNUAL FINANCIAL REPORT (PAFR) FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019.

- Attachments:** [BACKUP-Annual Report Award Letter FY19](#)
[BACKUP-Annual Report Award Certificate FY19](#)
[BACKUP-PAFR Award Letter FY19](#)
[BACKUP-PAFR Award Certificate FY19](#)

INPUT FROM THE PUBLIC

Three (3) minutes per person on non-agenda items or consent agenda items.

REGULAR AGENDA

Finance and Administrative Services

6. [21-079](#) A MOTION TO ACCEPT FOR FILING AS THE RECORD COPY WITH THE CITY CLERK THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (ANNUAL REPORT) AND THE OTHER INDEPENDENT AUDITOR'S REPORTS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020.

- Attachments:** [BACKUP-FY2020 Comprehensive Annual Financial Report](#)
[BACKUP-Presentation-FY2020 Comprehensive Annual Financial Report](#)

City Clerk

7. [21-069](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2021-0325R)

- Attachments:** [MINUTES-2021-0325 Regular](#)

Public Works Department

8. [RES](#)
[2021-063](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE A CONSULTING SERVICES WORK AUTHORIZATION WITH KCI TECHNOLOGIES, INC. TO PROVIDE DESIGN SERVICES FOR IRRIGATION AND LANDSCAPE IMPROVEMENTS WITHIN THE LYONS ROAD MEDIANS BETWEEN COCONUT CREEK PARKWAY AND ATLANTIC BOULEVARD.

- Attachments:** [RESOLUTION 2021-063-Lyons Road Medians CCPW to Atlantic Blvd Design](#)
[WORK AUTHORIZATION-Lyons Road Medians CCPW to Atlantic Blvd](#)
[EXHIBIT A TO WORK AUTHORIZATION-Design Services Proposal](#)
[BACKUP-Solicitation, RFQ No. 08-24-16-11](#)
[BACKUP-Resolution 2016-295, RFQ No. 08-24-16-11](#)
[BACKUP-Consulting Agreement, RFQ No. 08-24-16-11](#)
[BACKUP-Consent to Assignment-Keith & Schnars to KCI Technologies, Inc.](#)
[BACKUP-Contract Extension 1-Keith and Associates 2019](#)
[BACKUP-Contract Extension 2-KCI Technologies 2020](#)

Utilities and Engineering

9. [ORD](#)
[2021-009](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 10, "FLOOD PREVENTION AND PROTECTION," ARTICLE II, "APPLICABILITY," SECTION 10-9, "BASIS FOR ESTABLISHING FLOOD HAZARD AREAS;" AND BY AMENDING ARTICLE III, "ADMINISTRATION," DIVISION 5, "VARIANCES AND APPEALS," SECTIONS 10-41, 10-42, 10-47, AND 10-48, THEREIN; AND BY AMENDING ARTICLE IV, "DEFINITIONS," SECTION 10-63, "DEFINITIONS;" AND BY AMENDING ARTICLE V, "FLOOD RESISTANT DEVELOPMENT," DIVISION 4, "MANUFACTURED HOMES," SECTION 10-80, "FOUNDATIONS;" BY REPEALING IN THEIR ENTIRETY SECTIONS 10-83, "GENERAL ELEVATION REQUIREMENT," AND 10-84, "ELEVATION REQUIREMENT FOR CERTAIN EXISTING MANUFACTURED HOME PARKS AND SUBDIVISIONS," AND RENUMBERING THE SUBSEQUENT SECTIONS WITHIN DIVISION 4, STARTING AT 10-83; AND BY ENACTING NEW PROVISIONS WITHIN ARTICLE III, "ADMINISTRATION," DIVISION 5, "VARIANCES AND APPEALS," SPECIFICALLY NEW SECTIONS 10-49, "ADDITIONAL VARIANCE CONSIDERATIONS FOR CERTAIN ACCESSORY STRUCTURES," AND 10-50, "ADDITIONAL VARIANCE CONSIDERATIONS FOR AGRICULTURAL STRUCTURES;" AND ENACTING WITHIN ARTICLE V, "FLOOD RESISTANT DEVELOPMENT," DIVISION 1, "BUILDINGS AND STRUCTURES," SPECIFICALLY THE NEW SECTION 10-70, "ACCESSORY STRUCTURES," TO PROVIDE CONSISTENCY WITH CHANGES REQUESTED BY THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND APPROVED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY RELATING TO FLOODPLAIN MANAGEMENT IN FLOOD HAZARD AREAS. (SECOND READING)(PUBLIC HEARING)

