

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Louise A Ball
Address:	3773 NW 63 Court Coconut Creek 33073
Phone Number:	9548304709
Alt Phone Number:	9544286805
Email Address:	lafball@comcast.net
Signature:	Louise Ball
Applied Date:	3/1/2021 12:08:00 AM
Boards Selected:	Community Outreach Advisory Education Advisory Parks and Recreation Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	Y
Community Outreach Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	N
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	N
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	N
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

LOUISE A. BALL, Ed. D.

3773 N.W. 63rd Court

Coconut Creek, Florida 33073

Home (954) 428-6805 Cell (954) 830-4709 Work (754) 321-1870

Louise.ball@browardschools.com or Lafball@comcast.net

EDUCATION:

- 2004 Florida Atlantic University, Boca Raton, Florida: Doctor of Education, Educational Leadership
- 1996 Florida Atlantic University, Boca Raton, Florida: Education Specialist, Educational Leadership
- 1992 Nova Southeastern University, Davie, Florida: Master of Science, Social Studies Secondary Education
- 1989 Universite D'Avignon, France, Study Abroad Program
- 1988 State University College of New York at Buffalo, Buffalo, New York: Bachelor of Science, Social Studies Secondary Education

STATE OF FLORIDA CERTIFICATION:

Education Leadership K-12

Social Science 6-12

Reading Endorsement

ESOL Endorsement

Middle Grades Endorsement

State of Florida Certificate Number: 636138

PROFESSIONAL EXPERIENCE:

2005 – Present 6-12 Social Studies Curriculum Specialist, Broward County Public Schools Broward County, Florida

- Design, plan, develop, implement, evaluate, and monitor middle and high school social studies curriculum for Broward County Public Schools.
- Design, plan, develop, and evaluate professional development for Secondary Social Studies Teachers for Broward County Schools.
- Train and support district team of four Social Studies Instructional Specialists
- Train and support team of Secondary Social Studies classroom teachers who serve as part-time trainers.
- Served as co-facilitator for District Holocaust Committee.
- Conducted teacher survey to determine efficacy of implementation of Holocaust mandate.
- Served as District contact for district for local Holocaust organizations: FAU, Nova Southeastern University, Holocaust Documentation Center
- Collaborate with the Broward County Supervisor of Elections Office to implement bi-annual High School Voter Registration Drive and High School Vote experience.

- Plan and implement district wide Kids Voting Mock Vote.
- Plan and supervise District Social Studies Department Chair meetings.
- Prepare responses to Action Requests for School Board Members or Senior Management.
- Prepare District Status Reports for School Board Members and Senior Management.
- Plan and coordinate social studies competitions for public, private, and charter schools in Broward County.
- Plan and implement Democracy in Action Initiative local Representative.
- Coordinate, plan, implement and provide support for State of Florida mandates.
- Monitor the implementation of adopted Instructional Materials for 6-12 Social Studies for entire district.
- Review Charter School New and Renewal applications.
- Review, evaluate, and approve segments of teacher applications for Certification.
- Review School Board Policy on Academics for accuracy and new information.
- Planned and coordinated the implementation of two one-million dollar United States Department of Education's Teaching American History Grant.
- Serve as liaison to Broward County Supervisor of Elections Office for purpose of coordinating education initiatives.
- Implement High School Financial Literacy initiative through course offerings and professional development for staff.
- Serve as liaison to Nova Southeastern University's Nova Street Law Mock Trial Program.

2018 Broward County Public Schools District Delegate for Chinese Bridge Delegation in Partnership with College Board

- Served as district representative for visit to France and Poland.

2016 Broward County Public Schools District Delegate for Chinese Bridge Delegation in Partnership with College Board

- Served as district representative for visit to China.

2008-2009 Adjunct Instructor, University of Phoenix, Davie, Florida

- Planned and implemented lessons for Undergraduate Elementary and Secondary Social Studies Methods and Introduction to Education classes.

2008, 1999 – 2002 Adjunct Instructor, Florida Atlantic University, Boca Raton, Florida

- Planned and implemented lessons for Undergraduate Elementary and Secondary Social Studies Methods Class.

2006-2008 Florida Association of Social Studies Supervisors

- Served as Secretary Treasurer.

**2006 Special Deputy, Broward County Supervisor of Elections
Office, Ft. Lauderdale, Florida**

- Served as a Special Deputy for the 2006 Primary and General Election.

**1999 – 2005 Magnet Coordinator, Northeast High School,
Oakland Park, Florida**

- Provided support for over 500 Magnet students through Parent Conferences, Scheduling, Transportation, and Administrative referrals.
- Created and coordinated presentations to promote Northeast's Magnet Academies to middle school students, parent groups, and business partners.
- Coordinated Northeast's Magnet Open House, School Magnet Showcase, and Magnet Freshmen Orientation.
- Wrote articles for school newsletter to promote Northeast's Magnet Academies.
- Co-coordinated and co-planned renovations and purchases of new materials and equipment for Magnet Academies.
- Coordinator: U.S. Department of Education Smaller Learning Communities Planning Grant.
- Authored district Mentoring Program reports (SAILS, Take Stock in Children, Women of Tomorrow).
- Authored School to Career Quarterly Reports.
- Authored Coalition of Essential Schools Reports.
- Researched, planned and implemented various purchases to support school renovations or instructional materials to support academic and magnet programs.
- Served as member and Committee Chairperson of School Advisory Council.
- Authored Magnet District school level End-of-Year Report using scholarship data, senior surveys, FCAT scores, SAT and ACT scores, and qualitative data from faculty and staff.
- Served as Learning Community Coach (Grant from Lucent Technologies). Plan, facilitate, and compile data for school, innovation zone, and district level meetings.
- Facilitated Parent Learning Community.
- Hired and trained assistants to Magnet Program at Northeast High.
- Coordinated "Women of Tomorrow" group of students at Northeast High.
- Sponsored SADD (Students Against Destructive Decisions) Club.
- Served as Peer Coach for new Magnet Theme Teacher.
- Planned and facilitated Coalition of Essential Schools and School to Career meetings.
- Served on district Coalition of Essential Schools Advisory Board: District elected position.
- Initiated and sponsored "FIRST" Robotics Club.

- Served as liaison for City of Oakland Park, Florida Main Street Organization.
- Coordinated Ground Hog Shadowing Day for Northeast High Students. Collaborated with local businesses to place students for career shadowing.
- Co-planned and implemented Northeast High “end-of-the- year retreat.”
- Wrote sections of SACS (Southern Association of Colleges and Schools) Report for Accreditation purposes.
- Co-organized visit of Japanese Educators to Northeast High.
- Planned, designed, and facilitated “Principal’s Protocol” analyzing Broward County’s Summer School Policy.
- Authored or co-authored grants: Perkins, Annenberg Industry Adopted Schools, Artist in Residency, Leadership Development Grant, Citibank Success Grant, and Business Partnership Grant. Total approximate dollar amount received at school: \$250,000.00.

1994 – 2005 Part-Time ESOL, ESOL Testing Facilitator, ABE/GED Lead Teacher, Coral Springs, Instructor: Citizenship Class, Coral Springs and Taravella Community Schools, Coral Springs, Florida

- Planned and implemented lessons for adult non-English speakers.
- Created and facilitated lessons for Citizenship Class.
- Tested (TABE and CASAS), registered, placed, and monitored adult non-English speakers, Adult ABE (Adult Basic Education) and GED (General Educational Diploma) students.
- Created and implemented menu of ESOL (English for Speakers of Other Languages) lessons based on state of Florida ESOL Standards.
- Coached teachers new to ESOL, GED, and ABE by assisting with lesson development and computer assistance.
- Created and implemented procedures for ESOL, GED, and ABE registration process.

2004 – 2005 Middle Grades Social Studies Adjunct Instructor, The Florida Virtual School, Orlando, Florida

- Implemented on-line middle grades social studies curriculum.

2002 School Improvement Plan Evaluator, School Board of Broward County, Florida

- Evaluated School Improvement plans for Broward County Schools, Florida.

2002 Evaluator, SACS (Southern Association of Colleges and Schools)

- Served on SACS Accreditation Team to evaluate high school in Palm Beach County, Florida.

1991 - 1999

**Grade Eight Social Studies Teacher,
Coral Springs Middle School, Coral Springs, Florida**

- Created and implemented social studies lessons for grade eight inclusive classroom (ESOL: English for Speakers of Other Languages, ESE: Exceptional Student Education, At-Risk students).
- Social Studies Department Chairperson: Planned and implemented meetings for department, conducted needs assessment, created and implemented departmental goals, analyzed results of implementation.
- Team Leader: Planned and implemented meetings for team.
- Discipline Committee Chairperson. Co-wrote school discipline plan based on committee input.
- Stoneman Douglas High School Innovation Zone Discipline Committee Representative.
- Served as Peer Teacher, Support Teacher, and Cooperating Teacher for at least four university students.
- Served as Support Teacher for teachers new to Coral Springs Middle School.
- Co-wrote eighth grade Social Studies curriculum to incorporate themes, learning styles, and higher order thinking.
- Served as Assistant Principal Designee. Addressed discipline referrals and parent concerns.
- Served on district level Textbook Adoption Committee.
- Served on district level textbook evaluation committee: Evaluation of Multiculturalism.
- Co-wrote City of Coral Springs, Florida "City Government Unit of Study."
- Conducted school study on implementation and retention of school reform.
- Wrote articles for school newsletter promoting academic eighth grade team and clubs.
- Sponsored Future Educators of America.
- Initiated and sponsored Coral Springs Middle School Dance Team.
- Served on "Partners in Excellence" committee (Community Partners).
- Served on School Improvement Team.
- Served as "demonstration teacher" for Coral Springs Middle Faculty by modeling teaching/learning strategies through staff workshops..
- Coordinated and supervised Nova Law Program with Coral Springs Middle team.
- Organized and supervised middle school field trips to Broward Center for the Performing Arts, Coral Springs City Center, Coral Springs Police Station, Coral Springs City Hall, Miami Seaquarium, Vizcaya, Ft. Lauderdale Historical Museum, IMAX Theatre and Science Museum, Butterfly World, Miami Space Planetarium, Miami Park, Tradewinds Park, Ft. Lauderdale Court House.
- Co-authored "Reaching the MTV Generation" in *In Focus News*.

1991

ESOL Teacher, Florida Language Center, Oakland Park, Florida

- Planned and implemented lessons for adult non-English speakers.

1988 - 1991 **Teacher, Grade 6 Reading & Grade 7 Social Studies, Lauderhill Middle School, Lauderhill, Florida**

- Planned and implemented reading and social studies lessons for grade six and seven.
- Team Leader. Planned and implemented meetings for team.
- Social Studies Department Chairperson: Planned and implemented meetings for Department, ordered materials, conducted needs assessment, implemented department goals.
- Conducted study on content area reading for Master's Thesis.

Professional Organizations:

- Florida Association of Social Studies Supervisors
- Florida Council for the Social Studies
- National Council for the Social Studies
- Alpha Sigma Tau Sorority National Alumnus Organization

Awards

1998 **Teacher of the Year, Coral Springs Middle School
Coral Springs, Florida**

2000 **Teacher of the Month, Northeast High School
Oakland Park, Florida**

Education Advisory

APPLICANT INFORMATION

Applicant Name:	NICHOLAS BRITTON
Address:	NICHOLAS BRITTON 6333 nw 42nd ter 33020
Phone Number:	3052023927
Alt Phone Number:	
Email Address:	nbritton70@gmail.com
Signature:	Nicholas J. Britton
Applied Date:	2/21/2021 1:30:00 PM
Boards Selected:	Education Advisory Parks and Recreation Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Nicholas Britton

6333 NW 42nd Ter, Coconut Creek FL, 33073- info@nickbritton.com

PASSIONATE FATHER OF TWO AND HUSBAND LOOKS TO HELP MAKE COCONUT CREEK AND AMAZING PLACE TO RAISE A FAMILY. TRAVELED THE COUNTRY LOOKING TO IMPACT THE MASSES THROUGH SPEAKING AND WRITING - I CHOSE COCONUT CREEK TO BUY MY FOREVER HOME WITH MY AMAZING WIFE. AFTER LEAVING EDUCATION TO PURSUE BUSINESS- IT IS TIME TO GIVE BACK AND HELP OTHERS LOVE COCONUT CREEK AS MUCH AS I DO.

EDUCATION

University of Vermont, Burlington, Vt

Masters of Education, Early Childhood Special Education, Degree Graduated Suma Cum Laude, Overall GPA 3.9

Norwich University, Northfield, Vermont

Bachelor of Arts in Psychology, May 2011

Bachelor of Science in Education, Dec 2011

Graduated Cum Laude, University Scholar and on Deans List, Elected to Psy Chi(International Honor Society of Psychology.) Member of Corps of Cadets from 2007-2011. Went through four years of intense military and career training and held positions of recruiter, private first class, corporal, sergeant, sergeant first class, and second lieutenant.

