

**Exhibit "A"**  
**The Broward Human Trafficking Task Force**  
**Broward Enhanced Collaborative Model to Combat Human Trafficking**

**Memorandum of Understanding**

**Section I – Background**

The Broward Human Trafficking Task Force (hereinafter referred to as the "Task Force"), as currently formed, consists of the Office of the State Attorney for the 17th Judicial Circuit (Broward SAO); U.S. Department of Justice, acting through the United States Attorney's Office for the Southern District of Florida (USAO SDFL); Federal Bureau of Investigation (FBI); Homeland Security Investigations (HSI Ft. Lauderdale); U.S. Customs and Border Protection (US CBP); Fort Lauderdale Police Department, acting through the City of Fort Lauderdale; Miramar Police Department, acting through the City of Miramar; Plantation Police Department, acting through the City of Plantation; Lauderhill Police Department, acting through the City of Lauderhill; Coconut Creek Police Department, acting through the City of Coconut Creek; Hollywood Police Department, acting through the City of Hollywood; Davie Police Department, acting through the City of Davie ; and Nancy J. Cotterman Center, who will assist victims of human trafficking. Other agencies will be included as identified.

**NOW, THEREFORE**, the parties to this Memorandum of Understanding (MOU) agree to work together under the terms of this MOU for the joint and mutual benefit of all parties concerned and of the general public.

**Section II – Purpose**

The purpose of this MOU is to outline the responsibilities and action required to identify and assist victims of human trafficking and to identify, disrupt and dismantle criminal organizations involved in victimization of individuals in both sexual and labor trafficking.

**Section III – Mission**

The mission of the Task Force is to combat human trafficking through a collaborative, victim centered, trauma informed framework, by identifying, liberating, and restoring victims; investigating and prosecuting cases; and building awareness about human trafficking in and around our county and communities.

The primary goals of the Task Force include:

- Identification of all types and forms of trafficking and victims
- Data driven decision making
- Proactive investigations
- Successful prosecutions

- Provision of comprehensive victim services

#### **Section IV – Definitions**

A) **The Task Force:** The Task Force for the purposes of this memorandum will be defined as those law enforcement agencies as well as Nancy J. Cotterman Center who will serve as a collaborative body whose primary mission is the identification, liberation, and rehabilitation of victims of human trafficking and the prosecution of perpetrators of human trafficking. The geographic boundary for the Task Force will consist of the entire County of Broward.

B) **FBI Office:** For the purposes of this memorandum, the term “FBI Office” will be defined as the physical building located at 2030 SW 145th Avenue, Miramar, Florida 33027, and is the official location of the Task Force, and the Task Force headquarters, which provides office space and other logistical and administrative support to the Task Force.

#### **Section V – Roles and Responsibilities**

A) **Broward State Attorney's Office (Broward SAO)** will prosecute human trafficking as well as provide overall prosecutorial direction and guidance to law enforcement. The Broward SAO will also provide oversight and coordination of the Task Force, which will include investigative collaboration with case agents/officers, and governmental and non-governmental organizations, as well as community outreach. In this capacity, the Broward SAO will provide direction and guidance toward the prosecution of human trafficking organizations. The Broward SAO will refer allegations of human trafficking and complaints to the Task Force. Operational oversight of the task force on behalf of the Broward SAO will be identified by the Broward SAO.

B) **US Attorney's Office (USAO SDFL)** will prosecute human trafficking and civil rights matters, and will provide overall prosecutorial direction to law enforcement. The USAO SDFL will also provide oversight and coordination of the Task Force, which will include investigative collaboration with case agents/officers, and governmental and non-governmental organizations, as well as community outreach. In this capacity, the USAO will provide direction and guidance towards the prosecution of human trafficking organizations and civil rights violator s. The USAO SDFL will refer allegations of human trafficking and complaints occurring within Broward County to the Task Force.

C) **Federal Bureau of Investigation (FBI)** FBI Miami, along with other law enforcement partners on the Task Force, will share responsibility for investigations into allegations of human trafficking. The FBI will support the Task Force through law enforcement and analytical support, and

will include personnel from the Child Exploitation and Human Trafficking Task Force on Squad (C18) of FBI Miami to support Task Force investigations. Primary operational oversight and case supervision for FBI-lead investigations will be vested in the Supervisory Special Agent for the Child Exploitation and Human Trafficking Squad (C18) of FBI Miami.