Attachments: [ORDINANCE 2021-009-Chapter 10 Amdmt-Flood Prevention](#)

Legislative History

4/8/21 City Commission approved on first reading to the City Commission

City Commission

10. [RES](#)
[2021-073](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE PLANNING AND ZONING BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2022.

Attachments: [RESOLUTION 2021-073-P&Z Board Appts \(2021\)](#)
[BACKUP-P&Z Board Applications \(2021\)](#)

11. [RES 2021-072](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE PARKS AND RECREATION ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2022.
- Attachments:** [RESOLUTION 2021-072-P&R Board Appts \(2021\)](#)
[BACKUP-P&R Board Applications \(2021\)](#)
12. [RES 2021-071](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE ENVIRONMENTAL ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2022.
- Attachments:** [RESOLUTION 2021-071-Environmental Advisory Board Appts \(2021\)](#)
[BACKUP-EAB Applications \(2021\)](#)
13. [RES 2021-066](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE COMMUNITY OUTREACH ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2022.
- Attachments:** [RESOLUTION 2021-066-Community Outreach Advisory Board Appts \(2021\)](#)
[BACKUP-COAB Board Applications \(2021\)](#)
14. [RES 2021-067](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE EDUCATION ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2022.
- Attachments:** [RESOLUTION 2021-067-Education Advisory Board Appts \(2021\)](#)
[BACKUP-EDU Board Applications \(2021\)](#)
15. [RES 2021-070](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE PUBLIC SAFETY ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2022.
- Attachments:** [RESOLUTION 2021-070-Public Safety Advisory Board Appts \(2021\)](#)
[BACKUP-PSAB Applications \(2021\)](#)
16. [RES 2021-074](#) A RESOLUTION APPOINTING TWO (2) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE CIVIL SERVICE BOARD FOR A TWO-YEAR TERM.
- Attachments:** [RESOLUTION 2021-074-Civil Svc Board Appts \(2021\)](#)
[BACKUP-Civil Svc Board Applications \(2021\)](#)
17. [21-072](#) A MOTION TO APPOINT A DIRECTOR, ALTERNATE, AND SECOND ALTERNATE TO ATTEND AND VOTE AT ANY 2021-2022 BROWARD LEAGUE OF CITIES BOARD OF DIRECTORS OR GENERAL MEMBERSHIP MEETINGS.

Attachments: [BACKUP-BLOC 2021 Board of Directors Appointment](#)

City Attorney

18. [RES 2021-083](#) A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ATTORNEY TO CONTINUE THE SERVICES OF OUTSIDE COUNSEL TO APPEAL THE APRIL 9, 2021, DECISION RENDERED BY THE FIRST DISTRICT COURT OF APPEALS, IN AND FOR THE STATE OF FLORIDA, UNDER CASE NO. 1D19-2819, CAPTIONED AS STATE OF FLORIDA, ET AL. V. CITY OF WESTON, ET. AL. TO THE FLORIDA SUPREME COURT. (ADDENDUM)

Attachments: [RESOLUTION 2021-083-Authorization for Appeal of 1st DCA Decision](#)
[BACKUP-Resolution No. 2018-074](#)

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COMMISSION COMMUNICATIONS

ADJOURNMENT

NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.