



City of Coconut Creek

4800 West Copans Road
Coconut Creek, FL 33063

Meeting Agenda - Final-revised

City Commission

LOU SARBONE, MAYOR
JOSHUA RYDELL, VICE MAYOR
REBECCA A. TOOLEY, COMMISSIONER
MIKKIE BELVEDERE, COMMISSIONER
SANDRA L. WELCH, COMMISSIONER
KAREN M. BROOKS, CITY MANAGER
TERRILL C. PYBURN, CITY ATTORNEY
LESLIE WALLACE MAY, CITY CLERK

COMMISSION MEETINGS

TIME: Second and fourth Thursdays of the month at 7:00 p.m.
PLACE: Coconut Creek Government Center, 4800 W. Copans Road

Thursday, May 14, 2020

7:00 PM

Virtual Meeting

****Virtual Meeting****

The City of Coconut Creek City Commission will be conducting a "Virtual" City Commission meeting on Thursday, May 14, 2020, beginning at 7 p.m. The City of Coconut Creek will utilize Zoom Video Communications as its communications media technology, in accordance with Governor Ron DeSantis' Executive Order 20-69, dated March 20, 2020, related to conducting local government public meetings while under the public health emergency related to the spread of Novel Coronavirus Disease 2019 (COVID-19). City Commissioners, City staff and the public can participate through audio conferencing from their computer or mobile device or by calling: 877-853-5247 or 888-788-0099 (toll free), entering the meeting ID 972 1265 1117, and pressing #. When prompted for participant ID, press #. The agenda for the meeting is available on the City's Website.

This meeting will be broadcast live on the City's website (www.coconutcreek.net) and conducted utilizing Zoom Webinar; therefore, the meeting can be accessed two ways.

To attend the meeting via the City's website, please use the following steps:

- In your internet browser, go to www.coconutcreek.net
- Go to "Government" tab, select from the dropdown menu, "Agendas, Meeting Notices & Minutes"
- Next select, "Live Audio of Commission Meetings"

To attend via Zoom, please use the following steps:

- In your internet browser, go to <https://zoom.us> (Please note that you may need to download the free Zoom App first. If you do not want to download an app, then you may follow along by calling the number referenced above or by going to the City's website.)
- Click on Join a Meeting
- Enter Meeting ID: 972 1265 1117, click on join, and enter Password: 132997

Public Comments may be provided in advance of the meeting up until 6:00 p.m. on Wednesday, May 13, 2020. Public comments received prior to the meeting will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable. To provide advanced public comment:

- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message;
- Email up to a 400 word message to commissioncomments@coconutcreek.net; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting but will be included as part of the record.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit questions, or how to participate in the meeting (and obtain assistance if needed), please contact:

Leslie Wallace May, City Clerk
City of Coconut Creek
4800 W. Copans Road
Coconut Creek, FL 33063
954-973-6774
publicrecords@coconutcreek.net

AGENDA

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. [20-054](#) A PROCLAMATION RECOGNIZING MAY 16, 2020, AS "NATIONAL PARKS TO KIDS DAY."

Attachments: [PROCLAMATION-National Parks to Kids Day](#)

2. [20-124](#) A PROCLAMATION RECOGNIZING MAY 2020 AS “MENTAL HEALTH AWARENESS MONTH.”

Attachments: [PROCLAMATION-Mental Health Awareness Month](#)

INPUT FROM THE PUBLIC

Three (3) minutes per person on non-agenda items or consent agenda items.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COMMISSION COMMUNICATIONS

CONSENT AGENDA (7:30 Time Certain-Immediately followed by the Regular Agenda)

3. [20-117](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2020-0415SP AND 2020-0423R)
- Sponsors:** City Clerk
- Attachments:** [MINUTES-2020-0415 Special \(Emergency\)](#)
[MINUTES-2020-0423 Regular](#)
4. [20-086](#) A MOTION TO ACCEPT FOR FILING AS THE RECORD COPY WITH THE CITY CLERK THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND THE OTHER INDEPENDENT AUDITOR'S REPORTS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019.
- Sponsors:** Finance Department
- Attachments:** [BACKUP-FY2019 Comprehensive Annual Financial Report \(CAFR\)](#)
5. [RES](#)
[2020-109](#) A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE 2020 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY RELATING TO DISTRIBUTION OF THE BROWARD COUNTY THREE CENT ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL.
- Sponsors:** Finance and Administrative Services
- Attachments:** [RESOLUTION 2020-109-Three Cent Local Option Gas Tax ILA Amdmt](#)
[AGREEMENT-Three Cent Local Option Gas Tax Amdmt 2020](#)
[BACKUP-Gas Tax Memo to Cities 2020](#)

