

RESOLUTION NO. 2016-019

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE THE ATTACHED AGREEMENT FOR INSURANCE BROKERAGE SERVICES BETWEEN THE CITY OF COCONUT CREEK AND THE GEHRING GROUP, INC., PURSUANT TO RFP NO. 11-04-15-11; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the intent of the City's Request for Proposals (RFP) is to contract with a qualified consultant to perform consulting and advisory services on behalf of the City with respect to its benefits program as described in Exhibit "A" – Scope of Services of the Agreement; and

WHEREAS, the City received three (3) responsive proposals, which were reviewed and ranked based on criteria listed in the RFP document by a selection committee comprised of Robin Samotin, Human Resources Specialist; Kristi Wong, Human Resources Manager; and Pam Kershaw, Human Resources Director; and

WHEREAS, based on the results of the evaluations, the Selection Committee strongly agreed as a committee to select The Gehring Group, Inc. as number one; and

WHEREAS, on December 8, 2015, a Negotiation Committee consisting of Sanjeev Bissessar, Risk Manager; Peta –Gay Lake, Assistant Director of Finance & Administrative Services; Kristi Wong, Human Resources Manager; and Pam Kershaw, Human Resources Director entered into negotiations with The Gehring Group. The Negotiations Committee successfully reduced The Gehring Group's initial offer for an annual cap on Medical and Dental Insurance commissions from \$90,000 to \$82,500; negotiated annual caps on commission for Short-term Disability (\$3,000), Long-term Disability (\$3,000), and Life Insurance and Accidental Death and Dismemberment (\$3,500); and negotiated inclusion of Affordable Care Act Compliance Reporting Software and Related Tax Filing Services at no additional charge, resulting in a total negotiated savings of \$10,200 in the first year with likely additional savings in subsequent years; and

WHEREAS, the total contract amount for services provided shall not exceed \$92,000 (consisting of commissions as follows: Medical Insurance 3 percent; Dental Insurance 5 percent; Short-term Disability 3 percent; Long-term Disability 3 percent; Life Insurance 3 percent; and Accidental Death and Dismemberment 3 percent) per fiscal year (October 1 – September 30), which is paid to The Gehring Group by the City's insurance carriers; and

WHEREAS, based on the reference checks and surveys, proposed fees, the vendor's proposal, and the evaluations and negotiations performed, staff is recommending that the City Commission approve award of the agreement to The Gehring Group, Inc. and the attached Agreement be executed on behalf of the City by the City Manager or designee; and

WHEREAS, the initial contract period shall be for three (3) years beginning on March 1, 2016, with the option to renew the contract for three (3) additional one (1) year periods.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the City Commission has reviewed and approves the attached Agreement between the City and The Gehring Group, Inc. for Insurance Brokerage Services.

Section 2: That the City Manager or her designee is authorized to execute said Agreement by and between the City of Coconut Creek and The Gehring Group, Inc.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

Adopted this 11th day of February 2016.

Rebecca A. Tooley, Mayor

Attest:

Leslie Wallace May, MMC
City Clerk

Tooley	<u>Aye</u>
Belvedere	<u>Aye</u>
Sarbone	<u>Aye</u>
Welch	<u>Aye</u>
Rydell	<u>Aye</u>