



City of Coconut Creek

4800 West Copans Road
Coconut Creek, FL 33063

Meeting Agenda - Final

City Commission

LOU SARBONE, MAYOR
REBECCA A. TOOLEY, COMMISSIONER
MIKKIE BELVEDERE, COMMISSIONER
SANDRA L. WELCH, COMMISSIONER
KAREN M. BROOKS, CITY MANAGER
TERRILL C. PYBURN, CITY ATTORNEY
LESLIE WALLACE MAY, CITY CLERK

COMMISSION MEETINGS

TIME: Second and fourth Thursdays of the month at 7:00 p.m.

PLACE: Coconut Creek Government Center, 4800 W. Copans Road

Thursday, January 14, 2021

7:00 PM

Coconut Creek Government Center

The City of Coconut Creek City Commission will be conducting an "In Person" City Commission meeting on Thursday, January 14, 2021, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063. Social distancing guidelines, as recommended by the CDC, will be enforced, including the requirement to wear a facial covering by all those in attendance.

In addition, this meeting will be broadcast live on the City's website (www.coconutcreek.net) and can be accessed by using the following steps:

- In your internet browser, go to www.coconutcreek.net
- Go to "Government" tab, select from the dropdown menu, "Agendas, Meeting Notices & Minutes"
- Next select, "Live Audio of Commission Meetings"

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 6:00 p.m. on Wednesday, January 13, 2021, by voicemail or email. Public comments received prior to the meeting will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable. To provide advanced public comment:

- Email up to a 400 word message to commissioncomments@coconutcreek.net;
- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting but will be included as part of the record.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit questions, or how to participate in the meeting (and obtain assistance if needed), please contact:

Leslie Wallace May, City Clerk
City of Coconut Creek
4800 W. Copans Road
Coconut Creek, FL 33063
954-973-6774
publicrecords@coconutcreek.net

AGENDA

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

1. [21-017](#) DISCUSSION REGARDING APPOINTMENT OF A COMMISSIONER TO FILL THE VACANT DISTRICT E COMMISSION SEAT WITH A MOTION TO APPOINT A PERSON TO FILL THE VACANCY OR TO LEAVE THE SEAT VACANT UNTIL THE MARCH ELECTION.
2. [RES](#)
[2021-013](#) A RESOLUTION ELECTING A VICE MAYOR TO FULFILL THE REMAINDER OF THE ONE-YEAR TERM ENDING IN MARCH 2021.
Attachments: [RESOLUTION 2021-013- Appointing Vice Mayor](#)
[BACKUP-Resolution 2020-062](#)

PRESENTATION(S)

3. [21-004](#) A PRESENTATION RECOGNIZING FIRE MARSHAL JEFFREY GARY AS THE RECIPIENT OF THE "ROBERT (RED BOB) ASPINALL FIRE MARSHAL OF THE YEAR" AWARD.
Attachments: [BACKUP-Fire Marshal Nomination Letter](#)
4. [21-005](#) A PRESENTATION TO HONOR CAPTAIN JOHN K. LEONARD AND CORPORAL DOMINIC A. PAPA.

INPUT FROM THE PUBLIC

Three (3) minutes per person on non-agenda items or consent agenda items.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COMMISSION COMMUNICATIONS**CONSENT AGENDA (7:30 Time Certain-Immediately followed by the Regular Agenda)**

5. [21-001](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2020-1112WS, 2020-1112R, 2020-1203WS, AND 2020-1203R)
- Sponsors:** City Clerk
- Attachments:** [MINUTES-2020-1112 Workshop](#)
 [MINUTES-2020-1112 Regular](#)
 [MINUTES-2020-1203 Workshop](#)
 [MINUTES-2020-1203 Regular](#)
6. [RES](#)
 [2021-001](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE A CONSULTING SERVICES WORK AUTHORIZATION WITH CRJ & ASSOCIATES, INC. TO PROVIDE SITE DESIGN SERVICES FOR TEMPORARY FIRE STATION NO. 113 IN THE AMOUNT OF \$70,150.
- Sponsors:** Public Works Department
- Attachments:** [RESOLUTION 2021-001-Temp Fire Station 113 Design Svcs](#)
 [WORK AUTHORIZATION-Temp Fire Station 113 Design Svcs](#)
 [EXHIBIT A-Temp Fire Station 113 Design Svcs Proposal](#)
 [BACKUP-CRJ & Associates Professional Services Agreement](#)
7. [RES](#)
 [2021-005](#) A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO DISPOSE OF SAID PROPERTY AS DESCRIBED IN THE ATTACHED LIST.
- Sponsors:** Finance and Administrative Services
- Attachments:** [RESOLUTION 2021-005-Surplus 2021](#)
 [EXHIBIT A-City Owned Property Surplus List](#)
8. [RES](#)
 [2021-006](#) A RESOLUTION ACCEPTING CERTAIN UTILITY EASEMENTS OVER, ACROSS, THROUGH, IN, AND UNDER A PORTION OF LAND LYING WITHIN THE ALEXANDER-YOUNG PLAT, RELATING TO PARCEL NUMBER 484218150010, LOCATED IN BROWARD COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED IN EXHIBIT "1."
- Sponsors:** Utilities and Engineering
- Attachments:** [RESOLUTION 2021-006-Chick-Fil-A Utility Easement Acceptance](#)
 [EXHIBIT 1-Utility Easement-Chick-Fil-A](#)
 [MAP-Chick-Fil-A Utility Easement](#)