BUSINESS EXPERIENCE

GLOBAL REAL ESTATE ASSET TEAM (GREAT) OPPORTUNITY REALTY LLC, MIAMI, FL

OWNER,AUGUST 2015- JAN 2018

SOLD BUSINESS

FULLY LICENSED REAL ESTATE FIRM - GREW TO 9 ASSOCIATES AND 3 LOCATIONS IN LESS THAN 30 MONTHS. SOLD BUSINESS FOR OVER 7 FIGURES IN JAN 2018.

MOUNTAIN TOP MEDIA GROUP, COCONUT CREEK FLORIDA

OWNER,JUNE 2017- PRESENT

CURRENTLY IN BUSINESS WITH 147 CLIENTS AND THREE ASSOCIATES. CLIENT LIST CONSISTS OF 1 FORTUNE 500 COMPANY AND 17 PROFESSIONAL ATHLETES AND SEVERAL ECOMMERCE STORES DOING OVER 200K A YEAR.

TEACHING EXPERIENCE

Williston Enrichment Center, Williston VT

Head Preschool Teacher July 2012 – July 2015

Organize and lead activities designed to promote physical, mental and social development. Teach basic skills such as color, shape, number and letter recognition, personal hygiene, and social skills. Observe and evaluate children's performance, behavior, social development, and physical health. Identified children through screening and observed signs of emotional, developmental, or health-related problems, and discuss them with supervisors, parents or guardians, and child development specialists.

ADDITIONAL SKILLS/ CERTIFICATIONS

BEST SELLING AUTHOR OF TWO PARENTING BOOKS

Army Reserve Officer Training Corps 2007-2010.

Teaching License K- 6 - Early Childhood Special Education Endorsement

Public Speaking: Taught professional development trainings and spoken in front of tens of thousands of people regarding business.

Conducted large research and executed a college level thesis, and presented it to a regional psychology conference.

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Alfred Delgado
Address:	5414 NW 52nd Avenue Coconut Creek 33073
Phone Number:	9545920910
Alt Phone Number:	
Email Address:	alfred.delgado76@gmail.com
Signature:	Alfred Delgado
Applied Date:	3/21/2021 3:45:00 PM
Boards Selected:	Education Advisory Environmental Advisory Parks and Recreation Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	Served Prior: Becky Tooley 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	Y
Environmental Advisory Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	Y
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	Y

Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

ALFRED DELGADO

954-592-0910

• ALFRED@ADELGADOLAW.COM

• [LINKEDIN](#)

Solutions-driven, immigration expert with extensive experience within public-private sectors (government, non-profit, higher education, and multinational national corporations). Providing high-quality expertise in immigration (academic/corporate), state/federal compliance, complex legal procedures, and business investment projects. Proficiency in driving value through people and producing measurable insights to exceed long-term goals.

CORE COMPETENCIES

- Capacity/Thought Leadership
- Customer-Centric/Client Retention
- Data Collection/Data Mining
- E-2/E-3/H-1B/L-1/O-1/K-1/I-140/I-485
- Project Management/Performance Optimization
- State-Federal Compliance/Immigration Review
- Social Justice/Vulnerable Populations
- Translate Legal Procedures for Academic/Business/Family

Application Proficiency: Microsoft Office Suite, INSZoom, Immigration Pro, and Social Platforms/Insights (Facebook, YouTube, Instagram, Twitter). **Language Proficiency:** English, Spanish and Portuguese.

PROFESSIONAL EXPERIENCE

Law Offices of Alfred Delgado

Fort Lauderdale, FL

2018 – Present

- File/Monitor complex immigrant and nonimmigrant applications including E-2, E-3, H-1B, L-1, O-1, K-1, and I-140 (EB-1, 2, & 3).
- Maintain continuous communication with clients conducting sessions to present/explain immigration concepts and policies to international clients for devising strategic solutions.
- Manage pre-qualification checklist, review policies, and enhance accountability to generate **100% approval ratio** for business/private immigration clients.
- Direct oversight of clients' files through database maintenance, strategic sourcing, and continuous monitoring of developments in immigration regulations. Perform eligibility and risk assessment to file clients' immigration visa petition.
- Responsible for advising corporate clients on compliance with Department of Labor and U.S. Citizenship & Immigration Services (USCIS) regulations. Drafting appropriate documentation, letters, and all supplementary forms for USCIS, Departments of Homeland Security and State in a timely manner.
- Spearhead compliance reviews and submissions to ensure accurate State/Federal compliance/reporting. Troubleshoot areas of opportunities, implementing root-cause issue resolution, and formulation of long and short term immigration strategies for individual and corporate clients.

Law Offices of Susan J. Hahn

Boca Raton, FL

2007 – 2018

Attorney

- Working with top international executives, students, and employees preparing, drafting, and submitting nonimmigrant and immigrant petitions on tight deadlines including E-2, E-3, H-1B, L-1, O-1, K-1, I-140 (EB-1, 2, & 3), employment and family-based Adjustment of Status (Green Card) applications and Petitions to Remove Conditions on Residence.
- Preparing and filing Department of Labor Form ETA 9035, compiling public access files for client use, and drafting posting notices in connection with H-1B and E-3 nonimmigrant petitions.
- Implementing case management and electronic case sharing system.
- Directing, training, and mentoring legal staff in basic immigration regulations, case preparation, and use of Word, Excel, and Outlook.
- Monitoring and researching developments in immigration regulations.
- Providing bilingual client assistance encompassing full spectrum case service including initial consultation, case preparation, submission, and visa approval.

- Manage pre-qualification checklist, reviewed policies, and enhance accountability to generate **100% approval ratio** for **100+** business/private immigration matters.

ACH Incorporated

Boca Raton, FL

2006 – 2007

Healthcare Receivables Representative

- Aggregated Dashboard Reports to accurately demonstrate provider contract performance and claims analysis to healthcare executives to identify viable revenue growth milestones and cost conservative opportunities.
- Represented healthcare provider in financial claims disputes with insurance companies including contractual review of healthcare insurance claim and drafted appeals.
- Researched regulations for regulatory bulletins and external sources of information. Compiled information by coordinating rate deviation filings, rate matrices and overview of disclosures.
- Reviewed policies/procedures to enhance accountability, financial integrity, and improve internal/external cost.
- Supported ACH, Inc. by adhering to policies and procedures pertaining to HIPAA, FDICPA, FCRA, and other laws applicable including Code of Ethics, required training, notifying management of compliance concerns, and HIPAA-compliant handling of patient information.

Judge Patrick Cherry – 54- A District Court

Lansing, MI

2005 – 2006

Court Officer

- Addressed questions from members of the public and legal community.
- Provided multilingual translation during court hearings for defendants, plaintiffs, judge, and senior staff.
- Ensured judge, attorneys, witnesses, and general public were safe during trial proceedings. Assisted Chief Judge with courtroom protocols to ensure regulations were properly observed and adhered to by all involved.
- Assisted Chief Judge to ensure efficient and orderly administration of court docket.
- Drafted judicial orders on behalf of judge.
- Researched civil and criminal statutory matters.

SPECIAL PROJECTS

- **Faena Miami District:** Facilitated the establishment of a multi-million dollar art, residential, and business district within South Beach (Miami). Noted business district was redistricted and met the retail shopping/hospitality/service needs of the community. Area created a cohesive, walkable, and transit-friendly community as a broader effort to reduce environmental impact, improve human health, and increase social resilience.

EDUCATION

[University of Miami – School of Law](#)

Miami, FL

Degree: Juris Doctor (J.D)

Major: International Law and Legal Studies

Concentration: Latin American Business and United States Constitutional Law

Accolades: Dean’s List Recognition

[University of Florida](#)

Gainesville, FL

Degree: Bachelors of Science - International Relations and Affairs

Major: Political Science and International Relations

Certificate: Latin American Studies

Accolades: Dean’s List Recognition, Honors Distinction, and Pi Sigma Alpha – Political Science Honor Society

Education Advisory

APPLICANT INFORMATION

This address and phone numbers are EXEMPT.

Applicant Name:	Ashley L Eubanks
Address:	EXEMPT EXEMPT
Phone Number:	EXEMPT
Alt Phone Number:	EXEMPT
Email Address:	ashleyeubanks@gmail.com
Signature:	Ashley L Eubanks
Applied Date:	3/16/2021 9:51:00 PM
Boards Selected:	Community Outreach Advisory Education Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
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Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

REDACTED

ASHLEY L. EUBANKS

REDACTED

ashley.eubanks@gmail.com

REDACTED

REDACTED

OBJECTIVE

An able, enthusiastic, skilled, and reliable hard worker seeking a position that reflects my experience, skills, and personal attributes including dedication, meeting goals, creativity, and the ability to follow through. Proficient in TERMS, BASIS, and SAP for over five years. As well as FTE and master scheduling experience.

EXPERIENCE

Broward Schools: H.E.A.R.T. Dept.

November 2017- Present

District Community Liaison ((Homeless Education Assistance Resource Team)

Responsible for assist in organizing, recruiting, and providing support to school organizations and committees that require parent involvement; provide and coordinate activities that will encourage family involvement in the community to benefit students that are homeless and/or in transition. Coordinated social media platforms, special events, and volunteers for activities to benefit students served.

Broward Schools: Northeast High School

December 2015- November 2017

Information Management Specialist ~ Registrar

Responsible for all student registration, enrollments and withdrawals. Administer, navigate, implement and update student and school data demographics in Infinite Campus data base. Compile and generate data reports for school including attendance, scheduling and FTE reporting. Serve as liaison between the building, faculty, staff, students and the public.

Charter Schools USA

June 2014- December 2015

Enrollment Manager

Responsible for all student registration, enrollments and withdrawals. Administer, navigate, implement and update student and school data demographics in Infinite Campus data base. Compile and generate data reports for school including attendance, scheduling and FTE reporting. Serve as liaison between the building, faculty, staff, students and the public.

EDUCATION

Florida A & M University

A.A. Course Requirement obtained 2007

Dillard High School

High School Diploma obtained 2004

References Available Upon Request

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Carrietta L Gaudio
Address:	6300 Northwest 41st Terrace Coconut Creek 33073
Phone Number:	8607053220
Alt Phone Number:	
Email Address:	carrietta.gaudio@browardschools.com
Signature:	Carrietta Gaudio
Applied Date:	3/26/2021 12:58:00 PM
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All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Carrietta L. Gaudio

6300 NW 41st Terrace Coconut Creek, FL 33073

860-705-3220 ▪ csep0891@aol.com

EDUCATION: Nova Southeastern University ▪ Davie, FL ▪ August 2019
Doctor of Education with concentration in special education and applied behavior analysis (ABA)

Simmons College ▪ Boston, MA ▪ May 2005
Master of Science in Education in severe disabilities

University of Rhode Island ▪ Kingston, RI ▪ May 2002
Bachelor of Science in Human Development and Family Relations

LICENSURE: Exceptional Student Education K-12, Florida, Professional Certification
Severe or Profound Disabilities Endorsement, Florida
Autism Spectrum Disorders Endorsement, Florida
Board Certified Behavior Analyst (BCBA), including 8-hour supervisor training

EXPERIENCE:

private practice, independent contractor

BCBA

August 2014-present

- deliver in home behavior therapy multiple times per week
- provide assessments in private preschools to determine possible functions of behaviors and write intervention plans for parents and teachers
- develop treatment plans to work on skill acquisition and task maintenance
- work collaboratively with families
- supervise Registered Behavior Technicians (RBTs) both remote and in person
- assist RBTs with completion of yearly competency and renewal

Sawgrass Elementary ▪ Sunrise, FL

Autism Coach

June 2018-present

September 2007-June 2014

- assist teachers and paraprofessionals in utilizing a TEACCH structured classroom
- provide ongoing training for teachers in data collection and student assessments
- support teachers in using evidence based curriculum including Structured Methods in Language Education (SMILE), Reading Mastery, and Touch Math
- implement alternative functional communication systems for school and home use
- conduct functional behavior assessments and write behavior intervention plans
- assist Response to Intervention (RTI) team in providing behavioral support
- graph individualized education program (IEP) and behavior data
- develop social stories to systematically teach social skills
- train general education and special education professionals on autism and behavior
- create and manage schedule for 18 classroom assistants
- attend monthly district autism meetings and share information with school staff
- support ESE Specialist as alternate case manager

Exceptional Student Education (ESE) Specialist

June 2014-June 2018

- promoted collaboration between exceptional student education providers, regular education providers, school administrators, and parents
- led individual education plan (IEP) meetings and ensured procedural compliance with state and federal law
- monitored the implementation of student IEPs
- ensured services documented on each student's IEP were being provided
- oversaw teacher's data collection to support IEP team recommendations for services
- demonstrated working knowledge of general and special education curriculum
- knowledgeable about current laws applicable to special education

Anderson Center for Autism ▪ Staatsburg, NY

Classroom Teacher

September 2005-August 2007

- developed, implemented, and maintained educational systems and instructional programs within the classroom
- responsible for the development, training, and assessment of IEP goals and objectives
- worked with behavior specialist to design and implement student reinforcement systems
- led a professional team and facilitated weekly meetings
- provided direct supervision to teacher's aides
- supervised student interns from area colleges
- completed New York and New Jersey State Alternate Assessments
- scored New York State Alternate Assessments for the district