6. [RES 2020-110](#) A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE 2020 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY RELATING TO DISTRIBUTION OF THE BROWARD COUNTY FIFTH CENT ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL FOR TRANSIT.
- Sponsors:** Finance and Administrative Services
- Attachments:** [RESOLUTION 2020-110-Fifth Cent Local Option Gas Tax ILA Amdmt](#)
[AGREEMENT-Fifth Cent Local Option Gas Tax 2020](#)
[BACKUP-Gas Tax Memo to Cities 2020](#)
7. [RES 2020-113](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED AND ALL FUTURE AGREEMENTS WITH THE STATE OF FLORIDA, DIVISION OF EMERGENCY MANAGEMENT (FDEM) FOR THE REIMBURSEMENT OF EXPENDITURES INCURRED AS A RESULT OF HURRICANE DORIAN.
- Sponsors:** Finance and Administrative Services
- Attachments:** [RESOLUTION 2020-113-FDEM Hurricane Dorian Reimbursement Agrmt](#)
[AGREEMENT-FDEM Hurricane Dorian Grant Contract No. Z1656](#)
8. [RES 2020-112](#) A RESOLUTION SUPPORTING THE CITY'S APPLICATION FOR TRANSPORTATION SURTAX FUNDING FOR THE COMPREHENSIVE STREET IMPROVEMENT PROJECT PHASE II REHABILITATION AND MAINTENANCE PROJECT.
- Sponsors:** Utilities and Engineering
- Attachments:** [RESOLUTION 2020-112-Support for Surtax Funding](#)
[BACKUP-Comprehensive Street Improvements Phase II - Map](#)
9. [RES 2020-114](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BY CPH, INC. TO DESIGN THE WATER, WASTEWATER SYSTEMS AND ROADWAY IMPROVEMENTS ON VINKEMULDER ROAD, NW 43 STREET, AND NW 39 AVENUE; AND TO PROVIDE CONSTRUCTION AND INSPECTION SERVICES PURSUANT TO RFQ NO. 11-07-19-11.
- Sponsors:** Utilities and Engineering
- Attachments:** [RESOLUTION 2020-114-Vinkemulder Road Improvements Design](#)
[AGREEMENT-Vinkemulder Road Improvements-RFQ 11-07-19-11](#)
[BACKUP-Vendor Submittal-Vinkemulder Road Improv RFQ 11-07-19-11](#)
[BACKUP-Survey Results-Vinkemulder Road Improvements](#)

REGULAR AGENDA

Fire Rescue Administration

10. [RES 2020-048](#) A RESOLUTION RESCINDING RESOLUTION NO. 2020-004 AND THE INTERLOCAL AGREEMENT WITH THE CITY OF CORAL SPRINGS DATED JANUARY 23, 2020; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED INTERLOCAL AGREEMENT IN ITS PLACE PROVIDING FOR THE DELIVERY OF 911 DISPATCH COMMUNICATION SERVICES.

Attachments: [RESOLUTION 2020-048-Amended Dispatch Svcs ILA AGREEMENT-Amended Dispatch ILA with Coral Springs EXHIBIT A TO THE AGREEMENT-Amended Dispatch Svcs ILA-Timeline \(revis EXHIBIT B TO THE AGREEMENT-Amended Dispatch Svcs ILA-Compensation EXHIBIT C TO THE AGREEMENT-Amended Dispatch Svcs ILA-SOP BACKUP-Dispatch Communication Services \(new\)](#)

Sustainable Development

11. [RES 2020-115](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF COCONUT CREEK FOR THE PREPARATION, IMPLEMENTATION, AND ADMINISTRATION OF THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM FOR FISCAL YEARS 2017-2018, 2018-2019, 2019-2020, 2020-2021, AND 2021-2022.