9. [RES 2021-008](#) A RESOLUTION ACCEPTING CERTAIN UTILITY EASEMENTS OVER, ACROSS, THROUGH, IN, AND UNDER A PORTION OF LAND LYING WITHIN THE CLARITY POINTE COCONUT CREEK PLAT, RELATING TO PARCEL NUMBER 484206480010, LOCATED IN BROWARD COUNTY, FLORIDA, BY THE CITY OF COCONUT CREEK, MORE PARTICULARLY DESCRIBED IN EXHIBIT "1."
- Sponsors:** Utilities and Engineering
- Attachments:** [RESOLUTION 2021-008-Clarity Pointe Utility Easement Acceptance](#)
[EXHIBIT 1-Utility Easement-Clarity Pointe](#)
[MAP-Clarity Pointe Utility Easement](#)
10. [RES 2021-009](#) A RESOLUTION ACCEPTING CERTAIN UTILITY EASEMENTS OVER, ACROSS, THROUGH, IN, AND UNDER A PORTION OF LAND LYING WITHIN THE LEDER HILLSBORO COMPANY LIMITED-PART 1 PLAT, RELATING TO PARCEL NUMBERS 484205060010 AND 484205240010, LOCATED IN BROWARD COUNTY, FLORIDA, BY THE CITY OF COCONUT CREEK, MORE PARTICULARLY DESCRIBED IN EXHIBIT "1."
- Sponsors:** Utilities and Engineering
- Attachments:** [RESOLUTION 2021-009-Leder Hillsboro Utility Easement Acceptance](#)
[EXHIBIT 1-Utility Easement-Leder Hillsboro](#)
[MAP-Leder Hillsboro Utility Easement](#)

REGULAR AGENDA

Sustainable Development

11. [ORD 2021-002](#) AN ORDINANCE VACATING, RELEASING, AND ABANDONING A PORTION OF A 12-FOOT WIDE UTILITY EASEMENT FOR THE PROJECT KNOWN AS WILLIS LEASE, GENERALLY LOCATED AT 4700 LYONS TECHNOLOGY PARKWAY WITH SAID EASEMENT LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO AND MADE A PART HEREOF. (QUASI-JUDICIAL) (FIRST PUBLIC HEARING)
- Attachments:** [ORDINANCE 2021-002 Willis Lease-Easement Vacation](#)
[EXHIBIT A-Legal Description-Willis Lease-Easement Vacation](#)
[BACKUP-Aerial Photo-Willis Lease-Easement Vacation](#)
[BACKUP-Easement Documents-Willis Lease Easement Vacation](#)
[BACKUP-Applicant Presentation-Willis Lease Vacation of Easement](#)
[MINUTES-Draft PZ Mtg 2020-1209 Excerpt](#)
12. [ORD 2021-003](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES BY AMENDING CHAPTER 13, "LAND DEVELOPMENT CODE," ARTICLE III, "ZONING REGULATIONS," DIVISION 1, "GENERALLY," SECTION 13-295, "DEFINITIONS" TO INCLUDE DEFINITIONS OF "TRANSIENT

OCCUPANT” AND “VACATION RENTAL” AND AMENDING DIVISION 2, “ZONING CLASSIFICATIONS AND GENERAL REQUIREMENTS,” BY CREATING A NEW SECTION 13-322, “VACATION RENTALS,” PROVIDING FOR AUTHORITY AND FINDINGS OF FACT, PROVIDING FOR REGISTRATION OF VACATION RENTALS, IMPOSING REGULATIONS ON VACATION RENTALS, PROVIDING APPLICATION REQUIREMENTS, DEVELOPMENT CONDITIONS, LIFE SAFETY REQUIREMENTS, ENFORCEMENT, PENALTIES AND PROCEDURES FOR DENIAL AND REVOCATION OF REGISTRATION. (FIRST READING)

Attachments: [ORDINANCE 2021-003-Ch 13-295, 13-322 Code Amdmt](#)
[MINUTES-Draft PZ Mtg 2020-1209 Excerpt](#)

13. [ORD 2021-004](#) AN ORDINANCE AMENDING THE CITY’S CODE OF ORDINANCES, CHAPTER 13, “LAND DEVELOPMENT CODE,” ARTICLE III, “ADMINISTRATION, REGULATION AND PROCEDURES,” DIVISION 4, “FEE SCHEDULES,” BY AMENDING SECTION 13-82 TO ADD FEES FOR VACATION RENTAL REGISTRATION AND INSPECTIONS AND SECTION 13-83 TO RECOGNIZE THE REQUIRED COUNTY SPECIAL INSPECTORS MINIMUM FEE. (FIRST READING)

Attachments: [ORDINANCE 2021-004-CH. 13 Amdmt Vacation Rental Fees](#)
[MINUTES-Draft PZ Mtg 2020-1209 Excerpt](#)

ADJOURNMENT

NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.