



# City of Coconut Creek

4800 West Copans Road  
Coconut Creek, FL 33063

## Meeting Agenda - Final

### City Commission

*REBECCA A. TOOLEY, MAYOR*  
*JOSHUA RYDELL, VICE MAYOR*  
*LOU SARBONE, COMMISSIONER*  
*SANDRA L. WELCH, COMMISSIONER*  
*JACQUELINE RAILEY, COMMISSIONER*  
*KAREN M. BROOKS, CITY MANAGER*  
*TERRILL C. PYBURN, CITY ATTORNEY*

#### COMMISSION MEETINGS

*TIME: Second and fourth Thursdays of the month at 7:00 p.m.*

*PLACE: Coconut Creek Government Center, 4800 W. Copans Road*

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Thursday, February 24, 2022

7:00 PM

Coconut Creek Government Center

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The City of Coconut Creek City Commission will be conducting an "In Person" City Commission meeting on Thursday, February 24, 2022, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063. The City is following the recommendations of the CDC regarding facial coverings and social distancing.

In addition, this meeting will be broadcast live on the City's website ([www.coconutcreek.net](http://www.coconutcreek.net)) utilizing audio streaming and the City's CreekTV YouTube channel utilizing video streaming.

The audio stream can be accessed by entering the following link in your internet browser:

<https://www.coconutcreek.net/audio>

The video stream can be accessed by entering the following link in your internet browser:

<https://www.youtube.com/creektv>

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 6:00 p.m. on Wednesday, February 23, 2022, by voicemail or email. Public comments received prior to 6:00 p.m. on Wednesday, February 23, 2022, will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable.

To provide advanced public comment:

- Email up to a 400 word message to [commissioncomments@coconutcreek.net](mailto:commissioncomments@coconutcreek.net);
- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit comments, or how to participate in the meeting (and obtain assistance if needed), please contact:

City of Coconut Creek  
City Clerk Department  
4800 W. Copans Road  
Coconut Creek, FL 33063  
954-973-6774  
[cityclerk@coconutcreek.net](mailto:cityclerk@coconutcreek.net)

## AGENDA

### CALL TO ORDER / ROLL CALL

### PLEDGE OF ALLEGIANCE

### PRESENTATION(S)

1. [22-038](#) A PROCLAMATION RECOGNIZING LESLY AND MARGARET GREGOIRE AS BEAUTIFUL HOME AWARD WINNERS.  
**Attachments:** [PROCLAMATION-Beautiful Home Award Recognition-Gregoire](#)  
[BACKUP-Photo-Gregoire Residence](#)
2. [22-035](#) A PROCLAMATION RECOGNIZING MARCH 14-18, 2022, AS "GOVERNMENT FINANCE PROFESSIONALS WEEK."  
**Attachments:** [PROCLAMATION-Government Finance Professionals Week 2022](#)
3. [22-036](#) A PROCLAMATION RECOGNIZING MARCH 2022 AS "PROCUREMENT MONTH" AND MARCH 9, 2022, AS "PROFESSIONAL BUYER'S DAY."  
**Attachments:** [PROCLAMATION-Procurement Month & Buyer's Day 2022](#)
4. [22-045](#) A PRESENTATION OF THE CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR THE CITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT (ANNUAL REPORT) AND THE AWARD FOR OUTSTANDING ACHIEVEMENT IN POPULAR ANNUAL FINANCIAL REPORTING FOR THE CITY'S POPULAR ANNUAL FINANCIAL REPORT (PAFR) FOR THE FISCAL YEAR

ENDING SEPTEMBER 30, 2020.

