



City of Coconut Creek

4800 West Copans Road
Coconut Creek, FL 33063

Meeting Agenda - Final-revised

City Commission

SANDRA L. WELCH, MAYOR
LOU SARBONE, VICE MAYOR
REBECCA A. TOOLEY, COMMISSIONER
MIKKIE BELVEDERE, COMMISSIONER
JOSHUA RYDELL, COMMISSIONER
KAREN M. BROOKS, CITY MANAGER
TERRILL C. PYBURN, CITY ATTORNEY
LESLIE WALLACE MAY, CITY CLERK

COMMISSION MEETINGS

TIME: Second and fourth Thursdays of the month at 7:00 p.m.
PLACE: Coconut Creek Government Center, 4800 W. Copans Road

Thursday, November 14, 2019

7:00 PM

Coconut Creek Government Center

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

- [19-240](#) A PROCLAMATION RECOGNIZING NOVEMBER 30, 2019, AS "SMALL BUSINESS SATURDAY."
Attachments: [PROCLAMATION-Small Business Saturday](#)
- [19-255](#) A PROCLAMATION RECOGNIZING NOVEMBER 14, 2019, AS "19TH AMENDMENT DAY."
Attachments: [PROCLAMATION-19th Amendment Day](#)
- [19-234](#) A PRESENTATION OF THE COCONUT CREEK GIRLS' BASKETBALL MAYOR'S AWARD.
- [19-242](#) A PRESENTATION RECOGNIZING THE COCONUT CREEK RESIDENCE INN BY MARRIOTT FOR THEIR OUTSTANDING COMMUNITY PARTNERSHIP.
- [19-238](#) A PRESENTATION OF THE LIFE SAVING COMMENDATION AWARD FOR POLICE OFFICER NICHOLAS SCHERR.
Attachments: [BACKUP-Scherr Life Saving Commendation Letter](#)
- [19-230](#) A SWEARING-IN CEREMONY FOR NEW POLICE OFFICERS CHRISTOPHER KEATING AND DANIEL CROSS.

INPUT FROM THE PUBLIC

Three (3) minutes per person on non-agenda items or consent agenda items.

CITY MANAGER REPORT**CITY ATTORNEY REPORT****COMMISSION COMMUNICATIONS****CONSENT AGENDA (7:30 Time Certain-Immediately followed by the Regular Agenda)**

7. [19-235](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2019-1010WS, 2019-1010R, 2019-1024WS, AND 2019-1024R)
- Sponsors:** City Clerk
- Attachments:** [MINUTES-2019-1010 Workshop](#)
[MINUTES-2019-1010 Regular](#)
[MINUTES-2019-1024 Workshop](#)
[MINUTES-2019-1024 Regular](#)
8. [RES 2019-281](#) A RESOLUTION EXPRESSING THE CITY OF COCONUT CREEK'S COMMITMENT TO ESTABLISHING POLICY TO PROMOTE A HEALTHY ENVIRONMENT WITH FOOD ACCESS AND FOOD SECURITY FOR ALL.
- Sponsors:** City Commission
- Attachments:** [RESOLUTION 2019-281-Food For All Broward Letter of Intent](#)
[BACKUP-Letter of Intent-Food For All Broward](#)
9. [RES 2019-284](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE FIRST AMENDMENT TO THE AGREEMENT WITH BROWARD COUNTY FOR INSTALLATION AND MAINTENANCE OF BUS SHELTERS.
- Sponsors:** Public Works Department
- Attachments:** [RESOLUTION 2019-284-First Amendment to Bus Shelter Agrmt](#)
[AGREEMENT-First Amendment to Bus Shelters](#)
[BACKUP-Location Map-Bus Shelters](#)
[BACKUP-Original Agreement 2013](#)

10. [RES 2019-253](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED SEVENTH AMENDMENT TO THE INCLUSIVE MEMORANDUM OF AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE MAINTENANCE OF LANDSCAPE IMPROVEMENTS ALONG VARIOUS STATE ROADS.

Sponsors: Sustainable Development

Attachments: [RESOLUTION 2019-253-FDOT Inclusive Memorandum Agrmt Amendment AGREEMENT-FDOT Inclusive Memorandum Agrmt Amendment Seven \(7\)](#)

11. [RES 2019-254](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED MAINTENANCE AGREEMENT WITH LEDER HILLSBORO CO LTD, WHICH AGREEMENT TRANSFERS AND ASSIGNS RESPONSIBILITIES FOR THE MAINTENANCE OF LANDSCAPE IMPROVEMENTS IN THE HILLSBORO BOULEVARD RIGHT-OF-WAY ADJACENT TO THE PROPERTY LOCATED AT 4171 AND 4181 HILLSBORO BOULEVARD, AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A," ATTACHED TO THE AGREEMENT HERETO AND MADE A PART HEREOF.

Sponsors: Sustainable Development

Attachments: [RESOLUTION 2019-254-Leder Hillsboro Maintenance Agrmt AGREEMENT-Leder Hillsboro CO LTD Maintenance Agrmt FDOT \(revised Exhibit\) BACKUP-Maintenance Limits \(new color exhibit\)](#)

REGULAR AGENDA

Police Department

12. [RES 2019-274](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE SCHOOL RESOURCE OFFICER (SRO) AGREEMENT WITH THE SCHOOL BOARD OF BROWARD COUNTY FOR A PERIOD COMMENCING AUGUST 8, 2019, AND ENDING AUGUST 7, 2020.

