

## RESOLUTION NO. 2015-171

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN THE CITY AND DRC EMERGENCY SERVICES, LLC TO PROVIDE EMERGENCY FOOD SERVICES PURSUANT TO RFP NO. 06-10-15-11; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, it is the City's intent to utilize the awarded Contractor's services for any emergency response situation both natural and man-made; and

**WHEREAS**, the City issued a Request for Proposals (RFP) to contract with a qualified firm to provide Emergency Food Services to support response and recovery operations for declared emergencies; and

**WHEREAS**, on April 19, 2015, the City issued sixteen (16) electronic invitations to potential vendors. Zero (0) responses were received. Purchasing staff conducted extensive research and contacted numerous types of food suppliers to gain interest in this contract. Purchasing staff in conjunction with the Selection Committee consisting of Wayne Tobey, Assistant Director of Parks and Recreation, Police Captain John DiCintio, Michael Heimbach, Public Works Operations Manager, Jean Dupuis, Assistant Director of Utilities, Police Lieutenant Ryan Marken, and Fire Marshal Rodney Zancanata discussed various options for the City, which resulted in a revised scope of services; and

**WHEREAS**, the City re-issued the RFP and sent sixty-eight (68) electronic invitations to potential vendors. One (1) proposal was received from DRC Emergency Services, LLC. Purchasing staff determined the proposal to be responsive. The City is currently contracted with DRC to provide emergency debris management services. The Selection Committee evaluated the proposal based on the following criteria: (1) operational plan for the City, (2) qualifications and experience, (3) resources and availability, (4) past performance, and (5) price; and

**WHEREAS**, on July 8, 2015, DRC provided a presentation in support of their proposal to the Selection Committee. The Selection Committee unanimously agreed that DRC is capable and qualified to perform the scope of services for a meal-cost which includes four (4) meals per person (breakfast, lunch, dinner, and late serving) of

\$65.26, which is a reduction in price from the City's previous contract of \$69.00; and

**WHEREAS**, through research, the Selection Committee determined that it would be in the best interest of the City to award the contract to DRC Emergency Services, LLC; and

**WHEREAS**, the initial contract period will begin on September 1, 2015, and last for three (3) years. The City reserves the right to extend the contract for five (5) additional one (1) year periods, providing both parties agree to the extension, all the terms, conditions, and specifications remain the same, and such extension is approved by the City Commission; and

**WHEREAS**, based on the results of the reference checks, proposed pricing, the vendor's proposal, and the evaluations performed, the Selection Committee is recommending that the award of the contract be made to DRC Emergency Services, LLC to be approved by City Commission and the attached agreement, Exhibit "A," be executed by the City Manager or designee.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:**

**Section 1:** The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution and that the City Commission has reviewed and approves the attached agreement between the City of Coconut Creek and DRC Emergency Services, LLC, Exhibit "A," to provide Emergency Food Services pursuant to RFP No. 06-10-15-11.

**Section 2:** That the City Manager or designee is hereby authorized to execute the attached agreement between the City of Coconut Creek and DRC Emergency Services, LLC.

**Section 3:** If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portion or applications of this Resolution.

**Section 4:** That this Resolution shall take effect immediately upon its adoption.

Adopted this 27th day of August, 2015.

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Rebecca A. Tooley, Mayor

Attest:

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Leslie Wallace May, MMC  
City Clerk

Tooley Aye

Belvedere Aye

Sarbone Aye

Welch Aye

Rydell Aye