

SOLE-SOURCE / SINGLE-SOURCE JUSTIFICATION

It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or service. Florida Statute, Chapter 838.22

Sole Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 when there are no other sources capable of providing the goods or services except for the one selected.

Single Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 due to the compatibility of equipment, replacement parts, training, warranty, or some other unique purpose even though other sources are available.

Sole Source/Single Source purchases of \$50,000 or more require City Commission approval.

General Information:

Requesting Department: Fire Administration

Today's Date:

9/24/20

Requestor's Name: Jeffery Gary

Total Amount:

5114,714
~~4104,498~~



Requestor's Title: Fire Marshal

Or if based on usage not to exceed approved budgeted funds:

Enter Fund/Account/Project Code: 0163-6414 - ____ - ____

(enter project code if applicable):

Initial Contract Term: ____ to ____

Renewal Term(s): (1) ____ to ____ (2) ____ to ____ (3) ____ to ____

Vendor Information:

Vendor Name: Mach Alert Inc.

Vendor Contact: Ernie Ramos

Street Address: 9270 Bay Plaza Blvd. Suite 605

City/State/Zip: Tampa, FL 33619

Email Address: Ernie.Ramos@machalertinc.com

Phone: (813) 245-0563 Fax: () -

Please check all statements applicable to the purchase of the particular good/service you are requesting as a sole or single source purchase.

- Sole provider of a licensed or patented good or service
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services.
- Sole provider of goods and services for which the City has established a standard.
- Sole provider of factory-authorized warranty service.

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- Sole provider of software maintenance/annual fees on existing software or web-based subscriptions.
- Sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (attach documentation).___
- None of the above apply. A detailed explanation and justification for this sole source request is attached.

Goods/Services Information:

Features Requirements

List the major features/capabilities that are required. What unique design/performance features does this good or provider of the services have that are essential to your requirements? Provide a brief technical explanation as to why these features are essential. Identify the manufacture/model of your existing equipment, if applicable:

The system component proposals by Mach Alert, for the fire station alerting at station 50 and 94, will eventually be part of the Coral Springs dispatch system. The proposals are not based on an existing contract with Coral Springs, however, they can be considered sole source due to the fact that it is an "add on" to the existing Coral Springs Mach Alert Fire Station Alerting System. Once installed the system will allow the fire units in Coconut Creek to be dispatched by BSO Regional System now as well as by Coral Springs once we are on their dispatch system.

Competing Brands Investigated

Did you consider other goods or providers of services with similar capabilities? Indicate specific brands/models of competitors' products that were investigated and describe why they do not meet listed Features Requirements. List all contact names and phone numbers for competitors.

There are no competing brands or providers.

Brand Name Source

Is the specific brand/model being recommended for procurement available from more than one source (i.e. more than one dealer or distributor)? If yes, list all ruled out vendors, why they were ruled out, and the contact name and phone numbers of those vendors.

No

Comments

N/A

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Statement of Need:

My department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist. I have attached the pertinent documentation showing what market research was conducted to preclude other items from consideration.

Policy:

Sole source purchases exceeding \$50,000 require City Commission approval. If in one year or over the life of the contract terms combined, the amount exceeds \$50,000, this executed Sole Source shall require City Commission approval. A Notification of Intent to Award a Sole Source / Single Source will be posted electronically for all requests at least 7 business days as per Section 287.05(3)(c), Florida Statute as amended from time to time.

Authorization:

***A minimum of two different individual approval signatures are required.**

Requestor: _____	Date: <u>9/24/2020</u>
Department Director: _____	Date: <u>9/24/2020</u>
Chief Information Officer: _____	Date: <u>9/24/2020</u>
Procurement *Purchasing & Contracts Mgr.: _____	Date: <u>10/13/2020</u>
<i>for</i> *Finance Director: _____	Date: <u>10/13/2020</u>

If Purchase is over \$10,000:

*City Manager: <u>Kenny M Brooks</u>	Date: <u>10/13/2020</u>
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