Attachments: [RESOLUTION 2019-274-School Board SRO Agrmt 2019-2020 AGREEMENT-School Board SRO-2019-2020](#)

Human Resources

13. [ORD 2019-036](#) AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF COCONUT CREEK BY AMENDING CHAPTER 21, "PERSONNEL ADMINISTRATION," ARTICLE I, "CIVIL SERVICE CODE," SECTIONS 21-3, 21-4, 21-5, 21-6, 21-7, 21-8, 21-9, 21-10, 21-11, 21-13, 21-14, 21-16, AND 21-17, AND ARTICLE II, "AT WILL EMPLOYEE POLICIES AND PROCEDURES MANUAL," SECTIONS 21-22, 21-24, 21-25, AND 21-30, IN ORDER TO UPDATE LANGUAGE, PROVIDE CLARIFICATION, AND CROSS-REFERENCE PERSONNEL POLICIES AND PROCEDURES REGARDING THE TERMS AND CONDITIONS OF CITY EMPLOYMENT. (SECOND READING)(PUBLIC HEARING)

Attachments: [ORDINANCE 2019-036-Chapter 21 Amendment-Personnel Administration](#)
[BACKUP-Chapter 21 Change Summary](#)

Legislative History

10/24/19 City Commission approved on first reading to the City Commission

Utilities and Engineering

14. [ORD 2019-037](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 20, "UTILITIES," ARTICLE III, "WATER AND WASTEWATER REGULATIONS," SECTION 20-34, "LIMITATION OF USE," TO PROVIDE CLARIFICATION THAT THE CITY PROHIBITS RESALE OF WATER OR SEWER SERVICE UNLESS IT IS SOLD AS A DIRECT PASS-THROUGH COST TO THE END-USER, AND TO PROVIDE THAT THE CITY MAY AUDIT ANY CUSTOMER THAT ENGAGES IN REMETERING AND RESALE OF WATER/SEWER TO SERVE AN END-USER; AND PROVIDING FOR PENALTIES. (SECOND READING)(PUBLIC HEARING)

Attachments: [ORDINANCE 2019-037-Amending Chapter 20-Remetering/Resale Requiremen](#)

Legislative History

10/24/19 City Commission approved on first reading to the City Commission

Fire Rescue Administration

15. [RES 2019-273](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH PUBLIC CONSULTING GROUP TO PROVIDE A TRANSITIONAL STUDY FOR FIRE AND EMS SERVICES PURSUANT TO RFP NO. 09-11-19-09.

Attachments: [RESOLUTION 2019-273-Fire/EMS Transitional Study-RFP No. 09-11-19-09](#)
[AGREEMENT-Fire/EMS Transitional Study-RFP No. 09-11-19-09](#)
[EXHIBIT A-Vendor Proposal-RFP No. 09-11-19-09](#)
[BACKUP-Terms, Conditions, Scope-RFP No. 09-11-19-09](#)

Sustainable Development

16. [RES 2019-261](#) A RESOLUTION APPROVING THE BUTTONWOOD HAMMOCK HOMEOWNERS ASSOCIATION, INC. APPLICATION FOR MATCHING FUNDS FROM THE NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM FOR A MULTI-PHASE LANDSCAPE DESIGN PROJECT TO REDESIGN THE STREET TREE MASTER PLAN.

Attachments: [RESOLUTION 2019-261-Buttonwood Hammock Phase I NEG](#)
[BACKUP-Location Map-Buttonwood Hammock NEG](#)
[BACKUP-MLA Design Services Cost Estimate-Buttonwood Hammock NEG](#)

17. [RES 2019-282](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE REVOCABLE LICENSE AGREEMENTS WITH THE TOWNSHIP COMMUNITY MASTER ASSOCIATION, INC. (TCMA), ON BEHALF OF THE TOWNSHIP ESTATES COMMUNITY FOR THE INSTALLATION OF SIGNAGE IN THE PUBLIC RIGHT-OF-WAY.

Attachments: [RESOLUTION 2019-282-TCMA Revocable License Agreement](#)
[AGREEMENT-Revocable License Agreement for Copans and 42nd Ave Final](#)
[AGREEMENT-Revocable License Agreement for Copans and 40th Ave Final](#)

18. [RES 2019-283](#) A RESOLUTION APPROVING THE TOWNSHIP ESTATES COMMUNITY APPLICATION FOR MATCHING GRANT FUNDS FROM THE NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM FOR SIGNAGE ENHANCEMENTS.

Attachments: [RESOLUTION 2019-283-Township Estates NEG](#)
[BACKUP-Location Map-Township Estates NEG](#)
[BACKUP-Approved Sign Plans-Township Estates NEG](#)
[BACKUP-Bid for Design and Installation-Township Estates NEG](#)

City Manager

19. [19-251](#) A MOTION TO AUTHORIZE THE CITY MANAGER, OR DESIGNEE, TO CONDUCT THE NEGOTIATION FOR THE SALE OF THE PROPERTY LOCATED AT WEST HILLSBORO BOULEVARD, SUBJECT TO FINAL CONTRACT APPROVAL BY THE CITY COMMISSION.

Attachments: [BACKUP-Adopted Ordinance 2019-011](#)
[BACKUP-Public Notice Letter](#)

ADJOURNMENT

NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.