

RESOLUTION NO. 2014 - 11

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AMENDING RESOLUTION 2002-134, PURCHASING POLICIES, BY PROVIDING PROCEDURES TO DISPOSE OF SURPLUS PROPERTY; PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, Resolution No. 2002-134 was adopted by the City Commission on October 10, 2002; and

**WHEREAS**, said Resolution establishes regulations for the City relating to the purchase of goods, services, and equipment; and

**WHEREAS**, the intent of the resolution is to authorize the Finance and Administrative Services Director or designee to approve the disposal of surplus property valued under \$1,000 and to authorize the Purchasing Manager or designee to determine the most efficient and cost-effective means for disposal in order to obtain the best monetary value for the City; and

**WHEREAS**, all surplus property such as desks, chairs, tables, office equipment, etcetera valued under \$1,000 will be brought to the Finance and Administrative Services Director for disposition approval; and

**WHEREAS**, surplus property is classified as obsolete or the continued use of which is uneconomical or reached the end of its useful life, damaged, no longer needed, or not economically feasible to repair or which serves no useful function; and

**WHEREAS**, the Purchasing Division will use a variety of methods to dispose of City surplus property, including but not limited to trade-in, sealed bids, online auction, donation or sale to a private nonprofit agency as long as the method conforms with Florida State Statute, Chapter 274 and is in compliance with Administrative Order No. P-01(1) - Purchasing Policies and Procedures;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:**

**Section 1:** That the Finance and Administrative Services Director is authorized to approve the disposal of surplus property valued under \$1,000 and that the Purchasing

Manager or designee is authorized to determine the best method(s) for disposal in order to obtain the best monetary value for the City.

**Section 2:** That all City surplus property such as desks, chairs, tables, office equipment, etcetera valued under \$1,000 and classified as obsolete or the continued use of which is uneconomical or inefficient or which serves no useful function shall be approved for disposition by the Finance and Administrative Services Director. The disposal of surplus property may include, but is not limited to trade-in, sealed bids, online auction, donation or sale to a private nonprofit agency as long as the method conforms with Florida State Statute, Chapter 274 and is in compliance with Administrative Order No. P-01(1) - Purchasing Policies and Procedures.

**Section 3:** That this Resolution shall take effect immediately upon its passage.

Adopted this 13th day of February, 2014 on a motion by Commissioner Sarbone and seconded by Commissioner Belvedere.

Ayes 5  
Nays 0  
Absent or Abstaining 0

Rebecca A. Tooley  
Rebecca A. Tooley, Mayor

Attest:

Leslie Wallace May  
Leslie Wallace May  
City Clerk

Tooley Aye  
Aronson Aye  
Sarbone Aye  
Belvedere Aye  
Welch Aye