Algonquin Regional High School ▪ Northborough, MA

Inclusion Teacher

August 2004-August 2005

under the auspices of New England Center for Children

- included student in Life Skills Program with typical peers
- modified classroom curriculum to meet individual student's needs
- adapted Massachusetts Curriculum Frameworks to skill level of students
- collaborated weekly with teaching team to discuss student progress and necessary program changes
- supervised student during vocational training in community environment

New England Center for Children ▪ Southborough, MA

Case Manager

April 2003-August 2004

- created curriculum to address educational requirements for students with autism
- developed IEPs and summarized quarterly progress reports
- conducted preference assessments and functional analyses of behavior
- managed student/teacher schedule changes for 8-10 teachers
- communicated daily with parents to assess student needs and schedule home visits

Special Education Teacher

June 2002-April 2003

- instructed students using the principals of applied behavioral analysis, under the supervision of a BCBA
- implemented curriculum based on student's IEPs
- provided communication between teachers and nursing staff

AWARDS:

- Recipient of Teacher Directed Improvement Fund grant 2020 ▪ 2019 ▪ 2016 ▪ 2014 ▪ 2013 ▪ 2012
- Recipient of Innovative Teacher grant ▪ 2018
- Participant in the Partnership for Effective Programs for Students with Autism (PEPSA) program ▪ 2011-2013
- Sawgrass Elementary Teacher of the Year ▪ 2011
- City of Sunrise Teacher of the Month ▪ 2011
- Recognized by Autism Society of Broward County as outstanding educator ▪ 2011
- Recipient of \$1000.00 grant from Autism Society of Broward County ▪ 2011
- Awarded silver honor for fundraising from Walk Now for Autism Speaks ▪ 2010 ▪ 2009
- New England Center for Children Teacher of the Year ▪ 2004

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Madeline Gordian Diaz
Address:	4461 NW 8th Street Coconut Creek 33066
Phone Number:	2156174605
Alt Phone Number:	
Email Address:	mgordiandiaz@gmail.com
Signature:	Madeline Gordian Diaz
Applied Date:	3/31/2021 7:56:00 PM
Boards Selected:	Education Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	Served Prior: Belvedere 2020	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	Y
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Madeline Gordian-Diaz, M.Ed. 4461 NW 8th St. Coconut Creek, FL 33066

Cell # 215-617-4605 e-mail: mgordiandiaz@gmail.com

EDUCATION

SAINT JOSEPH'S UNIVERSITY, Philadelphia PA 2001

Master of Science Degree in Elementary Education GPA 3.9

SAINT JOSEPH'S UNIVERSITY, Philadelphia PA 1994

Bachelor of Science Degree in Psychology

CERTIFICATES HELD

HOLY FAMILY UNIVERSITY, Philadelphia PA 2006

English as a Second Language Program Specialist Certificate GPA 4.0

Commonwealth of Pennsylvania, Instructional II, Elementary Education Grades K-6 2004

Spanish World Language Grades K-12 2004

K-12 Administrative I Certification 2012

Florida Department of Education Teaching Certificate 2015

PROFESSIONAL TEACHING EXPERIENCE (Florida)

TAMARAC Elementary School Tamarac, FL 2018-present

Dual Language (Spanish) Grade 4 Teacher

MARKHAM Elementary School Pompano Beach, FL 2015-2018

Literacy Resource Teacher, Literacy Coach, Grade Teacher

PROFESSIONAL EXPERIENCE (Philadelphia)

AMY Northwest Middle School Philadelphia, PA 2014-2015

Spanish Teacher Grades 6-8

PAN AMERICAN Charter School Philadelphia, Pa 2011-2014
Assistant Principal Grades K-8: Ensure curriculum teaching, evaluate Teachers, provide Professional development, created Dual Language Staff Manual and Dual Language Committee, Increased parent to school commitment , Translated (to Spanish) Curriculum and more

FRANKFORD High School Philadelphia, PA 2009-2011
Spanish Teacher Grades 9-12
ESL Teacher Grades 9-12
Safe and Civil Committee and Mentoring Committee

SHERIDAN Elementary School Philadelphia, Pa 2005-2009
ESL Coordinator Grades K-4, Read 180 Teacher, Assessment Coordinator
Literacy & Math Coach, Specials Teacher, Saturday Stars Coordinator

LEWIS ELKIN Elementary School Philadelphia, Pa 1997-2007
Grade 3 Bilingual Teacher, Bilingual Coordinator

PROFESSIONAL MEMBERSHIPS

ALPHA DELTA KAPPA TEACHERS SORORITY 2009-2014

NABE (National Association of Bilingual Educators) 2011-2014

ASCD MEMBER 2011-2016

AFT (American Federation of Teachers) 1997-present

HONORS AND AWARDS

Who's Who Among America's Teachers, Rose Lindenbaum Award Nominee, 2018 Teacher of the Year Nominee, Abundant Life Spanish [Translator](#)

REFERENCES AVAILABLE UPON REQUEST

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Cheryl Higgins
Address:	4273 NW 66 Street Coconut Creek 33073
Phone Number:	9546952238
Alt Phone Number:	
Email Address:	cheryl8794@gmail.com
Signature:	Cheryl Higgins
Applied Date:	3/2/2021 8:59:00 AM
Boards Selected:	Community Outreach Advisory Education Advisory Environmental Advisory Parks and Recreation Advisory Planning & Zoning Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	Currently Serving: Community Outreach Advisory Sandra Welsh	
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Community Outreach Advisory Environmental Advisory Planning & Zoning Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	N

Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	N
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Cheryl Higgins
4273 NW 66 Street
Coconut Creek, FL 33073
954-695-2238



With my Master of Science in Quality Management, 20+ years' experience as a Director at American Express and 15+ years' experience serving on non-profit Board of Directors, I am well suited to take on the challenging City Board roles. My ability to provide clarity during times of ambiguity, make decisions and positive attitude enables me to establish the strong relationships required to deliver exceptional results. The ability to deliver outstanding results while managing a portfolio of \$18M with over 200 resources led to 2014 Everywoman in Technologies International Leader of the Year finalist.

Strong leadership skills, ability to quickly learn and a genuine desire to assist others, positions me well when I take on new challenges. My continuous focus on leadership growth is evident by my exceptional colleague survey results. The ability to challenge the status quo while focusing on win – win outcomes has produced remarkable results such as delivery of new Click to Chat platform within seemingly impossible timelines and Board of Director participation at Arc Broward during the Culinary Expansion project which was a \$5M project complete with a multi-year capital campaign that required no bank loans. The ability to create a strategic vision and execute that vision was demonstrated with the deployment of the customer authentication point of arrival application. I am viewed as a highly effective communicator who is reliable, authentic and a valuable contributor.

I have been extremely fortunate in both my personal and professional life, and feel it is important to give back. This is reflected in my commitment to volunteerism. For the past 15 years, I have served on non-profit Boards in roles including Board Chair, Governance Committee Chair, Finance & Audit Committee Chair, and Strategic Planning Committee Chair. At American Express, I led the Women in Technology South Florida chapter for two years and launched a community outreach program to teach coding and encourage middle school girls to pursue education/career in technology.

Cheryl Duke
4273 NW 66 Street
Coconut Creek, FL 33073
Cheryl8794@gmail.com
954-695-2238

Relevant Skills

Strategy and Innovation

- ✦ Drove roadmap creation, design and implementation of point of arrival authentication capability, moving from .Net to Pega software. The design was proven effective with new market implementations occurring at 6% of the original cost and authentication rates improved 7 – 11%.
- ✦ Implemented new robotics testing strategy that enabled controlled testing in production, improving time to market by ~30% and reducing testing cost.
- ✦ Proven ability to challenge status quo led significant business benefits such as avoiding a planned 50-hour outage that would have impacted CEN by reducing number of deployments being prescribed.
- ✦ Initiated leveraging Design Thinker to reduce technology infrastructure cost led to generation of 413 ideas with potential savings of \$14.5M.

Build Relationships

- ✦ Ability to effectively manage relationships across lines of business led to achieving higher than normal levels of collaboration and trust among core team for the customer authentication program.
- ✦ Established as a leader who successfully navigates through difficult situations by understanding conflicting priorities and ensuring solutions are in everyone's best interest.

Driving Results

- ✦ Delivered new, highly available customer authentication capability that consisted of 5 consumers, 12 markets, 59 teams, 33 releases and 750 user stories on schedule and cost with increased scope.
- ✦ Took responsibility for application uplift and immediately identified cost and work efforts were understated by 60%. Quickly communicated gap and conducted additional analysis resulted in the uplift being postponed before the work started.
- ✦ Successfully led delivery of Industry Bonusing and Apple Pay across all servicing portals. Both initiatives had multiple work streams and releases that required delivery timeframes reduced by 25 – 50%; risks had to be taken and issues had to be resolved in hours/days versus days/weeks.
- ✦ Delivered One Time Password standalone capability despite funding being cancelled during build phase by leveraging another capability work stream.

People Leader Experience

- ✦ Twenty years' experience managing and coaching team of 4 – 18 direct reports and 35 - 200 contractors.
- ✦ Providing frank and honest coaching that has led to improved performance ratings, employee promotions and increased employee satisfaction. Effectiveness has been proven by 98% for Speed of Trust assessment and exceptional Pulse results.

Professional Experience - American Express 1986 to present

Director, Engineering/Delivery – 2010 to present

Responsible for up to \$18M project software delivery portfolio as well as other organization responsibilities such as application infrastructure uplift, employee engagement, program management, release management, vendor management

Director, Technologies Transformation Delivery – 2005 to 2010

Responsible for initiatives that improved portfolio and project delivery results

Director, Technologies Investment Optimization – 2001 to 2005

Creation, development and implementation of the Integrated Value solution (standardization of Amex technologies software investment governance)

Manager, Regulatory Compliance – 1996 to 2000

Responsible for program to ensure compliance with federal and state credit/charge card laws.

Team Leader, Credit Operations – 1993 to 1996

Responsible for inbound phone unit teams in Credit Bureau and Credit Operations.

Service Performance Analyst – 1989 to 1993

Establishment Service Representative – 1987 to 1989

Customer Service Representative – 1986 to 1987

Other Qualifications

- ARC Board of Directors 2014 – currently vice-Chair
- SOS Children's Village Florida Board of Directors 2004 – 2012, holding positions of President, VP Governance and Executive Committee Member at Large
- Sawgrass Nature Center and Wildlife Hospital Board of Directors – 2002 to 2003
- Governor's Florida Sterling Award Examiner/Team Leader – 1997 to 2000
- Microsoft Office proficient
- Completed Pega PRPC System Architect Essentials (v7.1) and Pega Fundamental v7.1

Education/Certifications

- Masters of Science in Quality Management from the University of Miami
- Bachelors of Business Administration in Finance from Florida Atlantic University
- Certified Scrum Master and have had Agile Scrum delivery teams since 2013
- SAFe certified 2017

References available upon request

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Robert P Hurley
Address:	4030 NW 54th Ct Coconut Creek 33073
Phone Number:	9543307199
Alt Phone Number:	9543289963
Email Address:	omegacoach@bellsouth.net
Signature:	Robert Hurley
Applied Date:	2/25/2021 2:15:00 PM
Boards Selected:	Education Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	Served Prior: Sandra Welch 2020	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	Y
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Robert Hurley

Retired School Board of Broward County Educator

Phone [954-330-7199] e-mail [omegacoach@bellsouth.net]

SUMMARY OF QUALIFICATIONS

Served as a member on the Educational Advisory Board for the City of Coconut Creek, 2019-2020. 41 years of service to Broward County Public Schools as a classroom instructor, Coach and Behavior Specialist. My teaching areas were Physical Education, Health and Exceptional Student Education. Duties included Head Track & Field, Wrestling and Football coaching.

