



CITY OF COCONUT CREEK PLANNING AND ZONING BOARD MINUTES

**Government Center
4800 West Copans Road
Coconut Creek, FL 33063**

**Date: November 12, 2025
Time: 7:00 p.m.
Meeting No. 2025-1112**

1. CALL TO ORDER

The meeting was called to order by Chair Jeffrey Light at 7:01 p.m.

2. PRESENT UPON ROLL CALL:

Jeffrey Light, Chair
Colleen LaPlant, Vice Chair
Nancy Fry
Corinne Lajoie, Alternate

ABSENT:

Solomon Briks
Alex Escoriaza

Also present: Sustainable Development Assistant Director Lizet Aguiar, Planning Manager Deandrea Moise, Deputy City Attorney Kathy Mehaffey, and Deputy City Clerk Marianne E. Bowers.

Deputy City Attorney Mehaffey noted that the meeting was being conducted live with a quorum physically present and explained the procedures for the meeting.

3. APPROVAL OF MINUTES

A MOTION APPROVING THE MINUTES FROM PREVIOUS PLANNING AND ZONING BOARD MEETING(S). (2025-0813)

MOTION: LaPlant/Fry – To approve the Minutes of the August 13, 2025, Planning and Zoning Board Meeting, as presented.

Upon roll call, the Motion passed by a 4-0 vote.

AGENDA ITEMS

4. LAND DEVELOPMENT CODE AMENDMENT: AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES BY AMENDING CHAPTER 13, "LAND DEVELOPMENT CODE," SECTION 13-41, "REQUESTS FOR ACCOMMODATION," TO UPDATE THE CITY'S CODE IN ORDER TO ALIGN WITH RECENT CHANGES TO STATE LAW REGARDING PROCEDURES FOR HANDLING AND PROCESSING REQUESTS FOR ACCOMMODATION UNDER THE CITY'S LAND DEVELOPMENT CODE. (PUBLIC HEARING)

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Sustainable Development Assistant Director Lizet Aguiar presented the item, explaining that the request to amend the Land Development Code was necessary to align with recent changes to State law regarding procedures for handling and processing requests for accommodation under the City's Land Development Code and required by Senate Bill 954.

Chair Light asked for clarification on the Statute's specificity to recovery residences and the Ordinance's application to all requests for accommodation. Deputy City Attorney Mehaffey explained that the requests for accommodation procedures in the Land Development Code provided for the mechanism to process accommodations for recovery residences, but it could also be used for other application types. She noted the base regulations were already in place in the City's Code, and this change added the timeframes as required by State Statute.

Chair Light opened the public hearing. There were no questions or comments from the public, and Chair Light closed the public hearing.

MOTION: Fry/Lajoie – To recommend approval of Agenda Item 4, as presented.

Upon roll call, the Motion passed by a 4-0 vote.

5. COMMUNICATIONS AND REPORTS

Ms. Aguiar highlighted changes to the staff report format for the Planning and Zoning Board, which had been made to match the format utilized for agenda items heard before the City Commission. Deputy City Attorney Mehaffey clarified that the same content would be included in the staff report, but it would be presented in a more streamlined format. The Board expressed support for the change.

6. ADJOURNMENT

The meeting was adjourned at 7:12 p.m.

Marianne E. Bowers, CMC
Deputy City Clerk

Date