



# City of Coconut Creek

4800 West Copans Road  
Coconut Creek, FL 33063

## Meeting Agenda - Final-revised

### City Commission

**SANDRA L. WELCH, MAYOR**  
**JACQUELINE RAILEY, VICE MAYOR**  
**JOSHUA RYDELL, COMMISSIONER**  
**JOHN A. BRODIE, COMMISSIONER**  
**JEFFREY R. WASSERMAN, COMMISSIONER**  
**SHEILA N. ROSE, CITY MANAGER**  
**TERRILL C. PYBURN, CITY ATTORNEY**  
**JOSEPH J. KAVANAGH, CITY CLERK**

#### COMMISSION MEETINGS

**TIME: Second and fourth Thursdays of the month at 7:00 p.m.**

**PLACE: Coconut Creek Government Center  
4800 W. Copans Road**

#### Coconut Creek Vision 2030:

**An innovative, inclusive and progressive community with a  
small-town personal touch.**

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**Thursday, August 22, 2024**

**7:00 PM**

**Coconut Creek Government Center**

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The City of Coconut Creek City Commission will be conducting a regular meeting of the City Commission on Thursday, August 22, 2024, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063.

In addition, this meeting will be broadcast live on the City's website ([www.coconutcreek.net](http://www.coconutcreek.net)). The live stream can be accessed by entering the following link in your internet browser:

<https://www.coconutcreek.net/livestream>

The public may appear in person and speak at the meeting. Prior to the meeting date, if any member of the public requires additional information on how to participate in the meeting and obtain assistance if needed, please contact:

City of Coconut Creek  
City Clerk Department  
4800 W. Copans Road  
Coconut Creek, FL 33063  
954-973-6774  
[cityclerk@coconutcreek.net](mailto:cityclerk@coconutcreek.net)

**AGENDA****CALL TO ORDER / ROLL CALL****PLEDGE OF ALLEGIANCE****PRESENTATION(S)**

1. [24-140](#) A PRESENTATION RECOGNIZING COCONUT CREEK POET LAUREATE LAURA MCDERMOTT MATHERIC FOR HER SERVICE TO THE CITY OF COCONUT CREEK.
2. [24-135](#) A PROCLAMATION RECOGNIZING SEPTEMBER 12, 2024, AS "BROWARD MENTAL HEALTH SUMMIT DAY."

**Attachments:** [PROCLAMATION-Broward Mental Health Summit Day 2024](#)

**INPUT FROM THE PUBLIC**

*Three (3) minutes per person on non-agenda items or consent agenda items.*

**CONSENT AGENDA**

3. [RES 2024-112](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AMENDMENT NO. 2 TO THE AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND OPTUMHEALTH CARE SOLUTIONS, LLC REGARDING THE USE OF COCONUT CREEK FITNESS FACILITIES FOR OPTUM FITNESS PASSPORT PROGRAM CLIENTS.

**Sponsors:** Parks and Recreation

**Attachments:** [RESOLUTION 2024-112-Amendment No. 2 to OptumHealth Care Agrmt](#)  
[AGREEMENT-Amendment No. 2 to OptumHealth Care Agrmt](#)  
[BACKUP-Resolution 2017-328-Original OptumHealth Care Agrmt](#)  
[BACKUP-Resolution 2021-207-Amendment No. 1 to OptumHealth Care Agrmt](#)  
[BACKUP-Resolution 2022-034-Third Party Reimbursement Agrmt](#)

4. [RES 2024-125](#) A RESOLUTION AUTHORIZING THE MAYOR, OR DESIGNEE, TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH BROWARD COUNTY FOR THE PURPOSE OF PROVIDING THE CITY WITH ACCESS TO COUNTY-OWNED LAND (HELENE KLEIN PINELAND PRESERVE AND SAW PALMETTO NATURAL AREA) FOR THE CONSTRUCTION OF SIDEWALK IMPROVEMENTS WITHIN THE RIGHT-OF-WAY OF HILLSBORO BOULEVARD (STATE ROAD 810) ASSOCIATED WITH THE HILLSBORO BOULEVARD REDEVELOPMENT PROJECT.

**Sponsors:** Sustainable Development

**Attachments:** [RESOLUTION 2024-125-County License Agrmt-Hillsboro Blvd Redevelop](#)  
[AGREEMENT-County Revocable License-Hillsboro Blvd Redevelop](#)  
[BACKUP-Location Map-County License Agrmt-Hillsboro Blvd Redevelop](#)  
[BACKUP-Conceptual Sidewalk Layout-Hillsboro Blvd Redevelop](#)  
[BACKUP-Resolution 2020-020-Hillsboro Redevelopment Grant ILA](#)  
[BACKUP-Resolution 2023-155-Consulting Svcs Work Authorization](#)

5. [RES 2024-124](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE CONSTRUCTION AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE PURPOSE OF CONSTRUCTING SIDEWALK IMPROVEMENTS WITHIN THE RIGHT-OF-WAY OF HILLSBORO BOULEVARD (STATE ROAD 810) ASSOCIATED WITH THE HILLSBORO BOULEVARD REDEVELOPMENT PROJECT.

**Sponsors:** Sustainable Development

**Attachments:** [RESOLUTION 2024-124-Hillsboro Blvd Redevelop FDOT Construction Agrmt](#)  
[AGREEMENT-Hillsboro Blvd Redevelop FDOT Construction](#)  
[EXHIBIT A TO AGREEMENT-Scope of Services-Hillsboro Blvd Redevelop](#)  
[BACKUP-Conceptual Sidewalk Layout-Hillsboro Blvd Redevelop](#)  
[BACKUP-Resolution 2020-020-Hillsboro Redevelop Grant ILA](#)  
[BACKUP-Resolution 2023-155-Consulting Svcs Work Authorization](#)

6. [RES 2024-126](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE DISTRICT FOUR HIGHWAY MAINTENANCE MEMORANDUM OF AGREEMENT (MMOA) WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE PURPOSE OF MAINTAINING SIDEWALK IMPROVEMENTS WITHIN THE RIGHT-OF-WAY OF HILLSBORO BOULEVARD (STATE ROAD 810) ASSOCIATED WITH THE HILLSBORO BOULEVARD REDEVELOPMENT PROJECT.