- SAC Team Member
- Mentor
- Conflict Resolution
- SIP Team Member
- Individual Focus
- Leadership
- RTI Chair Person
- Athletic Coach
- Time Management

EMPLOYMENT EXPERIENCE

- | | |
|--|---------------------|
| Monarch High School | 2018-present |
| Assistant Track and Field Coach | |
| Coconut Creek High School | |
| Behavior Specialist; Head Track and Field Coach | 2010-2016 |
| • Developed academic and behavior strategies for at risk students. | |
| Coral Glades High School | |
| Behavior Specialist; Head Track and Football Coach | 2003-2010 |
| • Introduced positive reinforcement techniques for academic success. | |
| • Developed academic and behavior strategies for at risk students. | |
| Crystal Lakes Middle School | 2000-2003 |
| Behavior Specialist; Head Track Coach | |
| • Duties included positive behavior, academic and mentoring plans. | |
| Coconut Creek High School | 1989-2000 |
| Classroom Instructor; Head Track Coach and Football Coach | |
| • Taught Exceptional Education to motor, intellectual and behavior challenged students | |
| Fort Lauderdale High School | |
| Classroom Instructor; Football and | 1974-1989 |
| • Taught Physical Education, Health and Exceptional Student Education | |

Robert Hurley

Retired School Board of Broward County Educator
Phone [954-330-7199] e-mail [omegacoach@bellsouth.net]

EDUCATION

Bachelors of Science and Education

Florida A&M University Tallahassee, Florida

Florida State University Tallahassee, Florida

Nova University Davie, Florida

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Brian A Kenney
Address:	3956B Cocoplum Circle Coconut Creek 33063
Phone Number:	9549137596
Alt Phone Number:	
Email Address:	brianakenney@aol.com
Signature:	Brian A. Kenney
Applied Date:	2/21/2021 11:38:00 PM
Boards Selected:	Education Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	Currently Serving: Education Advisory Joshua Rydell	
All	Have you ever served on a City Board?	Y
	Served Prior: Joshua Rydell 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	Y
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

BRIAN A. KENNEY

3956B Cocoplum Circle
Coconut Creek, Florida 33063
954.913.7596
brianakenney@aol.com

OBJECTIVE

Enthusiastic teacher with superb leadership and communication skills. Easily cultivates trusting and productive relationships with students, parents, teachers, administration, and community leaders. Mature and professional educator who adapts to new situations and technologies with ease. Adept at lesson planning and classroom management.

SKILLS & ABILITIES

- * Florida Teaching Certificate: Educational Leadership KG – 12th
- * Florida Teaching Certificate: Early Childhood Education PK – 3rd
- * Florida Teaching Certificate: Art KG – 12th

EXPERIENCE

11/2019 – Present First Grade Teacher, Coconut Creek Elementary

- Teach assigned subjects to first-grade students according to Florida Sunshine Standards.
- Coordinate with first-grade teachers to maintain consistency with the curriculum.
- Motivate students to participate in various educational activities.
- Develop creative learning opportunities for student's education, social, and behavioral growth.
- Interact with parents to update them regarding their child's academic progress.
- Create a positive, structured, learning, and safe environment for students.
- Develop and maintain student behavioral and discipline policies.
- Accommodate different learning styles and instruction methodology for English language learners and special education students.

8/2018 – Present Before/Aftercare Supervisor, Coconut Creek Elementary

- Ensure that quality standards of performance are being met in all areas of the BASCC quality needs assessment.
- Identify any deviation from established procedures and program requirements that may have a serious impact on the quality of the program, recommend corrective action, and monitor necessary changes.
- Review, evaluate, and recommend appropriate systems for better control of the BASCC operations.
- Implement changes in new program requirements.
- Provide training for Before/Aftercare workers and other school personnel.
- Supervise and coordinate the needs assessor visits for each school site.
- Complete evaluation instruments as assigned by school board policy.
- Participate successfully in the training programs offered to increase the individual's skill and proficiency related to the assignments.
- Supervise all Before/Aftercare personnel

8/2017 – 11/2019 Kindergarten Teacher, Coconut Creek Elementary

- Facilitated a faculty training regarding the County's "Facilitating Authentic PLCs."
- As the Business Partner Liaison created a database to keep all Business Partners organized and completed needs assessments to use all Partners to their potential
- Observe and assessed student performance and kept thorough records of progress.
- Scheduled and held parent-teacher conferences to keep parents up-to-date on children's academic performance.
- Established positive relationships with students, parents, fellow teachers, and school administrators.
- Establish and communicate clear objectives for all learning activities.
- Observe and evaluate student's performance and development.

2/2017 – 6/2017 Interim Assistant Principal, Coconut Creek Elementary

- Facilitate weekly CARE meetings with Kindergarten - 5th Grade using assessment data to target students in need of remediation and enrichment resulting in 42% of students showing learning gains.
- Facilitated Professional Learning Communities (PLC's) related to Florida State Standards while focusing on high yield strategies, which were determined.
- Attended monthly Cadre meetings with area Assistant Principals and Cadre Directors.

- Scheduled, supervised, and modified all safety drills to ensure the safety of students and staff in the event of an unplanned crisis as a member of the SAFE team.
- Supported staff in parental conferences by actively listening to parental and/or teacher concerns, mediating problem situations, and building consensus in determining what solutions would best meet the learner's needs.
- Collaborated with the administration in creating new opportunities through afterschool learning clubs and allowing students to grow outside the classroom resulting in a positive impact on academic achievement and pro-social behaviors.
- Coordinated and presented Honor Roll Assemblies for Kindergarten through fifth grades.
- Developed individual behavior plans to monitor student discipline, decreasing behavior problems school-wide.

8/2012 – 2/2017 Kindergarten Teacher/Team Leader, Coconut Creek Elementary

- Facilitate weekly CARE meetings with Kindergarten Team, using assessment data to target students in need of remediation and enrichment.
- Observe and assessed student performance and kept thorough records of progress.
- Scheduled and held parent-teacher conferences to keep parents up-to-date on children's academic performance.
- Established positive relationships with students, parents, fellow teachers, and school administrators.
- Establish and communicate clear objectives for all learning activities.
- Observe and evaluate student's performance and development.

8/2010 – 6/2012 Second Grade Teacher, Coconut Creek Elementary

- Plan, prepare, and deliver lesson plans and instructional material that facilitate active learning.
- Instruct and monitor students in the use of learning materials and equipment.
- Manage student behavior in the classroom by establishing and enforcing rules and procedures.
- Encourage and monitor the progress of individual students and use data to adjust teaching strategies.
- Participate in department, school, district, and parent meetings.
- Communicate necessary information regularly to students, colleagues, and parents regarding student progress and student needs.
- Establish and communicate clear objectives for all learning activities.
- Observe and evaluate student's performance and development.

8/2006 – 6/2010

Art Teacher, Coconut Creek Elementary

- Teach knowledge and skills in art, including drawing, painting, lettering, and art history.
- Provide instruction by which students develop aesthetic concepts and appreciations and the ability to make qualitative judgments about art.
- Demonstrate techniques in activities such as drawing and painting.
- Provide individual and small-group instruction to adapt the curriculum to the needs of students with varying intellectual and artistic abilities, and to accommodate a variety of instructional activities.
- Evaluate each student's performance and growth in knowledge and aesthetic understandings, and prepare progress reports.
- Plan and present art displays and exhibitions designed to exhibit students' work for the school and the community.
- Maintain professional competence through in-service education activities provided by the school and/or in self-selected professional growth activities.
- Participate in curriculum and other developmental programs, such as after school art club.

2/1998 – Present

Broward County Water Polo Official

- Mentored high school players to improve their water polo skills
- Officiate all water polo matches fair and maintain standards of play and to ensure that game rules are observed.
- Judge performances in sporting competitions to award points, impose scoring penalties and determine results.
- Signal participants or other officials to make them aware of infractions or to otherwise regulate play or competition.
- Inspect sporting equipment and/or examine participants to ensure compliance with event and safety regulations.
- Keep track of event times, including excluded players' time and shot clock time during game segments, starting or stopping play when necessary.
- Resolve claims of rule infractions or complaints by participants and assess any necessary penalties, according to regulations.
- Verify scoring calculations before competition winners are announced.
- Direct participants to assigned areas such as penalty and bench areas.

6/1991 –8/1998

Lifeguard / Head Guard / Aquatic Manager

- Open the pool each day and close it down each evening, depending on schedule and hours of operation.

- Treat pool with appropriate concentration of chemicals on a regular schedule.
- Monitor pool-related activities closely throughout the shift and identify and safety issues
- Direct swimmers out of the pool in hazardous conditions.
- Monitor weather reports closely to ensure the safety of guests.
- Provide swimming lessons and swim team coaching daily.
- Maintain a clean environment in and around the pool.
- Assist patrons when appropriate or necessary.

EDUCATION

2004 – 2008	Masters of Educational Leadership, Florida Atlantic University, Boca Raton, Florida
1996 – 2001	Bachelor of Science in Studio Art, Florida State University, Tallahassee, Florida

ACCOMPLISHMENTS

- *As a past SAC Chair, I facilitated the development of our School Improvement Plan goals and objectives that contributed to maintaining a “C” for the 2016/2017 school year and missing a “B” by two points.*
- *As the North Area Advisory Teacher Representative, I am up to date on all new information coming to the Advisory Committee.*
- *Served as Chairperson for the writing committee which reviewed the School Improvement Plan*
- *Developed, organized, and implemented school-wide fire/Tornado drill procedures to assure student safety and policy adherence, resulting in the safe evacuation in two minutes.*
- *Process referrals handled discipline issues, and conferred with parents, as the administrative designee including monitoring student conduct in the cafeteria and hallways.*
- *As Designee, I provided direction to teachers, managed student discipline, and communicated student needs to parents and kept administration abreast of all information relevant to student achievement.*

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Colleen LaPlant
Address:	Colleen LaPlant 6153 NW 45 Avenue 33073
Phone Number:	9546754104
Alt Phone Number:	9546754014
Email Address:	claplant@beckerlawyers.com
Signature:	Colleen LaPlant
Applied Date:	3/13/2021 8:09:00 AM
Boards Selected:	Education Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	Currently Serving: Education Advisory Mayor Lou Sarbone	
All	Have you ever served on a City Board?	Y
	Served Prior: Commrs Tooley/Rydel 2015	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Colleen LaPlant
6153 N.W. 45th Avenue
Coconut Creek, FL 33073
(954) 427-5820(h)
(954) 675-4104(p)

March 12, 2021

City of Coconut Creek
Office of the City Clerk
Att: Leslie Wallace May, City Clerk
4800 West Copans Road
Coconut Creek, FL 33063

Re: Applications for City Boards

Dear Leslie:

As a proud, active member of our City, I am pleased to attach my Applications for two City Boards, the Education Advisory Board and the Planning & Zoning Board, together with my resume.

I have had the privilege of serving on the Education Advisory Board since its creation in April 2019. Since that time, we have made great strides in developing the EAB's mission and action plan, educating ourselves about our City's schools and their needs, and identifying available resources to serve those needs. I look forward to continuing this momentum with enthusiasm and commitment to our City.

I am also applying for appointment to the City's Planning & Zoning Board. I previously served on the P&Z Board, where I worked diligently to continue the City's commitment to smart growth. I am a Government Practice Group Administrator, whose professional experience with governmental law enables me to understand the legal terms and processes relating to land use, planning and zoning.

Most importantly, I am a long time Coconut Creek resident who sincerely cares about our community and is willing to dedicate my time to the City. I appreciate the consideration of my applications and the opportunity to serve the City in the requested Board positions.

I would appreciate if you would please pass along my applications and resume to the appropriate person(s).

Sincerely,



Colleen LaPlant

Colleen LaPlant
6153 N.W. 45th Avenue
Coconut Creek, FL 33073
(954) 675-4104(p); claplant@beckerlawyers.com

Profile:

Over 45 years of experience as Executive Administrator, Legal and Government fields. Extensive background in Microsoft Office products including Word, Excel, and Outlook plus experience with document management programs such as IManage and Filesite, and daily use of CRM databases. Highly motivated, devoted professional with excellent organizational and interpersonal skills, with the ability to prioritize projects and ensure deadlines are met.

Employment History:

May 1986 –Present - Becker & Poliakoff, P.A.

Government Practice Group Administrator/Executive Assistant/Government Law & Lobbying Practice Group(present)

- Supervise practice group administrative staff
- Support 4 busy lawyers/lobbyists.
- Responsible for annual lobbyist registrations and quarterly compensation reports.
- Interaction with City, County, State, Federal Government officials on a daily basis.
- Strong communication skills with clients.
- Involved with planning, organizing events for elected officials.
- Maintain database and coordinate events with marketing department.

Firmwide Trainer (approximately 4 years)

- Trained all new employees, including attorneys on computer software, as well as accounting program.
- Trained secretarial staff on office procedures.
- Traveled to 14 offices.
- Created new forms for the Firm, which automated internal procedures saving the Firm both time and money.

Firmwide Floater (approximately 4 years)

- Serve as Legal Assistant for wide range of practice areas and departments including Litigation, Real Estate, Association, Government, Corporate and Accounting.

Education: Franklin D. Roosevelt High School; Hyde Park, New York

Community Leadership & Activities:

- Present - Board Member of the Broward Housing Finance Authority Board
- Present - Board Member of the City of Coconut Creek Education Advisory Board
- Present - Member of the Women's Club of Coconut Creek
- Past Board Member - SBBC Parent Community Involvement Committee
- Past Board Member - Broward County's Animal Care Advisory Committee Board
- Past Board Member - City of Coconut Creek Environmental Advisory Board
- Past Board Member - Planning & Zoning in Coconut Creek
- Past Board Member - Brookwood Florida
- Volunteer for Women in Distress, Boys & Girls Club, City of Coconut Creek
- Attended First Citizens' Academy in Coconut Creek
- Past Board Member - Coconut Creek Vision 20/20

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Stacey M Miller
Address:	4440 NW 42 Terrace Coconut Creek 33073
Phone Number:	9542953312
Alt Phone Number:	9549754304
Email Address:	BSMLR@comcast.net
Signature:	Stacey M. Miller
Applied Date:	2/21/2021 5:03:00 PM
Boards Selected:	Community Outreach Advisory Education Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Community Outreach Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	Y
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Stacey M. Miller

Cell 954-295-3312 BSMLR@comcast.net

Career Objective

Business owner / entrepreneur with 15 years' executive directorship and virtual office management experience. Advocate for education in local trades and executive leadership.