Leads that are provided to the Task Force from the Broward SAO, USAO SDFL, other law enforcement agencies, victim advocacy groups, or other reporting sources will be reviewed for merit and will be vetted through each law enforcement agency co-located within the Task Force at the Task Force headquarters. Leads developed in areas outside Broward County will be forwarded to the respective Task Force office in which the alleged activity is occurring. Outlying offices will continue to deconflict and report the progress of their investigation to the Task Force headquarters.

D) **Fort Lauderdale Police Department, Lauderhill Police Department, Miramar Police Department, Hollywood Police Department, Plantation Police Department, Davie Police Department and Coconut Creek Police Department** will provide an officer on a full-time or part-time basis to the Task Force at the FBI Office. The Task Force will in return provide these officers with workspace and access to pertinent law enforcement databases needed to support and assist their human trafficking investigative activities. These officers will represent the Task Force in all cases of human trafficking and will vet and deconflict investigations deriving from Broward County to coordinate investigations that the Task Force is pursuing in other jurisdictions with their home agency.

E) **Homeland Security (HSI Ft. Lauderdale)** HSI Ft. Lauderdale, along with other law enforcement partners on the Task Force will share responsibility for investigations into allegations of human trafficking. HSI will support the Task Force through law enforcement and analytical support, and will include personnel from the HSI Ft. Lauderdale Office. Primary oversight and case supervision for HSI-led investigations will be vested in the Supervisory Special Agent for Major Crimes Group with HSI Ft. Lauderdale.

Leads that are provided to the Task Force either from USAO SDFL, from other law enforcement agencies or from victim advocacy groups will be reviewed for merit and will be vetted through each law enforcement agency within the Task Force. Leads developed in areas outside of Broward County will be forwarded to the respective Task Force office in which that alleged activity is occurring. Outlying offices will continue to deconflict and report the progress of their investigation to the Task Force headquarters.

F) **U.S. Customs and Border Protection (US CBP)** will assist and provide support in investigating human trafficking cases through intel analysis, targeting, conducting border inspections,

and collaborating in investigations. US CBP will work closely with TFOs, USAO SDFL, Broward SAO, HSI and the FBI on determining the best course of action to secure convictions.

G) **Nancy J. Cotterman Center (NJCC)** will provide intensive case coordination services to survivors as identified and referred by the Task Force. NJCC will work in coordination with the Task Force victim services partners to include the Broward SAO, FBI victim specialist, HSI victim assistance specialist, and other Task Force agency members as necessary to ensure the victim's needs are being met.

#### **Section VI – Administration**

A) The Task Force (including its ancillary members) in conjunction with the USAO and Broward SAO will meet monthly for the purpose of discussing current programmatic issues, new investigative methodologies, and report on previous cases as well as potential future investigations. The Task Force headquarters will collect and present statistics on a quarterly basis, including but not limited to the number of arrests, indictments, and convictions.

B) The Task Force in conjunction with the USAO, Broward SAO, and NJCC will meet when necessary to discuss current programmatic issues, new investigative methodologies, and the number of victims served and their current status.

#### **Section VII – Effective and Termination Date**

This MOU will remain in force for a period three (3) years and may be renewed upon written approval by participating parties. Any party may terminate their participation in the MOU upon no less than thirty (30) calendar days' notice. Notice shall be delivered by certified mail with return receipt requested or via e-mail from the agency's designated administrator. Any party wishing to terminate their participation in the MOU must submit their request in writing.

#### **Section VIII – Financial Obligations of the Parties**

The parties to this MOU acknowledge that this MOU is not intended to create financial obligations between the parties. However, in the event that costs are incurred as a result of any party performing its duties or responsibilities under this MOU, each party agrees to be responsible for its own costs.

## **Section IX – Liability**

In no event shall a party be liable for acts, omissions, or conduct of the officers, employees, or agents of the other participating parties of this Agreement. **All parties signing the MOU remain bound by the laws and policies that govern their respective agencies.**

## **Section X – Counterparts and Signatures**

This MOU may be executed in thirteen (13) counterparts, each of which shall constitute an original but all of which, when taken together, shall constitute one and the same MOU.

**IN WITNESS WHEREOF**, the parties have caused this MOU to be executed by their respective and duly authorized representatives on the day and year written below.

BROWARD COUNTY, FLORIDA

BY: \_\_\_\_\_  
Chief Albert A. (Butch) Arenal  
Chief of Police  
Coconut Creek Police Department

\_\_\_\_\_  
DATE:

CITY OF COCONUT CREEK

BY: \_\_\_\_\_  
Karen M. Brooks, City Manager      Date

ATTEST:

\_\_\_\_\_  
Joseph J. Kavanagh, City Clerk

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Terrill C. Pyburn, City Attorney      Date