**Sponsors:** Sustainable Development

**Attachments:** [RESOLUTION 2024-126-Hillsboro Blvd Redevelopment FDOT MMOA](#)  
[MMOA-Hillsboro Blvd Redevelopment Maintenance](#)  
[EXHIBIT B-Landscape Maintenance Map](#)  
[BACKUP-Conceptual Sidewalk Layout](#)  
[BACKUP-Resolution 2020-020-Hillsboro Redevelopment Grant ILA](#)  
[BACKUP-Resolution 2023-155-Consulting Svcs Work Authorization](#)

## REGULAR AGENDA

### City Attorney

7. [24-129](#) A MOTION TO APPOINT CASSANDRA ("CASSIE") HARVEY AS

ASSISTANT CITY ATTORNEY FOR THE CITY OF COCONUT CREEK.

### Community Relations

8. [RES](#)  
[2024-119](#) A RESOLUTION APPOINTING A POET LAUREATE FOR A TWO (2)-  
YEAR TERM, BEGINNING ON SEPTEMBER 1, 2024, AND ENDING  
AUGUST 31, 2026. **(THIS ITEM HAS BEEN POSTPONED TO THE  
SEPTEMBER 12, 2024, CITY COMMISSION MEETING)**

**Attachments:** [RESOLUTION 2024-119-Poet Laureate Appointment](#)  
[BACKUP-Applicant-Phyllis Cambria](#)  
[BACKUP-Applicant-Jason Cheseborough](#)  
[BACKUP-Applicant-Christian Clyde Singh](#)  
[BACKUP-Applicant-Brian Hugon](#)  
[BACKUP-Applicant-Laura McDermott Matheric](#)

### Finance Department

9. [RES](#)  
[2024-118](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE,  
TO EXECUTE AN AGREEMENT FOR AUDITING SERVICES WITH  
CITRIN COOPERMAN & COMPANY, LLP PURSUANT TO RFP NO.  
05-08-24-11.

**Attachments:** [RESOLUTION 2024-118-Auditing Services-RFP 05-08-24-11](#)  
[EXHIBIT A-Auditing Services Agreement-RFP 05-08-24-11](#)  
[BACKUP-Terms & Conditions-Auditing Services-RFP 05-08-24-11](#)  
[BACKUP-Vendor Response-Auditing Services-RFP 05-08-24-11](#)  
[BACKUP-Tabulation-Auditing Services-RFP 05-08-24-11](#)  
[BACKUP-Chapter 11 Section 45 Florida Statutes](#)  
[BACKUP-Section 308-City Charter Independent Auditor](#)

### Public Works Department

10. [ORD](#)  
[2024-032-2](#) AN ORDINANCE AUTHORIZING THE MAYOR, OR DESIGNEE, TO  
EXECUTE THE THIRD AMENDMENT TO THE LEASE AGREEMENT  
WITH METROPCS FLORIDA, LLC, WHICH PROVIDES FOR THE  
CONTINUED LEASING OF CITY LAND FOR A COMMUNICATIONS  
TOWER AND A MODIFICATION TO THE LOCATION OF EQUIPMENT  
ON THE TOWER AT SABAL PINES PARK. (SECOND READING)  
(PUBLIC HEARING)

**Attachments:** [ORDINANCE 2024-032-MetroPCS Tower Lease 3rd Amdmt \(2nd Reading\)](#)  
[EXHIBIT 1-MetroPCS Tower Lease 3rd Amdmt \(Sabal Pines\)](#)  
[EXHIBIT 1 MOA-MetroPCS Tower Lease 3rd Amdmt](#)  
[BACKUP-Letter of Authority-MetroPCS Tower Lease Agrmt 3rd Amdmt](#)  
[BACKUP-MetroPCS Original Lease Agreement-Sabal Pines Park Tower](#)  
[BACKUP-MetroPCS 1st Amdmt-Sabal Pines Park Tower](#)  
[BACKUP-MetroPCS 2nd Amdmt-Sabal Pines Park Tower](#)

## Sustainable Development

11. [RES](#)  
[2024-100](#) A RESOLUTION APPROVING THE SITE PLAN REQUEST OF LYONS ROAD GROUP, LLC FOR A 2,376 SQUARE FOOT, TACO BELL FAST FOOD RESTAURANT WITH A DRIVE-THROUGH ON THE PROPERTY GENERALLY LOCATED ON THE SOUTH SIDE OF SAWGRASS BOULEVARD WEST OF LYONS ROAD AT 6061 LYONS ROAD, LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO. (QUASI-JUDICIAL)(PUBLIC HEARING)

**Attachments:** [RESOLUTION 2024-100-Taco Bell Site Plan](#)  
[EXHIBIT B-Taco Bell Site Plan](#)  
[BACKUP-Aerial Photo-Taco Bell Site Plan](#)  
[BACKUP-Application/Community Outreach-Taco Bell Site Plan](#)  
[BACKUP-Site Plan-Taco Bell Site Plan](#)  
[BACKUP-Applicant Presentation-Taco Bell Site Plan \(New\)](#)  
[MINUTES-2024-0612 PZ Meeting](#)

## CITY MANAGER REPORT

## CITY ATTORNEY REPORT

## COMMISSION COMMUNICATIONS

## ADJOURNMENT

**NOTE:** If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.