Summary of Qualifications

- Owner / entrepreneur
- Team Leader
- Time management / multi-task orientated
- Proficient in MS Office applications
- Proficient in Social Media marketing
- Event Planning

Professional Experience

LANDMARK BUSINESS SERVICES, CORAL SPRINGS, FL

President, August 2006 – Present

- Launched a successful business and trade association management company
- Manage a team of consultants to provide daily services to multiple associations
- Coordination and management of:
 - o Events: golf tournaments, galas, conferences, webinars, strategic planning retreats
 - All event logistics
 - Contract negotiations
 - Onsite facilitation
 - o Tradeshows
 - o Financial management of operating accounts
 - o Marketing of meetings and special events
 - Social media promotions
 - Flyers
 - Analysis of promotion/marketing strategies
 - E-Campaign creation (Constant Contact, MailChimp)
 - Website updates for blogs, calendar, event pages (WordPress)
 - o Programming development
 - o Membership Recruitment & Retention
 - o Sponsorships and advertising sales
 - o Business development and promotion via leads and referrals
 - o Professional liaison for local and national affiliates
 - o Facilitate remote/virtual meetings via Webex, Zoom, GoToMyMeeting
 - o Develop and maintain strong relationships with community resources
 - o Blog writer

Education

MOLLOY COLLEGE, ROCKVILLE CENTRE, NY

Bachelor of Science in Psychology / Education, May 1994

Certified Special Needs & Elementary Education teacher

Awards & Affiliations

- 2016 Recipient – 1 of 100 Outstanding Women in Broward County (Boys & Girls Club Broward County)
- Board Member – Cameras For Kids Foundation
- Board Member – Construction Recruiters Network
- Member – Circle of Wise Women, Junior Achievement of South Florida

References and Portfolio Available Upon Request

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Thomas Morgan
Address:	3960 NW 5th Street Coconut Creek 33066
Phone Number:	7162006617
Alt Phone Number:	
Email Address:	thomas.morganjr@browardschools.com
Signature:	Thomas Morgan Jr
Applied Date:	2/23/2021 1:58:00 PM
Boards Selected:	Community Outreach Advisory Education Advisory Environmental Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Community Outreach Advisory Environmental Advisory Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	Y
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	Y
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Tom Morgan
ESE Teacher
Whispering Pines Center

3960 NW 5th Street, Coconut Creek Fl 33066 – 716.200.6617 – thomas.morganjr@browardschools.com

Domain 1 – Student Achievement

Standard 1: Student learning results

- Established a monitoring system and intervention program during weekly Child Study meetings to determine students' level of engagement during the eLearning period, focused on student chronic absenteeism and failing class grades, which decreased the overall chronic absenteeism and number of failing students by 6% from August 2020 to January 2021.
- Implemented a school wide flow chart to help teachers distinguish which strategies to utilize in the digital learning environment to promote positive overall regular attendance which led to a 3% increase in overall regular student attendance from the 2019 to the 2020 school year.
- Evaluate school iReady assessments data in ELA to determine enrichment and remediation needs for students as part of schools internal Response to Intervention (RTI) cycle leading to an overall increase by 4% in iReady grade level placement scores in ELA from 2019 to 2020.
- Established a plan for students who were struggling in math, identified by iReady placement score data, which included in class support opportunities, pull-out support, tutoring and remediation activities, which led to an increase of students meeting or above grade level in iReady placement scores by 5% from the 2019 to the 2020 school year.
- Created sub-teams to analyze Biology sub-scores from previous years Florida Standards Assessments (FSA) data from the schools Biology SharePoint data, developed year-long plans to focus on high yield test taking strategies amongst Exceptional Student Education (ESE) population of students with monthly progress monitoring which increased the 2019 Biology FSA overall student pass rate by 19% from the previous year.
- Collaborate with school leadership team to analyze student data and develop ongoing school wide plan to address English Language Arts (ELA) text-based writing scores, using evidence-based writing plan with developed rubrics to evaluate weekly writing samples along with high quality instruction to increase schools overall ELA learning gains percentage from a 40% to a 50% by the following year.

Standard 2: Student Learning as a Priority

- Served as the SAC chair and analyze schools advanced ed survey results in collaboration with SAC committee utilizing the data to identify barriers found within the school, develop strategies to modify and improve the school's behavior plan by setting higher expectations and addressing

school rules by setting schoolwide expectations, leading in an increase in the overall membership by 4% from the previous school year.

-Created a SharePoint folder to monitor students on-campus attendance as well as students attending via eLearning and used this data as well as academic class grades during weekly team meeting to determine which student were benefiting from the distant learning and which students should be recommended for face-to-face instruction which led to an increase in student face to face attendance by 39% from October 2020 to January 2021.

- Established a school wide plan for staff to complete state and district mandated courses with students outside of class curriculum such as the anti-bullying and the code of conduct trainings which led to an overall completion of 100% from the teachers on campus at the school.

- Served as schools science department chair and assist the science teachers throughout the school in implementing an ongoing Project Based Learning (PBL) plan using district designated science project materials, correlated in specific projects and demonstrations, aligned to classroom standards to enrich lessons in science in effort to increase all tested areas of science across state exams scores by 5% from 2018-2019 school year.

- Coordinate with the School Advisory Committee, schools leadership team and child study teams to address student attendance across the school and create plans utilizing weekly child study meetings, individual student therapeutic counselors and the school social worker to make more immediate and direct communication between the school and the home as well as have positive reinforcers for students who maintain good attendance throughout the school year built within the school behavior management system and place high priority on students with 10 or more absences which led to meeting our school goal of 54% graduation rate for the high school senior cohort in the 2020 school year.

- Organize bi-weekly reward/reinforce activities within the high school with teachers, ESE and behavior support personnel, to address students' social learning by creating social opportunities in pre-arranged activities for students meeting academic criteria and reinforcement/reteaching opportunities for those students who did not, with the objective to increase students' overall motivation school-wide for doing well in school, leading to an increase in participation in by weekly social functions by more than 10%, leading to 10% less students in need of reteaching and remediation according to their gradebook data from the 2018-2019 school year.

Domain 2 – Instructional Leadership

Standard 3: Instructional Plan Implementation

- Collaborate weekly with classroom teachers, ESE specialist, behavior specialist, school social worker, support staff and the school nurse to monitor and discuss ESE students Individual Education Plan (IEP) goals, communicate students' academic and behavioral concerns and implement strategies and accommodations to students in the classroom to assist at risk students with their overall student progress, which results in 100% of the students at the school being provided with the appropriate services required by state and federal law.

- Utilize district technology such as BASIS, School Share Point Data, EDPlan, Pinnacle and Virtual Counselor to analyze and track student academic and behavioral progress to

communicate with parents, teachers and support personnel at the school to better support student development and academic progress in the classroom.

-Support the ESE behavior team by providing anecdotal data, frequency charts and checklists for Functional Behavioral Assessments leading to the development of Positive Intervention Plans for 100% of identified high school students.

-Facilitate Professional Learning Communities to train high school staff in programs such as CPALMS, Canvas and EdPlan which resulted in all members meeting stated PLC objectives and increased overall efficiency in program utilization across the team.

- Collaborate with ESE office and IEP caseload managers in the school to develop a plan utilizing a data collection folder system, utilized to collect ESE students long term IEP data amongst school's IEP case managers, containing the student's yearly IEP's and IEP goal data to provide a more accurate and collective procedure for collecting that student's data from a year-to-year basis, leading to 100% of ESE teachers at the school utilizing the same system to collect IEP goal data.

Standard 4: Faculty Development

- Facilitate bi-weekly team meetings to discuss school's behavior management system and ensure that staff are updated to changes in the procedures designated in the school's behavior management TEAM system and the procedures are implemented appropriately to optimize maximum behavioral and therapeutic support to the students while effectively increasing their overall student progress in the classroom, resulting in decrease in the overall behavior calls which require classroom intervention.

- Serve as schools Broward Teachers Union (BTU) Steward, provide monthly meetings to provide information to the staff about relevant district initiatives and changes as well as their rights and responsibilities through changes such as changes to the district i-Observation grading criteria, out-of-field teaching criteria, grading criteria for the Schools Improvement Plan (SIP) grading system, which in turn increases staffs knowledge, creating a better and more productive work environment, resulting in an increase in BTU membership from the previous year.

- Contribute to the development of plans to address therapeutic concerns and disability information to staff, provided by school therapeutic counselors within schools PLC schedule, to make staff more knowledgeable of the types of disabilities that impact ESE students within the school and how each of those disabilities impacts them in the classroom along with strategies staff can utilize in the classroom to better assist students with varying disabilities in the school.

- Encourage personnel with the completion of their individual mandated required yearly trainings such as the anti-bullying, dating and violence and child abuse training, resulting in all staff in the school following district and state mandates.

- Support teachers who are identified as out of field and provided consistent and timely follow up to ensure progress towards requirements leading to a reduction in teachers who are out of field from the previous year.

- Collaborate with high school instructional staff on a monthly basis to address technology concerns with instructional staff and assisted with implementing various district software into their individual classrooms such as Canvas, Microsoft Teams, Suite 360, Re-Think Ed, Naviance, EDPlan, Pinnacle, Outlook, Microsoft Office 365, OneDrive, Online Textbooks, i-Ready, Behavioral & Academic Support Information System (BASIS), Learning Across Broward (LAB), Smart Find Express Substitute Employee Management System (SEMS) and Employee Self-Service (ESS) to address the staffs instructional priorities and individual obligations, leading to an overall increase of technology use by instructional staff in the school.

Standard 5: Learning Environment

- Contribute by organizing school wide yearly multicultural day event with coordinating efforts between the school, parents and various stakeholders through the schools advisory committee, to ensure the event served the students in their learning outside of the classroom as well as in, and that the outside community stakeholders can have a direct “hands on” impact on the student learning in the school setting.

- Conduct SODAS (Situation, Outcome, Disadvantages, Advantages, Solution for next time) clearing with students, behavior support personnel and therapeutic counselors, in line with the TEAM system, which allows staff to address behavioral concerns in a more direct and immediate way, diffusing possible behavioral problems in the school, helping to maintain a safe and respectful learning environment for all students, resulting in a decrease in frequency of repetitive student behaviors.

- Organize and assist in facilitating weekly activities for high school students, utilizing the market reward system built within the TEAM system in which students go to the schools market and purchase items with their points they earned throughout the week which is tracked and monitored daily on their point sheets, in effort to motivate students, increase their participation in class and increase their overall schools attendance, which has resulted in an increase in overall student attendance in the school.

- Plan and organize quarterly awards ceremonies for high school students to celebrate their successes while increasing faculty engagement creating an overall positive school environment, resulting in an increase in the number of students qualifying for awards for positive school performance.

- Monitor students with the highest frequency of “therapist on call” requests and hold conferences with those students and their therapists to determine if any additional supports are necessary, leading to a defined alternative strategy that will be able to be implemented into the classroom, leading to a decrease in the overall number of therapists on calls for those students.

-Collaborated in the creation of a new digital school wide point sheet which led to an overall increase of staff utilizing them during eLearning instruction by more than 60% from March 2020 to January 2020.

Domain 3 – Organizational Leadership

Standard 6: Decision Making

- Served as schools guidance counselor for end of 2017-2018 school year, reviewed student test score data, graduation requirements, student cohorts, classroom teacher certifications and a variety of other data in collaboration with the school leadership team to finish end of year requirements and prepare master schedule for the following school year while the school sought to replace guidance position.
- Organize and prepare with site Extended School Year (ESY) principal the strategic placement of teachers into classrooms for ESY to maximize highly effective teachers in each of the necessary classrooms to ensure 100% compliance with state and federal law.
- Serve as high school team facilitator, oversee the individual student IEP case managers, ensure each of the qualified ESE teachers within the school are utilizing students' accommodations in the classroom and that student's IEP data and paperwork are appropriately maintained, in which case managers are monitored quarterly to ensure 100% compliance.
- Participate in focused training with high school instructional staff related to BEST practices, with the objective to increase the level of rigor in the curriculum within the Exceptional Student Education Center to better prepare them for post-secondary adult living and expectations resulting in an increase of student overall PSAT scores in the areas of evidence based reading and writing with an increase overall average score of 83 points higher, as well as an increase in overall math score data with an increase of 42 points on average higher for each student from the previous 2019 school year results.
- Serve as IEP case manager for approximately 20 high school ESE students, collaborate with each student's IEP team to communicate academic and behavioral concerns, guidance information, career goals as well as recommendations and accommodations to assist the students in the classroom, outlined in the student's collaborative IEP which guides the ESE student's education and post-secondary plans.
- Serve as high school Team Facilitator (TF) and Individual Education Plan (IEP) case manager, facilitate weekly child study meetings with IEP teams to progress monitor and track students data through the in-school behavior management TEAM system (Whispering Pines Center behavior management system), using daily point sheets to monitor students' academic, social and emotional IEP goals, used in determining students ability to return to traditional setting school, leading to an overall increase in high school students mainstreaming back to traditional school from the previous year's total.
- Collaborate with the ESE department and high school instructional staff on developing lessons utilizing CPALMS for students on Access Points standards ensuring implementation directly into classroom instruction to increase rigor and performance on the access point Florida Standards Alternative Assessment (FSAA) leading to an increase in student performance for high school students participating in the FSAA.
- Coordinate efforts between traditional and vocational schools to monitor successes of students participating in the mainstream opportunity and provide additional supports as necessary leading to the highest number of mainstream students the school has had over the past three years.

