



## CITY OF COCONUT CREEK

FINANCE AND ADMINISTRATIVE SERVICES  
LINDA JEETHAN, PROCUREMENT MANAGER

4800 WEST COPANS ROAD  
COCONUT CREEK, FLORIDA 33063

RECEIVED

JAN 26 2022

CITY OF COCONUT CREEK  
CITY CLERK DEPARTMENT

January 26, 2022

### NOTIFICATION OF INTENT TO AWARD A SOLE SOURCE PURCHASE

The City of Coconut Creek, Florida and its Police Department intend to issue a Sole Source award to School Safety Grant for the procurement of law enforcement E-mapping, remote door access, real time videos, and PA system announcements. Details regarding the intended vendor and product are as follows:

#### Vendor Information:

Vendor Name: School Safety Grant  
Vendor Contact: Heather Harer  
Address: 322 West 52nd Street #1626  
City/State/Zip: New York, NY 10101  
Phone: (860) 335-7246

#### Product/Service Specifications:

Manufacturer: School Safety Grant  
Description: ALERT stands for Active Law Enforcement Response Technology. The system provides law enforcement with E-mapping, remote door access, real time videos, and PA system announcements during an in-progress incident.

The City of Coconut Creek, Florida requests that prospective vendors provide information regarding their ability to supply the named product. Any vendor who believes that they possess an equal to or better product shall submit a written **Statement of Disagreement** outlining their reasons and concerns in detail along with sufficient documentation to substantiate their claim that their offering meets or exceeds the specifications of the intended product.

Statements of Disagreement shall be sent to [procurement@coconutcreek.net](mailto:procurement@coconutcreek.net) and **must be received on or before 5:00 pm EST on Thursday, February 3, 2022.**

Please be advised that City Hall is closed on Fridays and on holidays observed by the City. Normal business hours are Monday through Thursday between 7:00 am and 6:00 pm.

**From:** [Bizflow](#)  
**To:** [Diaz, Kaytee](#)  
**Cc:** [Rodriguez, Gretchen Marie](#)  
**Subject:** Your Sole Source Justification for School Safety Grant has been Approved  
**Date:** Monday, February 7, 2022 3:02:11 PM

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Vendor: School Safety Grant  
Amount: 56500

# Sole-Source/Single-Source Justification

It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by using a sole-source contract for commodities or service. Florida Statute, Chapter 838.22

## Sole Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 when there are no other sources capable of providing the goods of services except for the one selected.

## Single Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 due to the compatibility of equipment, replacement parts, training, warranty, or some other unique purpose even though other sources are available.

Sole Source/Single Source purchases of \$50,000 or more require City Commission approval.

### General Info

### Vendor Info

### Goods/Service Info

### Authorization

Requesting Dept: POLICE

Today's Date: 01/13/2022

Total Amount: \$56,500.00

Description of Product or Service: ALERT stands for Active Law Enforcement Response Technology. The system provides law enforcement with E-mapping, remote door access, real time videos, and PA system announcements during an in-progress incident.

Requestor's Name: DIAZ, KAYTEE

Requestor's Title: SENIOR STAFF ASSISTANT

IT Related Purchase:  Yes  No

Or if based on usage not to exceed approved budgeted funds:

Fund: 0144

Account: 6414

Project Code:

Initial Contract Term: to:

Renewal Terms: to:

to:

Vendor Name: School Safety Grant

Vendor Contact: Heather Harer

Street Address: 322 West 52nd Street #1626

City: New York

State: NY

Zip: 10101

Email Address: Heather@schoolsafetygrant.org

Phone (TYPE #s ONLY NO DASHES): (860) 335-7246

Fax (TYPE #s ONLY NO DASHES):

Please check all statements applicable to the purchase of the particular good/service you are requesting as a sole or single source purchase:

- Sole provider of a licensed or patented good or service.
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services.
- Sole provider of goods and services for which the City has established a standard.
- Sole provider of factory-authorized warrant service.
- Sole provider of software maintenance/annual fees on existing software or web-based subscription
- Sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (attach documentation).
- None of the above apply. A detailed explanation and justification for this sole source request is attached.

**Product/Service Specifications:**

ALERT System- connect E-map existing CCTV, door locks, and integrate into our RTCC system.

**Manufacturer:**

**Model No:**

School Safety Grant

**Features Requirements:**

List the major features/capabilities that are required. What unique design/performance features does this good or provider of the services have that are essential to your requirements? Provide a brief technical explanation as to why these features are essential. Identify the manufacture/model of your existing equipment, if applicable.

The ability to connect to the City's ALERT system. The City has an ALERT system in which private entities such as schools and places of worship can connect their security systems to the Real Time Crime Center. This purchase will connect our City buildings to the system.

**Competing Brands Investigated:**

Did you consider other goods or providers of services with similar capabilities? Indicate specific brands/models of competitors' products that were investigated and describe why not meet listed Features Requirements. List all contact names and phone numbers for competitors.

The connection to the ALERT is proprietary but is able to connect any system regardless of brand or vendor.

**Brand Name Source:**

Is the specific brand/model being recommended for procurement available from more than one source (i.e. more than one dealer or distributor)? If yes, list all ruled out vendors, who were ruled out, and the contact name and phone numbers of those vendors.

There is only one brand/vendor for this service.

**Statement of Need:**

My department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with products, brands, type of equipment, materials or firms been in deciding influence on my request to sole source this purchase when there are other known suppliers to exist. I have attached pertinent documentation showing what market research was conducted to preclude other items from consideration.

**Policy:**

Sole sources purchases exceeding \$50,000 require City Commission approval. If in one year or over the life of the contract terms combined, the amount exceeds \$50,000, this execution shall require City Commission approval. A Notification of Intent to Award a Sole Source/Single Source will be posted electronically for at least 7 business days as per Sect 287.05(3)(c), Florida Statute as amended from time to time.

<b>Requestor:</b>	Diaz, Kaytee	<b>Date:</b>	02/22/2022
<b>Department Director:</b>	Arenal, Butch	<b>Date:</b>	01/13/2022
<b>IT Approval:</b>	Porras, Francisco	<b>Date:</b>	01/18/2022

**Procurement Manager:**

Jeethan, Linda

**Date:**

01/25/2022

**Finance Director:**

Lu, Karin

**Date:**

01/25/2022

**City Manager:**

**Date:**