Attachments: [RESOLUTION 2020-115-SHIP Program ILA AGREEMENT-SHIP Program ILA](#)

12. [RES 2020-116](#) A RESOLUTION ADOPTING THE AMENDED BROWARD COUNTY, CITY OF COCONUT CREEK, CITY OF MARGATE, AND CITY OF WESTON FISCAL YEAR (FY) 2016-2017, 2017-2018, 2018-2019 LOCAL HOUSING ASSISTANCE PLAN (LHAP), INCORPORATING THE CITY OF COCONUT CREEK INTO THE JOINT BROWARD COUNTY LHAP, PROVIDING FOR ALLOCATION OF FUNDS RECEIVED FROM THE STATE OF FLORIDA UNDER THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM; AUTHORIZING TRANSMITTAL OF THE AMENDED LHAP TO THE FLORIDA HOUSING FINANCE CORPORATION, IN ACCORDANCE WITH SHIP PROGRAM REQUIREMENTS. (PUBLIC HEARING)

Attachments: [RESOLUTION 2020-116-Amended 2016-2019 LHAP EXHIBIT A-Amended 2016-2019 Joint LHAP](#)

13. [RES 2020-117](#) A RESOLUTION ADOPTING THE AMENDED BROWARD COUNTY, CITY OF COCONUT CREEK, CITY OF MARGATE, AND CITY OF WESTON FISCAL YEARS (FY) 2019-2020, 2020-2021, 2021-2022 LOCAL HOUSING ASSISTANCE PLAN (LHAP), INCORPORATING THE CITY OF COCONUT CREEK INTO THE JOINT BROWARD COUNTY LHAP; PROVIDING FOR ALLOCATION OF FUNDS RECEIVED FROM THE STATE OF FLORIDA UNDER THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM; AUTHORIZING TRANSMITTAL OF THE AMENDED LHAP TO THE FLORIDA HOUSING FINANCE CORPORATION, IN ACCORDANCE WITH SHIP PROGRAM REQUIREMENTS. (PUBLIC HEARING)

Attachments: [RESOLUTION 2020-117-2019-2022 Joint LHAP](#)
[EXHIBIT A-2019-2022 Joint LHAP](#)

City Manager

14. [RES 2020-118](#) A RESOLUTION AUTHORIZING THE USE OF ECONOMIC DEVELOPMENT FUNDS IN THE AMOUNT OF \$250,000 FOR AN EMERGENCY ECONOMIC DEVELOPMENT INCENTIVE GRANT PROGRAM RELATED TO THE COVID-19 EMERGENCY TO AID THE CITY'S LOCAL BUSINESS COMMUNITY; AND ADOPTING EMERGENCY ECONOMIC DEVELOPMENT INCENTIVE GRANT PROGRAM GUIDELINES.

Attachments: [RESOLUTION 2020-118-Emergency Economic Development Incentive](#)
[EXHIBIT A-Emergency Economic Development Incentive Guidelines \(revised\)](#)
[BACKUP-Chamber of Commerce Agrmt](#)

City Attorney

15. [ORD 2020-015](#) AN ORDINANCE PROPOSING AMENDMENTS TO THE CITY CHARTER AS SUBMITTED BY THE 2020 CHARTER REVIEW BOARD AND ADOPTED BY THEM ON APRIL 28, 2020; PROVIDING THAT A MAJORITY OF ELECTORS VOTING IN THE NOVEMBER 3, 2020, GENERAL ELECTION APPROVE SUCH CHANGES. (FIRST READING)

Attachments: [ORDINANCE 2020-015-Charter Amendments 2020](#)
[BACKUP-CRB Final Report](#)
[BACKUP-Charter Draft Question Matchup](#)
[MINUTES-2020-0114-CRB](#)
[MINUTES-2020-0127-CRB](#)
[MINUTES-2020-0203-CRB](#)
[MINUTES-2020-0210-CRB](#)
[MINUTES-2020-0218-CRB](#)
[MINUTES-2020-0224-CRB](#)
[MINUTES-2020-0302-CRB](#)
[MINUTES-2020-0309-CRB](#)

City Commission

16. [20-123](#) A MOTION TO APPOINT A DIRECTOR, ALTERNATE, AND SECOND ALTERNATE TO ATTEND AND VOTE AT ANY 2020-2021 BROWARD LEAGUE OF CITIES BOARD OF DIRECTORS OR GENERAL MEMBERSHIP MEETINGS.

Attachments: [BACKUP-BLC 2020 Board of Directors Appointment](#)

ADJOURNMENT

NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.