Standard 7: Leadership Development

- Mentor student teachers through their given college programs, assist them with their given experiential studies and academic course work, leading to two student teachers applying to become full time teachers at the school upon completion of their given programs.
- Provide support to teachers who require certification assistance through the Alternative Certification for Educators (ACE) with enrolling into the given pathways designated by the district and mentoring the candidate through their given requirements to complete the yearlong program.
- Mentor and collaborate with instructional staff and support staff personnel throughout their prospective Education Leadership programs resulting in one colleague being accepted into their perspective program.
- Participate in the interviewing process during the recruitment of new teachers, providing recommendations to the interviewing committee resulting in the hiring of effective teachers.
- Participated in a job fair in order to recruit instructional staff leading to the hiring of a new Exceptional Student Education teacher for the onset of the 2017-2018 school year.

Standard 8: School Management

- Actively participate in revamping the students with disabilities curriculum through the schools Professional Learning Communities (PLC) to reflect benchmarks, based on vocational principles, available technology and independent living skills, leading to 100% of teachers earning in-service points.
- Monitor procedures for the school campus with the leadership team to determine issues that are positively and negatively impacting the efficacy of the school's behavior management system (TEAM System), leading to updating and modifying the school policy through four areas: technology, respect for others on campus, hallway transitions and point sheet monitoring resulting in a decrease in the amount of overall behavior calls from the previous school year.
- Collaborate with the school SAFE team to review previous year data, review previous policies and procedures and modify any areas of concern, to align with district safety and security policies, in effort to minimize the number of incidents in the school resulting in restraining or transporting of students who demonstrate escalating behavior.
- Participate in threat assessment meetings with the student, the parent, school's social worker, administrator, behavioral support staff and school resource officer to determine the level of threat to ensure student safety and promote a safe learning environment for all students.

Standard 9: Communication

- Lead child study meetings on a weekly basis in order to provide a forum to discuss student achievement, struggles and strategies that work, leading to each student on the high school campus being discussed at least one-time pre quarter throughout the school year.

- Served as Co-Chair and Chair of the schools, School Advisory Committee, organized and led monthly meetings to discuss and develop the School Improvement Plan with parents, students, members of the community and all other pertinent stakeholders.
- Regularly attend district Exceptional student Education (ESE) Advisory board meetings as well as attend the sub-committee Autism Committee (ACE) meetings where district news is discussed, and that information is then relayed back to the fellow staff at the school for their knowledge on current events.
- Serve as BTU Steward, attend BTU functions and negotiations meetings to gather direct information relevant for the members and staff at the school, discussed on a monthly basis to ensure staff is aware of updates in the district and aware of their professional obligations leading to an increase in BTU membership amongst staff from the previous year's number of members.
- Serve on BTU/Broward school district communication sub-committee focus group where members in the committee address concerns with the district's communication process, relay those concerns directly to the Chief of Staff of the school district to increase the overall effectiveness of the communication process across the school district.
- Represent students as case managers for their IEP's, participate in annual meetings with the student's IEP team to update their progress towards their IEP goals, identify any necessary supports and ensure appropriate accommodations are identified in the plan for the student's optimal success in the classroom, resulting in students being up to date and in compliance with district requirements for their annual IEP.
- Represented Whispering Pines School as a member of the ESE Teacher task force team to discuss re-opening of schools for the new 2020-2021 school year with the superintendent and district management team, including safety concerns, protocols and practices concerning return to face-to-face learning, specifically the ESE population of students.

Domain 4 – Professional and Ethical Behavior

Standard 10: Professional and Ethical Behaviors

- Serve as IEP case manager of ESE students and followed the guidelines set forth in the Federal Law IDEA to protect ESE students and ensure they receive Free Appropriate Public Education (FAPE), while maintaining their individual privacy rights through Family Educational Rights and Privacy Act (FERPA).
- Participate in student IEP meetings as a general education teacher and ESE teacher and provide meaningful appropriate information in line with the law and maintain professional ethically appropriate behavior which reflects the expectations of the school, district and state.
- Organized ethics committee within the school in collaboration with the school's student government to increase student's ethical responsibility and awareness while also participating in a district wide experience where the students were able to collaborate with others throughout the school district and share their experiences with one another.
- Serve as schools BTU Steward representative and have mediated with staff and administration on issues arising with staff and their professional duties and obligations and have assisted them

in accordance with their rights and responsibilities designated by the BTU teacher contract as well as their understanding of the code of ethics that educators abide by.

THOMAS PATRICK MORGAN JR.

3960 NW 5th Street, Coconut Creek, FL 33066

(716) 200-6617

Tpmorgan22@yahoo.com

EDUCATION

Florida Atlantic University

Master's Program, Education Leadership, 2018

University at Buffalo, Buffalo NY

Bachelors of Arts, Medical Anthropology, 2008

Erie Community College, Orchard Park NY

Associates Degree, Liberal Arts & Science, 2006

PROFESSIONAL EXPERIENCE

08/13- Present

Whispering Pines Center, Miramar, FL – *Exceptional Student Education Teacher*

- Oversees the activities of students in classroom and laboratory settings, which provide an environment conducive to student learning and responsibility.
- Planned, developed and presented organized learning opportunities for students in accordance with approved curriculum in subjects such as high school Earth/Space Science, Biology, Social Science, Exceptional Student Education and Elementary Education.
- Evaluates and documents student performance and comprehension of education materials. Identifies student learning obstacles and develops action plans for resolution.
- Conducts reviews and tests student learning to ensure accuracy, thoroughness and clarity of the outcome.
- Collaborated with parents and teachers in developing effective goals for student's Individualized Education Plan (IEP), which resulted in successfully completed goals.
- Prepares for classroom delivery by gathering and preparing materials including maintaining equipment, submitting requisitions for supplies and equipment.
- Developed learning curriculum utilizing an array of instructional design strategies that focus on innovative ways to deliver and deploy learning.
- Follows established learning standards during the development of education classroom curriculum.
- Supports the development of learning content for student classrooms, to support the growth of students using various learning delivery methods as guided by instructional design plans.
- Manages schooled activities to ensure educational objectives are met during the prescribed time period.
- Uses training equipment, supplies, facility, and resources in implementing and delivering approved lesson plans for students.
- Maintains and develops the knowledge bases required for delivering educational materials such as manuals, handbooks, attending training sessions and seminars; and observing other teacher classroom locations.
- Ensures the safety and well-being of staff and students by ensuring prescribed safety procedures and practices.
- Provides guidance and training to new teachers in the use of effective instructional techniques.
- Serve as Union Steward Representative and communicate union matters to fellow staff.
- Served as SAC Chair and Co-Chair for school from 2017-2020

06/13 -08/14

Broward Girls Academy, Miramar, FL – *Exceptional Student Education Teacher*

01/13 – 06/13

Citrus Mental Health Facility, Miramar, FL – *Exceptional Student Education Teacher*

04/04 – 06/12

Lakeview Lawns Inc., Lakeview NY – *Landscape Technician*

- Perform landscape services for customer base throughout Western New York. Primary responsibilities include lawn and tree service, and landscape design.
- Management of day-to-day small business operations with primary responsibilities including but not limited to scheduling, material procurement, administration and maintenance, employee management, and expense control.

01/99 – 05/09

Blasdell Pizza, Hamburg NY - *Manager*

- Managed day-today operation for high volume restaurant operation including staff of 15 FTE.
- Managerial responsibly including but not limited to candidate interview and hiring process, coordination of training process, customer service support, regulatory compliance and company level quality control, productivity review, daily sales and cash management.

01/08 – 05/08

University at Buffalo, Buffalo NY – *Teaching Assistant – Comparative Anatomy*

- Provided undergraduate students with coarse work support including direction of proper lab procedure, providing feedback and answering questions in regards to current projects, and operation of the laboratory for students on weekends for extended study group sessions.

09/07 – 12/07

University at Buffalo, Buffalo NY - *Teaching Assistant – Forensic Anthropology Osteology*

- Undergraduate teaching assistant for a class of 90 students.

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Susan Sargis
Address:	4677 Waycross Drive Coconut Creek 33073
Phone Number:	9548577033
Alt Phone Number:	
Email Address:	sargisj@comcast.net
Signature:	Susan Sargis
Applied Date:	2/21/2021 9:04:00 PM
Boards Selected:	Education Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	Currently Serving: Education Advisory Lou Sarbone	
All	Have you ever served on a City Board?	Y
	Served Prior: Education Advisory Board 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

SUSAN SARGIS



SARGISJ@COMCAST.NET



954-857-7033

OBJECTIVE

To become more involved in my community, where I have lived since 1997. I am especially interested in the Education Advisory Board.

SKILLS

As a past President of Lyons Creek PTSA, I have a unique perspective of our schools. I am also on the Board of Directors for Banyan Trails, thus proving my commitment to making our city better than ever.

EXPERIENCE

TIFFANY & CO. BOCA RATON

9/2000-present

Sales Professional, Client Liaison, Customer Service Representative: Manage operations workflow, support store director and management team by meeting sales goals, ensure positive client shopping experience.

NATIONAL DISTRIBUTING COMPANY

8/1995-2/2000

Director of Purchasing: Determined recurring business needs and maintained necessary inventory levels, vendor management, evaluated staff performance against expectations,.

EDUCATION

OAK RIDGE HIGH SCHOOL

1983-1986

General studies

VALENCIA COMMUNITY COLLEGE

1986

AA Courses

VOLUNTEER EXPERIENCE AND LEADERSHIP

Cystic Fibrosis Foundation, Fort Lauderdale, FL Team Leader for annual CF Walk 2004-2012

Winston Park Elementary PTA, Lyons Creek PTSA, Coconut Creek, FL Active Volunteer 2010-2019

Monarch High School, Coconut Creek, FL SAF Chair 2019-2020

Banyan Trails HOA VP, Coconut Creek, FL Board of Directors Volunteer since 2016

Education Advisory Board, City of Coconut Creek, FL Alternate member 2019-2021

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Diane Smith
Address:	4575 Cedarhill Road Coconut Creek 33066
Phone Number:	9548255225
Alt Phone Number:	9549741182
Email Address:	Diane1182@aol.com
Signature:	Diane Smith
Applied Date:	3/31/2021 8:25:00 AM
Boards Selected:	Community Outreach Advisory Education Advisory Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Community Outreach Advisory Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

To whom it may concern,

March 31,2021

My name is Diane Guptill Smith and I have been in Coconut Creek for 50 years. I work for the Broward County School board and have been for 25 years.

I started as a star Volunteer with Coconut Creek Elementary School before I was hired at Lyons Creek Middle School and was there for 11 years and am now with Psychological Services Administrative building as A Clerk Specialist III and handle all the confidential record for the county.

I have been involved in the CERT program in the past and I am CPR Certified.

I am a 30-year involved member of First United Methodist Church of Coral Springs and the choirs Treasurer.

I feel I can be a great service in our Community and love to serve where needed and want to be more involved with a community that I love.

Sincerely,

A handwritten signature in black ink that reads "Diane Smith". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Diane Smith

References:

Becky Tooley

John Dicintio

Anthony Mancuso

Mike Zombek

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Patricia P Snyder
Address:	4140 NW 9th Court Coconut Creek 33066
Phone Number:	9546955424
Alt Phone Number:	9549748455
Email Address:	psnyder127@bellsouth.net
Signature:	Patricia P. Snyder
Applied Date:	3/23/2021 1:10:00 PM
Boards Selected:	Education Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
	Currently Serving: Becky Tooley	
All	Have you ever served on a City Board?	Y
	Served Prior: Becky Tooley 2010	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Patricia P. Snyder

4140 NW 9th Court

954-695-5424

psnyder127@bellsouth.net

WORK EXPERIENCE 1983-2008 J P Taravella High School Math Teacher
Coral Springs, FL 33071

1980-1983 Substitute Teacher Margate Middle School Margate, FL 33063

1967-1980 Stay at home Mom/ Substitute Teacher

1964-1966 Lansdowne-Aldan High School Math Teacher Lansdowne, PA

Math tutor for 30+ years

EDUCATION Rosemont College Rosemont, PA Graduated 1964

B.A. Mathematics/Secondary Education

Continuing education courses at West Chester University, Nova
University, Florida Atlantic University, Broward College

AWARDS RELATED TO TEACHING Silver Knight Nominee, Teacher of the
Year Nominee, Tandy Technology Scholar, Who's Who Among
America's Teachers, Most Helpful Teacher, Nobel Educator of
Distinction

COMMUNITY ACTIVITIES Women's Club of Coconut Creek (Member for
42 years, VP, Treasurer, Scholarship Chair), Relay For Life
Finance Chair, Citizens Academy of Coconut Creek, Memorial
Recognition Committee for Coconut Creek

REFERENCES PROVIDED UPON REQUEST

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Nikki-ann Thomson
Address:	4383 nw 42 ct Coconut creek 33073
Phone Number:	9548543054
Alt Phone Number:	
Email Address:	nikkiannthomson@hotmail.com
Signature:	Nikki-Ann Thomson
Applied Date:	3/8/2021 7:12:00 PM
Boards Selected:	Civil Service Education Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	Currently Serving: Civil Service Sandra Welch	
All	Have you ever served on a City Board?	Y
	Served Prior: Sandra Welch 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Nikki-Ann Thomson

nikkiannthomson@hotmail.com

Ph: 9548543054

Professional Summary

Accomplished Insurance professional bringing proven expertise in claims operations and practices. Manages activities with good understanding of current needs and future targets. Offers excellent project management and team leadership abilities.