**Attachments:** [BACKUP-Annual Report Award Letter FY20](#)  
[BACKUP-Annual Report Award Certificate FY20](#)  
[BACKUP-PAFR Award Letter FY20](#)  
[BACKUP-PAFR Award Certificate FY20](#)

## INPUT FROM THE PUBLIC

*Three (3) minutes per person on non-agenda items or consent agenda items.*

## CONSENT AGENDA

5. [22-039](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2022-0127R)
- Sponsors:** City Clerk
- Attachments:** [MINUTES-2022-0127 Regular](#)  
[EXHIBIT 1-Public Comment-2022-0127 Minutes](#)
6. [22-046](#) A MOTION TO AUTHORIZE A CREDIT IN THE AMOUNT OF \$4,809.40 TO DEERFIELD LAKE MOBILE HOME PARK FOR SEWER SERVICES.
- Sponsors:** Finance and Administrative Services
7. [RES](#)  
[2022-031](#) A RESOLUTION WAIVING THE AUTOMATIC ANNUAL INCREASE FOR WATER AND WASTEWATER CHARGES FOR FISCAL YEAR 2022 EFFECTIVE ON APRIL 1, 2022.
- Sponsors:** Finance and Administrative Services
- Attachments:** [RESOLUTION 2022-031-Waiving Water Rate Increase April 1](#)
8. [RES](#)  
[2022-034](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE HEALTHY CONTRIBUTIONS TERMS AND CONDITIONS OF SERVICE TO REPLACE AND SUPERSEDE THE PROGRAM AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND HEALTHY CONTRIBUTIONS LLC, DATED DECEMBER 14, 2017, PROVIDING FOR PROCESSING OF THE REIMBURSEMENT OF FITNESS MEMBERSHIP FEES FOR THE OPTUM FITNESS PASSPORT PROGRAMS.
- Sponsors:** Parks and Recreation
- Attachments:** [RESOLUTION 2022-034-Updated Healthy Contributions Agrmt](#)  
[AGREEMENT-Updated Healthy Contributions Agrmt](#)  
[BACKUP-Resolution 2017-304](#)

## REGULAR AGENDA

### Police Department

9. [22-047](#) A MOTION TO AUTHORIZE THE PURCHASE OF POLICE FIREARMS AND ACCESSORIES WITH TRADE-IN FROM LOU'S POLICE DISTRIBUTORS, INC., USING THE CITY'S P-CARD PURSUANT TO IFB NO. 01-05-22-10.

**Attachments:** [BACKUP-IFB No. 01-05-22-10-Police Firearms and Accessories Purchase](#)  
[BACKUP-Tabulation-IFB No. 01-05-22-10](#)  
[BACKUP-P-Card Standards-IFB No. 01-05-22-10](#)

### Fire Rescue Department

10. [RES](#)  
[2022-021](#) A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE MEMORANDUM OF AGREEMENT (MOA) ALLOWING MEMBERS OF THE COCONUT CREEK FIRE RESCUE DEPARTMENT TO PARTICIPATE WITH THE CITY OF MIAMI FIRE RESCUE NATIONAL URBAN SEARCH AND RESCUE RESPONSE SYSTEM FLORIDA TASK FORCE 2.

**Attachments:** [RESOLUTION 2022-021-Fire Rescue Search & Rescue Task Force MOA](#)  
[MOA-Fire Rescue Search & Rescue Task Force](#)  
[BACKUP-City of Miami Letter-USAR FLTF2 Participation](#)

### Sustainable Development

11. [RES](#)  
[2022-037](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH ALFRED BENESCH & COMPANY TO PREPARE AN IMPACT FEE STUDY RECOMMENDING REVISIONS AND UPDATES TO THE CITY'S EXISTING DEVELOPMENT IMPACT FEE PROGRAM AND REPORT ON THE FEASIBILITY AND IMPLEMENTATION OF NEW IMPACT FEE PROGRAMS PURSUANT TO RFP NO. 07-14-21-10.

**Attachments:** [RESOLUTION 2022-037-Impact Fee Study RFP No. 07-14-21-10](#)  
[EXHIBIT A-Impact Fee Study Agrmt-RFP No. 07-14-21-10](#)  
[BACKUP-Terms, Conditions, Scope-RFP No. 07-14-21-10](#)  
[BACKUP-Addendum No. 1-RFP No. 07-14-21-10](#)  
[BACKUP-Vendor Submittal-RFP No. 07-14-21-10](#)

### CITY MANAGER REPORT

### CITY ATTORNEY REPORT

### COMMISSION COMMUNICATIONS

### ADJOURNMENT

**NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)**

**In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.**