

RESOLUTION NO. 2017-246

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT WITH FOUR FIRMS FOR RESIDENTIAL INSPECTION AND COST ESTIMATING SERVICES PURSUANT TO RFP NO. 08-08-17-10: (1) SOFI CORPORATION, (2) TSC ASSOCIATES, INC., (3) HOUSING AND ASSISTIVE TECHNOLOGY, INC., AND (4) GLE ASSOCIATES, INC.; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's Minor Home Repair Program utilizes funds from the U.S. Department of Housing and Urban Development (HUD), the Florida Housing Finance Corporation (FHFC), and the City's Affordable Housing Trust Fund, through the following programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and State Housing Initiatives Partnership (SHIP); and

WHEREAS, as part of the Program requirements, every two (2) years the City must competitively solicit potential vendors and create a pool of prequalified firms to provide these services; and

WHEREAS, the City issued a Request for Proposals (RFP) to contract with four firms to determine the extent of rehabilitation needed in residences and to estimate the cost for each repair project under the City of Coconut Creek's Minor Home Repair Program. While all four firms are to provide inspection and cost estimating services, two of the firms will focus on regular home repairs and two of the firms will focus on accessibility and/or barrier-free modifications; and

WHEREAS, the City issued 18 electronic invitations through the eBid System on July 9, 2017, and four vendors submitted responses; and

WHEREAS, a selection committee consisting of Scott Stoudenmire, Deputy Director of Sustainable Development; Sean Flanagan, Deputy Building Official; and Dan Nelson, Housing and Grants Specialist, reviewed and evaluated the four submittals; and

WHEREAS, after an extensive evaluation process, which included review of each firm's personnel, past record, experience, certifications and current project workloads, the Selection Committee is recommending that SoFI Corporation, TSC Associates, Inc., Housing and Assistive Technology, Inc., and GLE Associates, Inc. be approved for the performance of these services under the City's Minor Home Repair Programs; and

WHEREAS, the contract period shall be for two years, beginning on September 14, 2017; and

WHEREAS, based on the results of the qualification statements and the evaluations performed, staff is recommending the four residential inspection and cost estimating services firms be approved by City Commission and the attached Agreements be executed by the City Manager, or designee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All Exhibits attached hereto are incorporated herein and made a specific part of this Resolution.

Section 2: That the City Commission has reviewed and hereby approves the attached Agreements between the City of Coconut Creek and the four residential inspection and cost estimating service firms pursuant to RFP No. 08-08-17-10, labeled Exhibits "A" through "D," attached hereto.

Section 3: That the City Manager, or designee, is hereby authorized to execute the attached Agreements between the City of Coconut Creek and the pool of four residential inspection and cost estimating services firms.

Section 4: That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portion or applications of this Resolution.

Section 5: That this Resolution shall be in full force and effect immediately upon its adoption.

Adopted this 14th day of September, 2017.

Rebecca A. Tooley, Mayor

Attest:

Leslie Wallace May, City Clerk

Tooley	<u>Aye</u> ___
Rydell	<u>Aye</u> ___
Sarbone	<u>Aye</u> ___
Belvedere	<u>Aye</u> ___
Welch	<u>Aye</u> ___