



EXHIBIT "1"


BERTHA W. HENRY, County Administrator

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MEMORANDUM

DATE: August 11, 2020

TO: Mayor and Members of the County Commission

FROM: Bertha W. Henry, County Administrator 

SUBJECT: CARES Act Funding Update

Please allow this Memorandum to serve as an update on progress related to CARES Act funding. What follows is an outline of the municipalities' proposal, revisions related to Clerk of Courts request, county priorities, and other requests. Please see below for your consideration:

1. Municipal Proposal

By way of background, the Board's motion related to CARES Act funding for municipalities, as summarized by the County Attorney and clarified by Commissioner Fisher was as follows: "Essentially at the core would be 30% being held back to work with municipalities through a working group to try to determine the right mechanism for that 30%, whether it should be 30% or some portion of that, whether it should be in-kind we can consider reimbursements, direct cash payments, things of that nature..." Clarification offered by Commissioner Fisher: "Just up to 30% - setting aside the 30% but it is up to 30%". This motion passed unanimously.

Accordingly, the League of Cities formed a committee which includes Mayor Levy (Hollywood); Mayor Ryan (Sunrise); Mayor Hardin (Pompano Beach); Mayor Lewellen (Dania Beach); Mayor Ross (Cooper City); Mayor Thurston (Lauderhill); Mayor Ziade (North Lauderdale); Commissioner Brunson (West Park); and Commissioner Drosky (Deerfield Beach). The League's Committee was aided by a subcommittee of the Broward City-County Managers Association (BCCMA). The BCCMA created several subcommittees and, at its request, each subcommittee was joined by a representative of the County, which included the Budget Director, Deputy County Attorney, Deputy County Auditor, Director of Public Communications or Director of the Office of Economic and Small Business Development. After several meetings, the BCCMA recommended, and the League of Cities approved, expenditure proposals for four of the categories promulgated by the United States Treasury Department totaling \$102.3 million for the County Commission's consideration. The categories, proposed amount and distribution formulas are listed on pages two and three.

LEAGUE OF CITIES PROPOSAL (Requested Municipal Distribution): \$102.3M

A. Public Health Expenses: Funding request is \$30M

Activity	Disbursement Methodology	Eligible Expenses
Monitoring of Nursing Homes, Assisted Living, and Adult Daycare Facilities	\$5M based upon number of facilities in each city	Timesheets/payroll for staff conducting the monitoring
Personal Protective Equipment (PPE)	\$3M March – June based on actual expenditures * \$7M July –Dec based on FTEs	Masks, gloves, face shields, hand sanitizer, partitions, etc.
Sanitation and Disinfecting	\$3M March – June based on actual expenditures \$7M July –Dec based on square footage of indoor facilities	Supplies and contracted cleaning services
Public Awareness Campaign	\$5M Per Capita allocation	Based on forthcoming communications plan

**Awaiting the amount capped for each municipality.*

B. Payroll Expenses: Funding request is \$30M

Activity	Disbursement Methodology*	Eligible Expenses
Police and Fire Rescue COVID-19 Staff Response	OPTION 1: Maximum allocation for city based on population OPTION 2: Maximum allocation for city based on total FTEs of certified Firefighters/Paramedics/EMTs and sworn Police Officers	Police: Payroll costs for COVID related activities (i.e. Food events, checkpoints, EO enforcement etc.) Fire: Payroll costs for dispatch code 36 (COVID calls) based on the percentage of calls run during pay period

**Requires County Commission confirmation of the City's preferred option, #1 of per capita distribution.*

C. Facilitate Compliance Expenses: Funding request is \$5M

Activity	Disbursement Methodology	Eligible Expenses
Municipal Teleworking and Social Distancing Protocols	Documented expenditures based on number of FTEs as of July 1, 2020	Laptops, VPN licenses, network and server expenses, virtual meeting software, cybersecurity, remote user support, etc. COVID-related paid family and medical leave

D. Economic Support Expenses: Funding request is \$37.3M

Activity	Disbursement Methodology	Eligible Expenses
Direct Rental and Mortgage Assistance	\$5M to Non-Entitlement Cities* \$15M to Entitlement Cities Based on CDBG Block Grant Formula	City will complement county program and will present their specific plans for approval**
Small Business Assistance	\$15M based upon population	City will complement county program and will present their specific plans for approval**
Non-safety payroll expenses	\$2.3M based upon population***	Staff time for working community events such as feeding programs and PPE giveaways

*These cities include: Cooper City, Dania Beach, Hallandale Beach, Hillsboro Beach, Lauderdale By the Sea, Lauderdale Lakes, Lazy Lake, Lighthouse Point, North Lauderdale, Oakland Park, Parkland, Pembroke Park, Southwest Ranches, West Park, and Wilton Manors

**Cities are awaiting the specifics of the County's plans for supporting Eviction Prevention and Small Business Relief.

*** Requests County Commission approval for a per capita distribution.

2. Clerk of Courts: Funding request is \$9.5 Million

Following a series of document exchanges and a subsequent discussion that took place on Thursday, August 6, 2020, we believe the Clerk of Court's request has been narrowed to reimbursement of the non-debatable eligible expenses totaling

\$300,000 and \$2.1 Million for salaries, some of which may have to come from the general fund as was/is being done by Hillsborough, Palm Beach, and Orange counties should the Board agree to assist.