Skills

- Xactanalysis
- Assess property damage
- Minimize exposure
- Examine reports
- Attention to detail
- Multitasking
- Policy enforcement
- Emergency preparedness planning
- Strategic planning
- Microsoft Excel Word, Access, Works
- Authorize payments
- Investigate claims
- Determine coverage
- Problem-solving
- Customer relations
- Plan disaster recovery
- Coordinate Crisis response

Education

Nova Southeastern University *Ft. Lauderdale, FL*
Master of Science: Disaster and Emergency Management *Dec 2021*

University of Phoenix *Ft. Lauderdale, FL*
Master of Business Administration: Organizational Management *Sep 2006*

Florida State University *Tallahassee, FL*
Bachelor of Arts: English *Aug 2004*

Employers

Heritage Property and Casualty Ins Co, Weston, FL- Claims Examiner, July 2017- present
IWS Acquisition Corp, Boca Raton, FL- Underwriting Manager, December 2013 to March 2016
CJW& Associates/Vericclaim, Boca Raton, FL- Account Manager, March 2011-October 2013
Argus Fire & Casualty Ins Co, Miami Beach, FL- Claims Manager, March 2010-February 2011
Ins Servicing & Adjusting Co, Weston, FL- Insurance Regulation Manager, October 2007- January 2010
Universal Property & Casualty Ins Co, Ft Lauderdale, FL-Claims Adjuster, August 2006- September 2007
Allied American Adjusting, LLC, Davie, FL-Claims Adjuster, November 2004- July 2006
Free States Adjusters, Atlanta, Orlando, FL- Independent Adjuster, January 2000- November 2004
Allstate Insurance Co, Tallahassee, FL- Automobile Claims Adjuster, November 1998 - July 1999
Florida Residential P & C JUA, Tallahassee, FL-Claims Representative, September 1995 - November 1998

Certifications

- FEMA-NFIP-Commercial and Residential Large Loss-SSID0005683203
- SCLA- American Educational Institute
- AIC and AINS-The Institutes
- Accredited All Lines Claims Adjuster-FL#D025199
- Florida Emergency Preparedness Association-Member
- NPN-3637712

Accomplishments

- Maintained states statutes, regulatory updates, and case law on applicable states for the carrier
- Coordinated, addressed and attended Mediations/Neutral Evaluations and Appraisals
Responded to Department of Financial Services complaints to conclude disputes (TX, SC, FL)
- Determined the validity of Appraisal Demands, Civil Remedy Notices and assisted law firms with handling
- Trained adjusters and examiners in regards to compliance, reserves (indemnity & expense)
- Provided weekly reviews on statistics/trends to Executives
- Reviewed field adjuster reports and estimates of damaged residential properties to request payments
- Negotiated claims settlements with the insured's, public adjusters and attorneys
- Prepared property risk assessment review and inspection reports pre-loss and the claim inspection reports post-loss Investigated and settled commercial & residential hurricane losses, in excess of \$1,000,000.
- Coordinated with property management companies and the Condominium Associations the safe return of homeowners
- Reviewed and investigated 25-30 auto claims per week
- Settled cases based on facts and merits of the files
- Prepared financial reports for management review related to liability, subrogation and salvage.
- Researched compliance of 1200 Allstate agents writing property policies
- Trained the audit team of 4 members to conduct field inspections for underwriting and claims
- Consulted on fair claims handling practices, bad faith, policy conditions
- Advised claims team regarding, estoppels, waivers, preservation of evidence, subrogation potential
- Contracted with various insurance companies through third party administrators handling claims
- Worked assignments for Lloyd's of London, CJW, Zurich, ZC Sterling NCA Group, Florida Select, Texas Select, York STB, First Protective and St Paul, Universal North America.
- Accomplished Insurance professional bringing proven expertise in claims operations and practices.

Education Advisory

APPLICANT INFORMATION

Applicant Name:	LUCIA UNGARO
Address:	5441 NW 50TH COURT Coconut Creek 33073
Phone Number:	9542605273
Alt Phone Number:	
Email Address:	LMORPHONIOS@YAHOO.COM
Signature:	LUCIA UNGARO
Applied Date:	3/4/2021 10:04:00 AM
Boards Selected:	Education Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Lucia Ungaro

Email: lmorphonios@yahoo.com
(954)260-5273

EDUCATION

2020-Present Saint Leo University, Criminal Justice Master's Program, Legal Studies
2017 University of Notre Dame, Certified Business Administration
2006 University of Phoenix Bachelor in Science Information Technology
2002 Broward Community College – Business Administration

Certifications

- Public Records Management Certification – Florida Atlantic University, Florida Institute of Government
- Florida Certified Records Manager - Florida Records Management Association FRMA
- Certified in Disaster Preparedness – University of Pittsburg

EXPERIENCE

School Board of Broward County Records Retention, Supervisor 2012-Present

Records Management Liaison Officer - Includes activities such as coordinate the timely and accurate preparation and presentation of the District's disposition activities as required by Florida Statutes. establish, coordinate, and schedule the disposal of district records as mandated by state law and School Board policy. Supervisory duties include:

- Archive and retrieve official permanent and non-permanent documents.
- Assist schools and district personnel in the maintenance, storage, retrieval, and disposal of records in accordance with the requirements of the Florida Public Records Law, FERPA, Policy, State, and Federal Laws.
- Preserves the integrity and confidentiality of student records in accordance with privacy rules and regulations.
- Serve as Liaison between the School Board and various government and private agencies working closely to ascertain that requests for student records follow any changes in policy, laws, or statutes.
- Review current literature and technical sources of information related to job responsibilities as it pertains to mandates and policies affecting the archival and disposal of official records.
- Oversees the maintenance and disposition of records created throughout the district as well as manages and coordinates the storage and retrieval of boxed records from the offsite warehouse allocated for long term storage.
- Subpoenas and legal request for student records.

School Board of Broward County Records Retention, Operation Specialist IV 2006-2012

- Assists Supervisor, Records Retention, to establish, coordinate, and schedule the disposal of district records as mandated by state law and School Board policy.

- Ascertain proper functioning and operation of equipment utilized by staff and ensure adherence to good safety procedures.
- Archive and retrieve official student documents including but not limited to signing and affixing a formal seal and furnish all official copies.
- Oversee the Forms Management Program monitoring the creation and collection of official forms used throughout the District in accordance to Policy.

1997-2006 Operation Specialist III

- Responsible for processing all elementary student records transferring out of the Broward County Public Schools over 150 Elementary Schools.
- Work closely with the Data Collection Review Committee making recommendations to the Superintendent regarding procedures for eliminating, reducing, revising, and consolidating employee paperwork requirements.
- Created, designed, and maintain Official e-Forms site for entire District.
- Created, designed, and maintain Records Retention Intranet and Internet websites.
- Work on team designing new systems, preparing, and documenting program specifications for different projects.
- Work with different areas of the district using different communication protocol.
- Assist with on-the-job training and development of staff.

Organizations

ARMA Region Board – Advisor

ARMA Palm Beach Treasure Coast Chapter - Vice President

ARMA Sunshine Conference - Board of Director

FRMA - Member

Special Qualifications

Bilingual – fluent Spanish-English speak, read and write

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Christina G Valencia
Address:	4921 Cypress Lane Coconut Creek 33073
Phone Number:	9547290848
Alt Phone Number:	
Email Address:	cgregoire06@gmail.com
Signature:	Christina G. Valencia
Applied Date:	4/1/2021 1:20:00 PM
Boards Selected:	Community Outreach Advisory Education Advisory Planning & Zoning Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Community Outreach Advisory Planning & Zoning Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Christina Gregoire Valencia, Esq.

4921 Cypress Lane, Coconut Creek, Florida 33073
Tel.: (954) 729-0848; Email: CGregoire06@gmail.com

EDUCATION

FLORIDA COASTAL SCHOOL OF LAW

Jacksonville, Florida

Juris Doctor, May 2013

Honors: 2012 Moot Court Competition Quarterfinalist; 2012 Internal Competition Semi-Finalist; Pro Bono Honors; Advanced Legal Research, Writing, and Drafting Certificate.

Activities: Translator, Immigration Law Clinic and Jacksonville Area Legal Aid

Bar Admission: Admitted to Florida Bar, September 2013.

FLORIDA STATE UNIVERSITY

Tallahassee, Florida

Bachelor of Science in Political Science, May 2010

Activities: Brehon Family Services volunteer; Rotary Club of Fort Lauderdale Scholarship Recipient and President of Zeta Phi Beta Sorority, Inc., Rho Kappa Chapter.

EXPERIENCE

KENNY LEIGH & ASSOCIATES

West Palm Beach, Florida

Senior Associate

December 2013—Present

- Resolve family law issues, to include paternity, dissolution of marriage, enforcement/contempt proceedings, and child support by completing settlement agreements and through trial.
- Execute and perform duties such as filing and drafting of petitions and motions, discovery, organization and presentation of arguments and counter-arguments, and finalizing retirement account distributions through Qualified Domestic Relations Orders.
- Maintain family law cost standards by monitoring and addressing client fee schedules.
- Update legal knowledge by tracking case law and the development of legal theories.
- Perform extensive contract drafting, negotiating, and interpretation.

STATE ATTORNEY'S OFFICE, FOURTH JUDICIAL CIRCUIT

Jacksonville, Florida

Certified Legal Intern

August 2012—April 2013

- Assigned to the Sexually Violent Predator Division ("Jimmy Ryce Act").
- Reviewed and drafted release stipulation contracts for sexual predators to be released into the community.
- Prepared memorandum of law regarding mental evaluations and disciplinary reports on predators with sexually violent criminal backgrounds.
- Prepared evidence for trial, including but not limited to, opening and closing statements, legal arguments, and proposed questions for direct and cross examination.

ZISSER, BROWN, NOWLIS, & CABREY, P.A.

Jacksonville, Florida

Law Clerk

May 2012—May 2013

- Conducted research and prepare memorandum of law for a full service firm specializing in family law, personal injury, criminal law, medical malpractice, and aviation law.
- Assisted attorneys when conducting preliminary client interviews, summarized facts, and prepared memoranda on potential legal issues.

GUARDIAN AD LITEM, FOURTH JUDICIAL CIRCUIT

Jacksonville, Florida

Child Advocate

May 2011—December 2016

- Monitored and researched pertinent information about the child's family, foster parents, teachers, and other persons involved in the child's abuse, abandonment, or neglect case.
- Addressed whether the child's best interest is being met and aid the children's transition into adoption or reunification.

SKILLS AND PROFESSIONAL INVOLVEMENT

- Associate member of Jacksonville's Florida Family Law American Inn of Court from July 2015 to April 2018.
- Associate member of the Palm Beach County Family Law American Inn of Court from May 2019 to present.
- Advanced proficiency in Lexis and Westlaw legal research, ProDoc®, and Microsoft Office.
- Fluent in Haitian Creole.

Education Advisory

APPLICANT INFORMATION

Applicant Name:	Jack Vesey
Address:	5109 NW 51st Terrace Coconut Creek, FL 33073
Phone Number:	9542985882
Alt Phone Number:	
Email Address:	jmpvesey@gmail.com
Signature:	Jack Vesey
Applied Date:	3/9/2021 5:52:00 PM
Boards Selected:	Education Advisory Environmental Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	Currently Serving: Environmental Advisory Rydell	
All	Have you ever served on a City Board?	Y
	Served Prior: Rydell 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Environmental Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	Y
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

John (Jack) M. Vesey
President, Facilitative Leadership Consulting. LLC

5109 NW 51st Terrace
Coconut Creek, FL 33073

954 298-5882 (C)

e-mail:jmpvesey@gmail.com

OBJECTIVE: To assist organizations in implementing facilitative leadership skills that I have learned during my 35 years in education specifically in the areas of carbon neutrality.