3. County Priorities - \$238.4M

The County priorities remain the same as have been previously presented to the Board, less 30% requested by the League of Cities and include the following allocation:

1. **Medical Expenses:** funding amount of \$40M for extensive COVID-19 testing including drive up, walk up, and in-home testing programs.
2. **Public Health Expenses:** funding amount of \$60M for robust contact tracing program, unanticipated health-care related expenses for BARC and NJCC, disaster sheltering costs that contemplate the need for safety measures in a COVID-19 environment, PPE supplies for the county and sheriff and substantially higher levels of cleaning of over 200 buildings, supported isolation programming, non-congregate sheltering, and a public awareness campaign.
3. **Payroll Expenses:** funding amount of \$30M for public safety, public health, healthcare, and human services employees.
4. **Facilitate Compliance Expenses:** funding amount of \$25M for expenses to implement county teleworking and social distancing protocols and including federally mandated paid sick and family leave and anticipated expenses to safely reopen; mobile sanitation stations for persons experiencing street homelessness.
5. **Economic Support Expenses:** funding amount of \$62.7M for expenses to implement direct rental assistance to prevent evictions and small business and non-profit assistance.
6. **Other COVID-19 Expenses:** funding amount of \$20.7M for expenses to ensure a safe election including support for mail-in ballots, sanitation of polls, PPE for poll workers, and other essential government and constitutional functions disrupted by the pandemic.

4. Outstanding Requests

1. **School Nurses:** Broward County Public Schools (BCPS) has submitted a request for funding in the amount of \$6,395,629 to place a nurse and a health services technician in every school in the district. Children Services Council and Department Of Health currently fund a school based medical model such that there is already some coverage; this money would fill a gap by bringing on an additional 128 nurses, 5 clinical nurses, and 63 health services technicians.
2. **Antibody Testing Study:** Elixia/TMT has submitted a request for funding in the amount of \$314,500 to conduct antibody testing for health care workers employed at nursing homes and assisted living facilities.

3. **Adult Meals Reimbursement:** BCPS has submitted a request for funding in the amount of \$1,000,000 to recoup costs associated with feeding parents of students between March and June 2020. Their CARES Act funding does not allow feeding of adults.
4. **Information and Referral Support:** 211 Broward has submitted a request for funding in the amount of \$75,000 to add additional staff to the call center given the influx of calls for services and supports in the COVID-19 environment.
5. **Economic Support Program:** Six Pillars – Prosperity Broward has submitted a request for funding in the amount of \$2,685,700 for various economic and self-sufficiency support activities.
6. **General Feeding Reimbursement:** Feeding South Florida has submitted a request for funding in the amount of \$900,000 to cover two months of expenses for their general feeding program.
7. **Eviction Representation:** Legal Aid of Broward County has submitted a funding request in the amount of \$900,000 to provide representation for residents who have been evicted due to economic challenges related to COVID-19.
8. **Fort Lauderdale Downtown Arts:** Performing Arts Center/Museum of Discovery and Science/NSU Museum of Art: Request forthcoming.

Next Steps

At the August 25, 2020 County Commission Board Meeting, the Board will be asked to approve an Interlocal Agreement, in substantially the same form, giving the County Administrator the ability to approve individual city agreements consistent the Board's approved plan. The Board will also be asked to discuss and provide direction related to the League of Cities proposal and the Clerk of Courts request for disbursement of CARES Act funding.

The County will be launching two programs in the category of **Economic/Community Support**.

Eviction Prevention/ Rental Assistance Program (ranging from one to five months based upon eligibility) \$25M

The County anticipates a week-long advertising campaign blitz to inform the community of the program. Interested residents will be directed to the County's website, call center or a community partner for information and assistance. The application will be accessed through an on-line portal via a computer or smart phone with the ability to register and complete an application including uploading supporting documentation. There will be a brief application period (approximately one week); applications will be prioritized based on a variety of factors demonstrating need; and approved applications will have payments authorized to the appropriate landlord based on the availability of funds.

Small Business Assistance (ranging from \$5,000 - \$15,000) for eligible businesses;
and*

Funds Availability: \$25M for Businesses and \$10M for Not-for-Profits

*Defined as businesses with gross revenues in 2019 below \$2 million.

The County anticipates a week-long advertising campaign blitz to inform businesses and non-profits of the program. This campaign will direct residents to the County's website and community partners who can be contacted for information and technical assistance. The application period will be brief, and applications will be prioritized based upon several factors, such as targeting those business that were not assisted by PPP, required closures and other factors. The application will be completed through an on-line portal by the business and funding will be authorized to the appropriate business owner based on the availability of funds.

cc: Monica Cepero, Deputy County Administrator
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Members of the Broward League of Cities CARES Act Task Force