EDUCATION:

1985-1987 **Florida Atlantic University.**
Master's Degree, Administration and Supervision

1976-1980 **Berklee College of Music.**
Bachelor's Degree, Music Education

CERTIFICATION: I currently hold a Professional Certificate issued by the State of Florida Department of Education in the area of School Principal and music education.

VOLUNTEER ADVOCACY WORK: Volunteer advocate for Solar United Neighbors/ Florida – Assist homeowners with solar energy questions. I do not sell, rather, I advocate by assisting people in making more carbon neutral energy decisions for our planet.

I currently serve on the Coconut Creek Environmental Advisory Board advocating on behalf of our city's Green Plan to move in a more carbon neutral position.

PROFESSIONAL EMPLOYMENT:

October 2016 to present **EXECUTIVE DIRECTOR, CONFIDENTIAL OFFICE PERSONNEL ASSOCIATION.** Responsibilities include labor relations, expanding membership, writing monthly newsletter, assisting members to maneuver through employment issues with supervisors, compensation and medical challenges, representation on Superintendent's Insurance and Wellness Committee.

July 2009 to June, 2016 **PRINCIPAL, WESTGLADES MIDDLE SCHOOL.** Working in the areas of Budget, Plant Management, Professional Orientation Program, School Advisory Committee, Instructional and Non-instructional evaluation, Curriculum development. Our work has centered maintaining high quality instruction while balancing the state and local initiatives as they impact the classroom. Special emphasis centered around a vibrant elective course offering that serves as a mainstay of the work for middle school students.

July 2005 to 2009 **PRINCIPAL, CYPRESS RUN EDUCATION CENTER.** Working in the areas of Budget, Plant Management, Professional Orientation Program, School Advisory Committee, Instructional and Non-instructional evaluation, Curriculum development. Our work has centered around redefining the roles and responsibilities of all personnel to meet the emotional, behavioral and academic needs of our students.

January 2002 to June 2003 **ADJUNCT PROFESSOR, FLORIDA ATLANTIC UNIVERSITY-** Adjunct professor at Florida Atlantic University teaching General Teaching Practices II. Primary discussion and learning centering around school culture and "literate classrooms".

September 1997 to June 2005 **PRINCIPAL, NORCREST ELEMENTARY SCHOOL.** Working in the areas of Budget, Plant Management, Professional Orientation Program, School Advisory Committee, Instructional and Non-instructional evaluation, Curriculum development, and Grant writing. I am also responsible for developing the Five-Year Technology Plan and coordinate the existing assets with future goals. The main focus of my daily work is to foster an environment where teachers are learning from one another and improving their teaching practice. We are a member of the Coalition of Essential Schools and work daily to emulate the ten Common Principles. Fostering this collegial environment is the key to developing quality reading instruction and an atmosphere that teachers

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work as professionals. Tone of Decency is the key to a successful culture in a school.

- September 1996 to 1997 **ASSISTANT PRINCIPAL, NORCREST ELEMENTARY SCHOOL.** Working in the areas of budget, Discipline, Plant Management, Professional Orientation Program, Chairman of School Improvement Team, Instructional and Non-instructional evaluation, Curriculum development, and Grant writing. I am also responsible for developing the Five-Year Technology Plan and coordinate the existing assets with future goals.
- August 1989 to September, 1996 **ASSISTANT PRINCIPAL, CORAL SPRINGS MIDDLE SCHOOL.** Worked in the areas of FTE, Budget, FTE and Budget Projections, Student Enrollment Projections, Discipline, Plant Management, Professional Orientation Program, Hiring of personnel, Instructional and Non-instructional evaluation, Professional Development Plan Process with ineffective teachers (2), and Coordinator of all aspects of Summer Term, 1990 to 1995. Also took on responsibilities of facilitating “focus groups” to address faculty issues/vision direction.
- November 1993 to November, 1995 **MIDDLE SCHOOL PRINCIPAL INTERN PROGRAM**
I met all requirements of this program and ran the Summer Term program at Apollo Middle School under the mentorship of Mrs. Jan Holt. I currently hold the certificate of **school principal.**
- January 1989 to August, 1989 **ACTING ASSISTANT PRINCIPAL, OLSEN MIDDLE SCHOOL.**
Worked in the areas of grade level discipline, Instructional and Non-instructional evaluation, FTE, and Summer school.
- August 1988 to December, 1988 **ASSISTANT PRINCIPAL INTERN, MCNICOL MIDDLE SCHOOL.**
Worked in the areas of Scheduling, FTE, Budget, Instructional evaluation, and Grade level discipline.

RELATED EXPERIENCES:

- July 2015 to 2018 **SECRETARY FOR FLORIDA ASSOCIATION OF ELEMENTARY AND MIDDLE SCHOOL PRINCIPALS** – My main responsibilities center around minutes, serving as the voice for middle schools and lobbying at the state level on behalf of the FASA Legislative platform.
- July 2010 to 2016 **EXECUTIVE BOARD MEMBER – Broward Principals’ and Assistants Association** – My main responsibilities center around participating in monthly meetings with the superintendent and his senior cabinet to present concerns of the membership. I have also completed the financial analyses of expenditures of the organization to better evaluate our annual costs.
- July 2015 to June 2016 **CHAIRPERSON – District Budget Guidelines Committee.** The body of work centered at establishing equity among schools and levels to ensure that schools have the necessary personnel and materials. Additional asst. principals (elementary) and guidance counselors (middle) was one concrete by-product of the work.
- July 2013 to June 2014 **CHAIRPERSON – Middle School Principals Association.** The main responsibilities was to serve as the voice for middle schools at the district and state level. I served on the Superintendent’s ELT as the middle school perspective. I interacted on a daily basis with district personnel, assisted principals in issues that came about from district initiatives.
- July 2012 **PRESIDENT – Broward Principals’ and Assistants Association.** The main

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- to June 2013 challenge we confronted this year centered around the issues of furloughs due to the budget crisis impacting the country. This was the year that Mr. Notter retired and Mr. Runcie was hired. We also began to address the increased number of BTU grievances that led to greater expenditures in legal fees. I set the ground for increases in dues that was necessary for our association's viability. I have also participated in lobbying state legislators on behalf of educational issues.
- July 2007 to June 2008 **REPRESENTATIVE FOR CENTER PRINCIPALS** – Student Code of Conduct Committee / Discipline Matrix Committee
- July 11 through 16 2004 **PARTNERSHIP FOR LEADERS IN EDUCATION**
The Darden Graduate School of Business Administration /Curry School of Education, University of Virginia
Executive Leadership Academy - Part I for Broward and Palm Beach Counties
Issues addressed: Strategic Challenges and Leadership Implications - we discussed district strategic challenges and leadership implications. Work centered around communication, processes and the interrelationships of all stakeholders at every level of the organization.
- July 2003 to June, 2004 **CHARIPERSON – Elementary Principals Association.** Attended and participated in weekly Senior Management meetings. Facilitated monthly elementary principals of over 135 schools. Chaired the executive board meeting monthly. This position served as the liaison between district personnel and initiatives required of all elementary schools.
- May 1999 to August 2000 Participated in the final group of the National School Reform Faculty through the Annenberg Foundation. This work has led to 100% of the Norcrest faculty involved in “critical friends group” and fostered the ongoing analysis of student work and adult collegiality.
- November 1996 to 2013 **“LEAD COACH”** for potential administrative candidates in Broward County. Work involves assisting participants in **portfolio** development/ goal and vision development and facilitating certain segments of the program. Also responsible for program development and modifications.
- Winter 1997 **ZONE VIDEO** for the Deerfield Beach Quality Coalition. Handled all aspects of committee organization, meeting agendas and facilitation, on site filming, and final editing of video for school board presentation.
- December, 1996 My work entitled **“TEAM COLLABORATION LEADS TO A SENSE OF COMMUNITY”** was published in the **NASSP Bulletin**. This work was written during NJWP.
- October, 1996 Coordinated all aspects of **“Net Day ‘96”** event: volunteers, business connections, planning of the Student and Teacher **“Showcase”** for guests and continuation of goals established by this event.
- September 1996 to present Serving as **chairperson** of the **Norcrest Elementary School Improvement Team**: handling all aspects of meeting agenda and facilitation, coordination of **1997/98 School Improvement Plan**.
- Summer 1996 Completed the **New Jersey Writing Project**, a three week process writing course to establish a positive, non-threatening writing environment in the classroom.
- January 1996 Established the first Middle School Squadron of the **Civil Air Patrol** in the State of Florida. Forty students graduated from the eighteen week curriculum, a bivouac, and a boot camp at Eglin Air Force Base.
- January to June, 1996 Handled all plant aspects of the **CSMS Technology Retrofit**(\$293,000.00 grant) on a day to day basis. Coordinated outside vendors and consultants through final inspection of project.

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- 1995 to 1996 Served on the steering committee/design team for the **South Florida Consortium** which began in August of 1996.
- October 1995 Presenter at the **First Annual Safe School's Conference** - workshop addressed techniques to bring together community and city leaders to foster the necessary results in establishing a Suspension Abeyance Program within an Innovation Zone.
- Spring, 1995 **Assisting Change in Education - 11**
Department of Education, State of Florida
- 1993 to 1995 Served on the **School Improvement Team** of Winston Park Elementary School.
- 1992 to 1996 Served on the **School Improvement Team** of Coral Springs Middle School.
- 1993 to 1996 Established and co -chaired the **Parent Technical Advisory Committee** of Coral Springs Middle School.
- 1992 to 1995 **South Florida Center for Executive Educators**
"Accept the Challenge" program. This involves ongoing collegial sharing and learning with colleagues throughout Region V. Collegial experiences with **Roland Barth, Carl Glickman, and Carole Rollheiser Bennet**
- Fall, 1993 Attended the **League of Professional Schools Conference** in Savannah, GA as a delegate for the South Florida Center for Executive Educators to evaluate their school reform efforts and report back to the SFCEE membership
- February, 1992 Coordinated a **Ethnic Awareness Month** hosting a variety of activities to celebrate the cultural diversity that surrounded us at Coral Springs Middle School. The month's activities culminated in a "Cultural Extravaganza" of ethnic foods, a student produced play on diversity, and an exposition of cultural dress, customs and artifacts.
- Fall, 1992 Piloted the first interrelational **discipline data base** allowing for reports to be generated by incident, teacher, team, etc. This allowed for the first disaggregated evaluation of data at the middle school level and the first data base to be shared by an administrative/guidance team.
- Summer, 1991 **Summer Institute, Coalition of Essential Schools**
Brown University, Providence, RI - to reach an understanding of the Nine Common Principles and assist CSMS through the pending Study Year

GRANT WRITING/RELATED WRITING ACTIVITIES

- 1999 – 2001 **Annenberg Grant award** - Served on the committee formulating the zone Annenberg initiative resulting in the awarding of a \$600,000.00 three year grant centering around adult and student literacy.
- Spring, 1999 **State of Florida Learn and Serve grant** – This \$20,000.00 grant allowed 35 fourth through sixth grade children to perform environmental community service activities at Exchange Club Park, increasing civic mindedness as well as the need for community involvement.
- Spring, 1997 Developed the **School Safety/Security Plan** for Norcrest.
- November, 1996 **Bell South "Showcase" Grant** submitted to extend connectivity from the school's LAN to the school board WAN

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- September, 1996 **Blue Ribbon Application** - handled organization of committee assignments, editing and final draft of application - this was forwarded by the State of Florida to the Federal Department of Education in December, 1996
- July, 1996 **Safe School's Grant** awarded for \$87,000.00 to maintain the Suspension Abeyance Program in Coral Springs.
- November, 1996 **Juvenile Justice Grant** awarded for \$49,000.00 to establish a business mentoring/ apprenticeship program in conjunction with the City of Coral Springs and area businesses.
- June, 1995 I wrote the **CSMS School Safety Plan** establishing in writing emergency procedures to be followed in the event of a serious incident on campus as outlined through School Board Policies and Procedures.
- July, 1995 **Safe School's Grant** awarded for \$98,000.00 to establish the first Suspension Abeyance Program in the City of Coral Springs.
- July, 1994 **Retrofit for Technology Grant** awarded \$293,000.00 to Coral Springs Middle School to retrofit the building to meet the technological challenges of the 21st century.

COMPUTER EXPERTISE

I have extensive experience in the software programs Microsoft Word, Microsoft Excel, Filemaker Pro, and Powerpoint. I have created a variety of **Powerpoint presentations**. One effort entitled "**Another Viewpoint**" was developed for the pending **bond issue**. This will be used by schools to address the challenges facing Broward County Schools. Information was taken from Dr. Petruzielo's editorial, "Another Viewpoint", and the related position papers developed by staff. I have made presentations for the PTA and school staffs.

I also have experience in troubleshooting "local talk" and "ethernet" local area networks, having served as "network manager". Along with the Technology Committee the first comprehensive Technology plan has been established at Norcrest, determining the capability of all assets and needed upgrades to allow for their functionality on the LANs.

ACTIVITIES: Bicycling, Running, Tennis, Rollerblading, Music, Reading, and Gardening.

References will be furnished upon request.